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FINANCE AND RESOURCES OVERVIEW AND SCRUTINY AGENDA

**WEDNESDAY 5 FEBRUARY 2025 AT 7.30 PM
CONFERENCE ROOM 2 - THE FORUM**

Membership

Councillor Rick Freedman (Chair)
Councillor Graeme Elliot (Vice-Chair)
Councillor David Deacon
Councillor Jonathan Gale
Councillor Paul Reynolds
Councillor Garrick Stevens
Councillor Victoria Santamaria

Councillor Gbola Adeleke
Councillor Fiona Guest
Councillor Heather Pound
Councillor Andrew Williams MBE
Councillor Goverdhan Silwal PhD
Councillor Michela Capozzi
Councillor Carole Weston

For further information, please contact Corporate and Democratic Support on 01442 228209 or email member.support@dacorum.gov.uk

AGENDA

- 1 MINUTES** (Pages 3 - 5)
To confirm the minutes and decisions from the previous meeting
- 2 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- 3 DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

(ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct for Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

4 PUBLIC PARTICIPATION

An opportunity for members of the public to make statements and ask questions in accordance with the rules as to Public Participation

5 CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN

None.

6 ACTION POINTS FROM THE PREVIOUS MEETING

None.

7 WORK PROGRAMME

(Page 6)

8 BUDGET 2025/26

(Pages 7 - 130)

MINUTES

FINANCE & RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

14 JANUARY 2025

Present

Members:

Councillor Freedman (Chair)	Councillor Guest
Councillor Elliot (Vice-Chair)	Councillor Silwal
Councillor Deacon	Councillor Stevens
Councillor Pound	Councillor A Williams
Councillor Adeleke	Councillor Weston
Councillor Capozzi	

Councillor Allen – Portfolio Holder, Corporate and Commercial

Officers:

Catherine Silva Donayre (Strategic Director, Corporate & Commercial)
Mark Brookes (Assistant Director, Legal & Democratic Services)
Nigel Howcutt (Chief Finance Officer)
Ben Hosier (Head of Commercial Development)
Trudi Angel (Democratic Support Officer)

Others:

Ian Parry (Centre for Governance and Scrutiny) attended via Microsoft Teams

The meeting started at 7:30 pm.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Reynolds and Santamaria.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC PARTICIPATION

There was no public participation.

4. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN

None.

5. ACTION POINTS FROM THE PREVIOUS MEETING

There were no action points from the previous meeting.

6. WORK PROGRAMME

There were no changes to the work programme.

7. TRANSFORMING PUBLIC PROCUREMENT UPDATE & IMPACT – PROCUREMENT ACT 2023

B Hosier introduced the report and highlighted the update to the Commissioning and Procurement Standing Orders (CPSOs).

Please refer to the video minutes for full discussion.

Outcome

The committee noted the report.

8. LOCAL GOVERNMENT PROVISIONAL FINANCE SETTLEMENT UPDATE

N Howcutt introduced the report and provided members with an update of the provisional Local Government Finance Settlement.

Please refer to the video minutes for full discussion.

Outcome

The committee noted the report.

9. COUNCIL TAX SETTING COMMITTEE

N Howcutt introduced the report.

Please refer to the video minutes for full discussion.

Outcome

At the request of the committee, N Howcutt agreed to make some alterations to the proposals and then circulate the revised version to the Group Leaders and Independent Members for comments.

10. RECOMMENDATIONS FOLLOWING THE REVIEW OF SCRUTINY BY THE CENTRE FOR GOVERNANCE AND SCRUTINY

M Brookes and Ian Parry presented the review of scrutiny report to the committee.

Please refer to the video minutes for full discussion.

Outcome

- 1) The committee considered and agreed the action plan supporting each recommendation in the report.
- 2) The committee noted the proposed revised committee timetable.

11. MINUTES

The minutes of the previous meeting were approved as an accurate record and signed by the Chair.

The meeting ended at 9.06 pm.

Agenda Item 7

Clerk: Trudi Angel

Finance and Resources Overview & Scrutiny Committee Work Programme 2024/2025

Meeting Date	Report Deadline	Items	Contact Details	Background information
4 March 2025	21 February 2025	Action Points (from previous meeting)	Democratic Services Trudi.angel@dacorum.gov.uk	
		Q3 Corporate & Commercial Performance Reports:	Strategic Director, Corporate and Commercial Catherine.silvadonayre@dacorum.gov.uk Chief Finance Officer Nigel.howcutt@dacorum.gov.uk Assistant Director, Legal & Democratic Services Mark.brookes@dacorum.gov.uk Head of Commercial Development Ben.Hosier@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Q3 Financial Monitoring Report	Chief Finance Officer Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Q3 People and Transformation Performance Report	Strategic Director, People and Transformation Aidan.wilkie@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Deep dive report - complaints	Strategic Director, People and Transformation Aidan.wilkie@dacorum.gov.uk	
		Dacorum Borough Council's 2025-2030 Equity, Diversity, Inclusion & Belonging Strategy	Organisational Development Manager Stacie.young@dacorum.gov.uk	





Finance and Resources

Overview and Scrutiny Committee

Report for:	Finance & Resources Overview and Scrutiny Committee
Title of report:	Budget 2025/26
Date:	5 th February 2025
Report on behalf of:	Councillor William Allen Portfolio Holder for Corporate and Commercial Services
Part:	I
If Part II, reason:	N/A
Appendices:	<p>Corporate view</p> <ul style="list-style-type: none"> • Appendix A1 – General Fund Budget Summary 2025/26 • Appendix B1 – Budget Change Analysis 2024/2025 – 2025/26 • Appendix B2 – Budget Summary by Overview & Scrutiny Committee <p>Finance and Resources</p> <ul style="list-style-type: none"> • Appendix C1 – Finance & Resources Budgets Summary 2025/26 • Appendix C2 – Finance & Resources Budget Detail 2025/26 • Appendix C3 – Finance & Resources Fees and Charges 2025/26 <p>Housing and Community</p> <ul style="list-style-type: none"> • Appendix D1 – Housing & Community Budget Summary 2025/26 • Appendix D2 – Housing & Community GF Budget Detail 2025/26 • Appendix D3 – Housing & Community Fees and Charges 2025/26 <p>Strategic Planning and Environment</p> <ul style="list-style-type: none"> • Appendix E1 – Strategic Planning & Environment Budget Summary 2025/26 • Appendix E2 – Strategic Planning & Environment Budget Detail 2025/26 • Appendix E3 – Strategic Planning & Environment Fees and Charges 2025/26 <p>Housing Revenue Account</p> <ul style="list-style-type: none"> • Appendix F – Housing Revenue Account Budget 2025/26 • Appendix G – Housing Revenue Account Movements 2024/25 -2025/26 <p>Capital Programme</p> <ul style="list-style-type: none"> • Appendix H – Capital Programme Summary of new and amended projects • Appendix I – Capital Programme 2025/26 - 2028/29 <p>Reserves</p> <ul style="list-style-type: none"> • Appendix J1 – Statement of Reserves • Appendix J2 – General Fund Working Balance Risk Assessment

	<p>Capital Strategy</p> <ul style="list-style-type: none"> Appendix L – Capital Strategy 2025/26 <p>Budget Consultation</p> <ul style="list-style-type: none"> Appendix M – Budget Consultations Results Summary
Background papers:	Joint Overview and Scrutiny Reports: 4 th December 2024,
Glossary of acronyms and any other abbreviations used in this report:	<p>GF – General Fund Revenue Account</p> <p>HRA – Housing Revenue Account</p> <p>DLUHC- Department of Levelling Up, Housing and Communities</p> <p>MTFS – Medium Term Financial Strategy</p> <p>NHB – New Homes Bonus</p> <p>OSC – Overview and Scrutiny Committee</p> <p>PWLB – Public Works Loan Board</p> <p>RSG – Revenue Support Grant</p> <p>SFA – Settlement Funding Assessment</p>

<p>Report Author</p> <p>Nigel Howcutt, Chief Finance Officer</p> <p> </p> <p>Nigel.howcutt@dacorum.gov.uk / 01442 228662 (ext. 2662)</p> <p>Responsible Officer</p> <p>Nigel Howcutt, Chief Finance Officer</p> <p> </p> <p>Nigel.howcutt@dacorum.gov.uk / 01442 228662 (ext. 2662)</p>
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Corporate Priorities	<ul style="list-style-type: none"> Community engagement Service improvement and delivery Vibrant communities Sustainable future Clean, safe and green Homes to be proud of Proud and thriving borough
Wards affected	All
Purpose of the report:	To provide Members with an overview of proposed draft budget and provide the opportunity to scrutinise and provide feedback to Cabinet.

Recommendation (s) to the decision maker (s):	That the Scrutiny Committee review and scrutinise the draft budget proposals for 2025/26 and provide feedback, to be considered by Cabinet.
Period for post policy/project review:	Performance against the approved budget for 2025/26 will be reported to Members on a quarterly basis.

1. The Budget- Setting Process

1.1 The 2025/26 proposed budget and the updated Medium Term Financial position have been produced to ensure that the Council maintains a sustainable financial position over the Medium-Term planning period to 2028/29. The following Council strategies and policies have informed the budget-setting process:

- The Council's Vision and Priorities, as outlined in the 2024 Corporate Plan
- The Medium-Term Financial Strategy (MTFS)
- Service Strategies and Planning

1.2 In accordance with the Medium-Term Financial Strategy, a Budget Review Group comprising the Leader, Deputy Leader, Portfolio Holder for Corporate Services, Chief Executive, Strategic Director Corporate and Commercial and the Chief Finance Officer has met regularly to review and monitor emerging budget proposals throughout the budget preparation period.

1.3 There have been a series of budget briefings and planning meetings throughout the budget cycle involving Political groups, Portfolio Holders and members of the Council's Leadership Team. In addition, there was a joint budget Overview and Scrutiny Committee in December 2024, during which Members undertook detailed scrutiny of the budget strategies and proposals.

2. The 2024 Autumn Statement

2.1 On 30th October 2024, the Chancellor of the Exchequer presented her Autumn Budget and Spending Review to the House of Commons, alongside the publication of the Office for Budget Responsibility's new set of Economic and Fiscal Outlook forecasts.

2.2 The Budget responds to the Office for Budget Responsibility (OBR) forecasts and sets out the medium-term path for public finances, accompanied by a one-year Spending Review covering departmental settlements for 2025/26. A further stage of the Spending Review will conclude in late spring 2025, most likely covering at least two more financial years.

2.3 The key announcements in relation to local government that are most significant for Dacorum are in relation to.

- Core Spending Power (CSP). There will be a real terms national increase in core spending power of around 3.2% in 2025/26, including at least £1.3 billion of new grant funding, of which at least £600 million will be new grant funding to support social care.
- Extended Producer Responsibility: local authorities are expected to receive around £1.1 billion of new funding in 2025/26 through the implementation of the Extended Producer Responsibility scheme to improve recycling outcomes from January 2025.

- **Funding Reform:** The government is committed to reforming the approach to funding allocations within the Local Government Finance Settlement by redistributing funding to ensure that it reflects an up to-date assessment of need and local revenues. This will start with a targeted approach to allocating additional funding in 2025/26, ahead of a broader redistribution of funding through a multi-year settlement from 2026/27.
- **UK Shared Prosperity Fund:** The Shared Prosperity Fund will continue for a further year and be worth £900 million, in advance of wider funding reforms.
- **Homelessness:** The Government will provide £233 million of additional spending in 2025/26 to prevent homelessness.
- **Business Rates:** The Chancellor announced the following measures:
 - 40% business rates relief for retail, hospitality and leisure businesses, up to a total relief of £110,000 per business, in 2025/26.
 - freezing the small business multiplier in 2025/26, with a full CPI increase to the standard multiplier; and
 - an intention to introduce new, permanently lower multipliers for retail, hospitality and leisure properties with a rateable value under £500,000, funded by a new higher multiplier on all properties with a rateable value of £500,000 and above, which includes the majority of large distribution warehouses including those used by large online retailers.

3. Local Government Provisional Finance Settlement 2025/26

3.1 On 28th November 2024, the Minister of State for Local Government and English Devolution published a written ministerial statement which was accompanied by a policy statement on the 2025/26 local government finance settlement. This note seems now to be a regular feature of the annual settlement process, providing some advance notice of consultation proposals in December's provisional settlement.

3.2 On 18 December 2024, the Minister of State for Local Government and English Devolution, released a written statement to Parliament on the provisional local government finance settlement 2025/26.

3.3 The 2025/26 local government finance settlement is for one year only (the seventh successive one-year settlement) and is based on the 2024 Autumn Budget & Spending Review amounts and the 28th November Policy Statement.

3.4 The key points of the settlement that impact Dacorum are as follows:

- **Council Tax:** The council tax principles have remained broadly the same whereby the referendum limit will be 2.99% for local authorities, with social care authorities allowed an additional 2% social care precept, albeit these two elements will no longer be shown separately on Council Tax bills. The provisional settlement confirmed that districts will be allowed to apply the higher of the referendum limit or £5, for Dacorum the higher level is 2.99%.

- **Local Government Funding Reform:** The government have published a consultation paper – Local Authority Funding Reform: Objectives and Principles. The intention of the government is to progress with funding reforms across local government with a phased implementation beginning with the first year of the multi-year Settlement in 2026/27. The planned reform will also include a reset of the Business Rates baseline funding need.

- **National Insurance:** The government are to provide £515m to English councils to offset the increase to employer NICS. A methodology note has been published, but individual authority allocations

will not be published until the final settlement, because the Revenue Outturn (RO) data is not yet complete to enable allocations to be calculated.

N.B. Initial calculations indicate that the funding will be insufficient to fully cover the additional costs. The Dacorum NI liability is expected to be circa £600k, and a shortfall in excess of £400k is expected.

Specific Grants

- **New Homes Bonus:** The 2025/26 allocations have been announced at £290m (£291m in 2024/25). This will be the final year for this funding stream.

- **Funding Guarantee:** This is now being shown as “Funding Floor” and with a less generous protection, now 0% (3% in 2024/25). The resources provided by government to support this scheme have reduced from £269m in 2024/25 to £121m for 2025/26.

- **Services Grant:** This grant has been discontinued (£87m in 2024/25).

3.5 Whilst the provisional settlement also included new and additional funding for Social Care as well as the new Recovery Fund targeted for areas of deprivation and some Council Tax equalisation, Dacorum did not receive any of this new funding.

3.6 Whilst the Government committed to additional funding for local government with Core Spending Power set to increase by an average 3.2%, much of the new funding was aimed at social care and has therefore been directed towards upper tier and single tier authorities. Dacorum along with many other districts have therefore not fared well under the provisional settlement, especially due to the Funding Floor mechanism (Previous Minimum Funding Guarantee) for 2025/26 only guaranteeing a 0% uplift in CSP compared to 3% in 2024/25.

3.7 The provisional settlement showed Dacorum’s Core Spending Power (CSP) to be £20,008, the same as for 2024/25. However, it should be noted that the CSP assumptions allow for Council Tax income also and the base growth which for Dacorum has been assumed as 1% which is above Dacorum’s actual tax base growth for 2024/25 which shows an increase of only 0.4% which equates to an annual funding/CSP reduction year on year. As a result of this shortfall actual core funding in Cash terms for Dacorum has reduced by £200k, and in real terms it has reduced by circa 3.5%, £700k based on current inflationary levels.

4. Business Rates Retention / Baseline Funding

4.1 This is funding from Central Government financed through the redistributed Business Rates, Dacorum’s business rates baseline is circa £78m, and the amount retained is determined by Government’s assessment of need. The provisional settlement for 2025/26 means Dacorum will retain circa £3.5m, which is as was expected in the MTFs and initial budget setting projections, but significantly below the amount collected.

4.2 Baseline Funding is part of the Government’s Business Rates Retention Scheme, which is designed to incentivise local authorities to grow their local economy by enabling them to share in any increase in Business Rates income (i.e. growth in the tax base). However, under the terms of the Scheme, the reverse is also true, i.e. that local authorities must absorb a portion of the lost business rates income arising from a contraction in the tax base.

4.3 Prior to Covid, Dacorum has seen Business Rates growth which has resulted in additional funding to the baseline budget. As this income stream is vulnerable to fluctuations in the local economy, the

majority of the income historically has been transferred to reserves each year, so this impact has been minimal on the finances of the Council.

4.4 Dacorum was provisionally a member of the 2024/25 Hertfordshire Business Rates Pool with partners Hertfordshire County Council, Hertsmere and North Hertfordshire. The creation of a Hertfordshire Pool is a policy set up by DLUHC that allows pools to retain up to 20 % more growth than if the LA's were not pooled. Any additional growth achieved would be split 70% district authorities (In the pool), 15% HCC and 15% the Herts Growth fund.

4.5 The Hertfordshire business rates pool is assessed annually across all Hertfordshire districts by external adviser LG Futures, to assess the best potential financial outcome for Hertfordshire. Due to the technical nature of the government policy not all districts can be part of the pool, and it is estimated that the greatest growth would be provided by a smaller pool of authorities, formed of 3 district councils and HCC.

4.6 The performance of the pool in 2024/25 is expected to provide an additional £500k in funding to Dacorum that has been included as part of the business rates income projections for 2025/26. Dacorum is not included in the Hertfordshire Business Rates Pool in 2025/26, and the government is due to reset business rates for 2026 financial year so there is at present no growth expected in 2026/27 as result of the government resetting of the baseline removing all existing growth achieved over the last 4 years.

5. Funding Outside of Core Spending Power

5.1 Whilst Core Spending Power (CSP) falls short of fully funding Dacorum's Net Budget Requirement, the Autumn Budget did include additional funding of £1.3Bn for Local Government outside of CSP.

5.2 A significant amount of this additional funding was for social care, however it also included additional funding for homelessness which for Dacorum is an increase in the Homelessness Prevention Grant of circa £509k from £929k to £1,438k. This grant is ring-fenced, the Council's 2025/26 budgeted spend for Homelessness already includes £929k and an investment plan for the additional £509k grant to be utilised in 2025/26 is being developed.

5.3 Dacorum have also received a grant allocation under the "Extended Producer Responsibility Scheme" whereby producers will pay a levy on packaging. This levy, which is to be introduced from April 2025, will be distributed to waste collection and disposal authorities to contribute towards waste and recycling costs and to implement "Simpler Recycling". Dacorum's allocation for 2025/26 has been guaranteed to be at least £1.4m.

5.4 This new funding stream is set up to finance the Simpler Recycling scheme which may require further investment and could incur additional ongoing cost, at present we await further guidance on this. It is proposed that these funds allocated to a specific EPR reserve to finance future waste initiatives.

5.5 Following the announcement of the Provisional Financial Settlement on 18th December, we are now in a 30-day period of consultation with the Final Settlement expected in early February.

6. Council Tax

6.1 Dacorum's Council Tax requirement for 2025/26 is calculated as £15.548m (provisional, inclusive of provisional parish precepts) and £16,925m (exclusive of parish precepts). The approved tax base for 2025/26 is 60,009 based on a collection rate of 98.5%.

- 6.2 The income due from Council Tax goes into the Collection Fund. Throughout the year, the actual number of properties (as well as allowances for exemptions, discounts or appeals) inevitably varies from the figure estimated at the start of the year. This leads to a change in the amount of Council Tax due, and therefore a surplus or deficit on the Collection Fund.
- 6.3 A surplus position of £220,092.83 on the Collection Fund is forecast for 31 March 2025. This surplus is shared between the Major Preceptors, i.e. the County, the Police Authority and the Borough, in proportion to their precepts for the year.
- 6.4 The proportion of this surplus that each of the Major Preceptors will receive from the Collection Fund when calculating the Council Tax for 2025/26 is as follows:

Table 1 Estimated Council Tax Surplus 31st March 2026 – Preceptor Shares

	£
Dacorum Borough Council	-25,272.97
Hertfordshire County Council	-169,571.49
Police and Crime Commissioner for Hertfordshire	-25,248.37
Total Surplus	-220,092.83

- 6.5 Cabinet approved the Collection Fund surplus in December 2024.
- 6.6 The Localism Act 2011 abolished Council Tax capping in England and instead allows local residents to reverse ‘excessive’ Council Tax increases by means of referendum. Within the provisional settlement, Government confirmed the referendum threshold for district councils at the higher of £5 or 2.99%. The proposed increase of £6.86 (2.99%) for Dacorum in 2025/26 is therefore within the threshold. This referendum threshold does not currently apply to Town and Parish Councils. The cost of holding a referendum within Dacorum is estimated to be around £150k.

7. Local Government Accounting Requirements

- 7.1 The budget-setting process for the Council is governed by a number of statutory requirements. Some of the key requirements are explained, below.

Capital Charges

- 7.2 Where a Service benefits from the use of a council-owned asset, the Revenue expenditure budget for that Service includes a nominal charge for the use of that asset. This is in line with standard accounting practices, and the nominal charge is known as a Capital Charge.
- 7.3 Capital Charges ensure that the ‘true’ cost of running a Service is captured in the budget. However, in order to ensure that this nominal charge is not passed onto the Council Taxpayer, there is corresponding credit (reversing out the charge), which can be seen in the General Fund Summary (Appendix A1).
- 7.4 A rolling programme of valuations is undertaken by the Council’s valuer, which ensures that the asset register is kept up-to-date, and that capital charges to Services are accurate. The Council’s valuation method and calculation are subject to audit by the Council’s external auditors, KPMG. Any change in the use of assets, or revised valuation, or additional Capital Expenditure will affect the capital charge made to the Revenue Budget.

Prudential Code

7.5 The Council complies with the Prudential Code for controlling Local Government Capital Finance, and the Budget for 2025/26 has been prepared in the context of these plans and controls. (More details of the Prudential Code are included within the Treasury Management Strategy in Appendix K.) The key objectives of the Code are to ensure that:

- Capital Investment Plans are affordable, prudent, and sustainable.
- All external borrowings and other long-term liabilities are within prudent and sustainable levels.
- Treasury Management decisions are taken in accordance with good practice and in a manner that supports prudence, affordability and sustainability.
- The Council is accountable for its decisions; and,
- The Code supports local strategic planning, local asset management planning and proper option appraisal.

Budgetary Assumptions 2025/26

7.6 The inflationary assumptions used to compile the 2025/26 estimates are set out below.

Inflation Factors	
Average salary Inflation (annual pay settlement) for 2024/25	3.5%
Supplies and Services Growth	3.1%
Fuel	5%
Utility Cost increase assumptions	5%
Other Assumptions	
Return on investment	4.5%
Salary Vacancy Factor remains consistent (excluding front-line Waste services)	5%
Numbers of Band D equivalent properties	-0.4%

7.7 The salary vacancy factor for the 2024/2025 budget was 5%, excluding front line staff within Waste Services. Analysis of the employee related budget undertaken during the last financial year shows that this level remains appropriate. It is therefore proposed to maintain the vacancy factor at 5% for 2025/26.

7.8 As overall Core funding including council tax is relatively unchanged, and the council's strategic ambitions and core delivery plans are consistent for 2025/26, the 2025/26 proposed budget has very few major changes overall, with the continuation of utilising additional income generation to net off service demand pressures and inflationary impact.

The table below summarises the major movements in the budget year on year for 2025/26, the details are included in the budget appendices.

Description	Financial Value	
Pay Inflation	£800k	Average of 3.5% Assumed
National Insurance Pressure	£600k	Aligned to Govt Policy change
Temporary Accommodation Pressure	£300k	Growth for current financial pressure.
Commercial Rent Income	(£400k)	Annual Uplift
Garages	(£370k)	New Pricing Strategy
Car Parking	(£600k)	New Parking Tariffs
Waste Services	(£200k)	Green and Commercial Waste income increase.

8. Revenue Income

- 8.1 In addition to the Core government funding streams explained in sections 3 - 6 of this report, the Council receives income from a number of other sources.
- 8.2 Housing Rents received through the Council's housing stock are ring-fenced within the Housing Revenue Account (HRA) for the administration and maintenance of existing stock, and for the delivery of new housing. More detail on the HRA budget is covered in section 12 of this report, and in the HRA 30 Year Business Plan presented to cabinet in February.
- 8.3 Investment Income – This relates to the financial returns the council makes on investing its cash balances. The Bank of England base rate currently stands at 4.75% which is a decrease of 0.5% year on year. Although rates have reduced the cash balances have remained higher than expected and the Council is seeing greater return on the investment of its cash balances in 2024/25.
- 8.4 Interest rates are expected to reduce further in 2025/26, but current market forecasts are variable, there is wider economic concerns with regards to US economic and foreign policy as well as UK economic growth and government borrowing costs. The current capital investment programme is projected to lead to further reductions in the council's cash balances and therefore the council will have less investment potential in 2025/26.
- 8.5 Investment returns in 2024/25 are expected to average circa 3.3% and is above budgeted expectations and hence the 2025/26 is projecting an increase in budgeted investment returns of £200k year on year. This will be monitored and reported in the quarterly financial reports and also in the mid-year and end of year treasury management reports to cabinet.
- 8.6 Fees and Charges - The proposed fees and charges for 2025/26 are detailed in Appendices **C3, D3 and E3**. The principle of commerciality and cost recovery has formed the basis of the annual review. Fees and charges proposals for 2025/26 reflect expected increase in staffing and other costs, where the Council has the discretion to do so. This approach will support the continued delivery of valued Council services going forward.

9. Reserves Strategy

- 9.1 The Council's Reserves Strategy is reviewed annually and was most recently approved by Members within Section 12 of the Budget and Council Tax Setting Report (February 2024), all in year requests or movements in reserves are presented and approved by cabinet in line with the Council's Financial regulations.
- 9.2 The Council holds two types of reserve, both of which are subject to audit by the Council's external auditors, KPMG, as part of the year-end process. The two types of reserve are:
- **Working balances**, which are required as a contingency against unforeseen events, and to ensure that the Council has sufficient funds available to meet its cash flow requirements. The Local Government Act 2003 requires the Section 151 Officer to report on the adequacy of financial reserves when setting the General Fund budget requirement for the year. This requirement is met within Appendix M.
 - **Earmarked reserves**, which are funds approved by Members to finance specific items of future expenditure. The Council's Financial Regulations dictate that Earmarked Reserves can be created only with Full Council approval, and subsequent transfers to and from those reserves require Full Council approval.

- 9.3 In line with the Council's approach in previous years, it is recommended that the **General Fund Working Balance** be maintained at a level between 5% and 15% of Net Service Expenditure. The proposed budget forecasts a General Fund Working Balance of £2.5m by the end of 2025/26, which equates to just over 10% of the Net Cost of Services of £24.6m, as shown in Appendix A1. Included in the appendices is Appendix J2 which is an overall risk assessment of the current working balance undertaken to assess the working balance appropriateness and suitability to support potential short term financial issues that may arise.
- 9.4 The **HRA Working Balance** is maintained by the Council at a level of not below 5% of turnover, as approved by Members as part of the MTFs Reserves Strategy. The proposed budget sets the HRA Working Balance at £3.7m by the end of 2025/26, which equates to 5% of the £74.46m turnover (as shown in Appendix F).
- 9.5 It is recommended that Council approves the continued use of these parameters for the maintenance of both General Fund and HRA Working Balances.

General Fund Earmarked Reserves

- 9.6 The General Fund budget proposes a Net Cost of Service of £24.6m, as set out in Appendix A1. This includes a net allocation of £1.22m to earmarked reserves, driven predominantly by contributions of specific grants including Extended Producer Responsibility £1.4m and the National Insurance £180k. The proposed movements of General Fund earmarked reserves for revenue use in 2025/26 are as follows:

Earmarked Reserve	Net Movement to/(from) Reserves
	£000
Savings Efficiencies Reserve	120
On-Street Car Parking Reserve	40
Dacorum Development Reserve	(746)
Vehicle Replacement Reserve	25
Election Reserve	40
Technology Reserve	(378)
Housing Conditions Survey Reserve	15
Maylands Plus Reserve	23
Temporary Accommodation Reserve (New Reserve)	500
National Insurance reserve (New Reserve)	180
Extended Producer Responsibility Reserve (New Reserve)	1,400
Total Net Movement	1,220

- 9.7 Reserves are held for specific purpose and support a combination of corporate delivery and to mitigate against key strategic risks in the organisation.

9.8 All reserves have been reviewed during the preparation of the Budget for 2025/26, and there will be a further review of the reserves position as part of the closure of accounts process for 2024/2025. Appendix J details all council reserves.

The movement in the balances currently held by the Council within Earmarked Reserves is shown below.

Reserve classification- Ensuring compliance with statutory and legislative requirements.

Reserves included within this reserve classification are:

- **Civic Buildings Major Repairs Reserve**

This reserve was created as the Civic Centre Major Repairs Reserve to cover the costs arising from unplanned repairs to the Civic Centre. A small balance of £20k remains on this reserve for future use.

- **Earmarked Grants Reserve**

This reserve has been set up for unutilised grants from current and prior years. Local authorities are free to use all of this non-ring-fenced funding as they see fit to support the delivery of local, regional and national priorities in their areas.

- **Management of Change Reserve**

To finance any one-off costs of projects required to make improvements or significant changes to services for which no budgetary provision exists, including redundancy and pension strain payments.

- **On-Street Car Parking Reserve**

There are statutory requirements the Council must observe in relation to income derived from certain parking activities, particularly on-street car parking and penalty charge notices. Any operating surplus generated from these activities is transferred to this reserve for future re-investment in parking activities. An annual contribution of £40k is being applied to this reserve to ensure it has capacity to support future service reviews and investment.

- **Litigation Reserve**

The funds within this reserve are held to support one-off costs associated with the defence against, or settlement of legal claims.

- **Vehicle Replacement Reserve**

This reserve was created to enable the Council to make regular contributions to the capital costs associated with replacing key fleet vehicles. Funding replacement costs partly through Revenue Contributions to Capital enables the Council to reduce or avoid the costs associated with borrowing, there is annual contribution of £25k.

- **Uninsured Loss Reserve**

To cover potential liabilities which are above the budgeted amount for uninsured losses or those covered by the Council's insurance policy.

Reserve classification- Supporting Financial Resilience

- **Savings Efficiencies Reserve**

This reserve was created in order to mitigate the risk of the Council's savings initiatives failing to complete on time and thereby causing an in-year budgetary pressure. There is a net contribution to this reserve of £120k planned in 2025/26. This figure includes the following:

- A draw down from reserves of £50k to finance the Commercial Development Support Officer post.
- A draw down of £30k to finance a payroll apprentice post

- A contribution of £200k relating to reduced interest payments following earlier repayment of General Fund loans during 2022/23.

- **Invest to Save Reserve**

This reserve was created in 2015/16 to support the one-off costs associated with spend to save initiatives and investing in new ways of working.

- **Youth Provision Reserve**

This reserve is held to assist with repairs expenditure of youth facilities and projects providing youth provision.

- **Election Reserve**

This reserve was created to smooth the cost of Borough Elections over a four-year period. A contribution of £40k is proposed for 2025/26, to support the costs of future Borough Elections.

- **Funding Equalisation Reserve**

This reserve is in place to smooth out any variations in the Collection fund. It is funded through annual surpluses on the Collection Fund, this reserve is essential in making the necessary accounting adjustments that arise when actual collection rates differ from forecast collection rates, without impacting on the medium-term financial planning.

This reserve contains previous years' growth in Business Rates, that are in excess of projected growth, in order to fund potential shortfalls in future years' funding. The reserve will be reviewed in 2025 as part of the combination of the Fair Funding Review and the Business Rates Baseline reset for 2026/27.

- **Pensions Reserve**

This reserve was created in 2012/13 in order to fund potential costs to the Council arising from the statutory triennial reviews of the pension scheme, the next triennial review is due in 2025.

- **Covid- 19 Hardship Fund**

This reserve was created during 2020/21 in response to the pandemic to support vulnerable residents with their Council Tax bills, this reserve is no longer required for the purpose it was intended, and it is proposed that the residual £133k is moved to the Inflationary Pressures Reserves to support the impact of unexpected inflationary pressures.

- **Inflationary Pressures Reserve**

This reserve was created at the end of 2021/22 to support the risk of in year inflationary pressures as a result of inflation uncertainty. It is proposed to transfer the existing £133k in the now outdated Covid reserve to the inflationary reserve.

Reserve classification- Place Shaping and Regeneration

- **Local Development Framework Reserve**

This reserve was created to support the development and ongoing work associated with the Council's local plan.

- **Dacorum Development Reserve**

This reserve was created to support regeneration and economic development initiatives across the Borough. The net draw down from this reserve of £746k proposed for 2025/26 comprises:

- £250k drawdown to fund costs associated with the Hemel Garden Communities project to create new housing, jobs and infrastructure within the borough;
- £200k drawdown to support the strategic planning for the health campus;

- £122k drawdown to support a review on the council's trees and to develop a future Tree management strategy.
- £50k to support community events
- £124k to support fixed term Place posts following the 2024 restructure

- **Economic Recovery Reserve**

This reserve was created in 2020/21 to support the continued provision of Council services throughout the impact of, and recovery from the expected Covid-driven recession. This reserve was set up to finance reductions in income generating services from 2021 to 2024/25. This period has ended, and the base budget is no longer supported from reserve draw downs from this reserve from 2025/26. This reserve therefore no longer required, and it is proposed to allocate the residual £187k to the Management of Change reserve for 2025/26.

- **Suitable Alternative Natural Greenspace (SANG) reserve**

This reserve was created during 2022/23 to support the provision of Suitable Alternative Natural Greenspace (SANG) as part of the Chilterns Beechwoods Special Area of Conservation Mitigation Strategy. Balances that are held are made up of contributions from developers specifically for the provision of SANG.

Reserve classification- Digital investment

- **Technology Reserve**

This reserve was set up to be utilised with the Management of Change reserve to invest in technology improvements that will help improve efficiency and resilience. In 2025/26 it is proposed that £378k will be drawn down to support the wider Digital change programme this includes;

- £228k to fund one off cost resulting from the digital restructure
- £150k to fund the one-off costs to transfer the finance system to a cloud-based solution

Reserve classification- Supporting recruitment and retention to deliver excellent customer services

- **Training and Development Reserve**

This reserve was created to finance specific development programmes for Council staff. It complements the Management of Change reserve and ensures that Officers are able to access the training required to deliver services more efficiently.

Reserve classification- Delivery of safe and good quality, affordable homes (General Fund)

- **Housing Conditions Survey Reserve**

This reserve was created to smooth the costs associated with periodic Council inspections of private dwellings. A top up of the reserve of £15k to support pressures relating to work on the private rented sector across the borough is proposed.

There a further reserve held to support delivery of the Council's Housing Revenue Account Landlord function.

Reserve classification- Strategic partnership working

- **Maylands Plus Reserve**

This reserve was created in 2013/14 to set aside funds generated at Maylands Business Centre for re-investment into Economic Development across the Borough. A contribution of £23k in 2025/26 is forecast.

- **Leisure Reserve**

This reserve was created in 2022/23 from income due to the Council under its leisure management arrangement received in excess of budget. The purpose of this reserve is to smooth the impact of any potential risk to income

from the Council's leisure management arrangements. There are no proposed draw downs on this reserve at present but there is an expectation that a one-off loss of income payment to the leisure provider will be required following the 2024 closure of the Berkhamsted pool.

Reserve classification- Climate Change

- **Climate Change and Sustainability Reserve**

This reserve was set up in 2020/21 to support initiatives associated with the Council's commitment to addressing climate change and sustainability issues across the borough. This reserve was funded predominantly by a 2024/25 contribution of £1.160m, funded by New Homes Bonus receipts, and there are plans to seek cabinet and council approval to utilise the majority of these funds in 2025/26, in support of the CEE programme.

Earmarked Reserves future priority areas

Priority areas that Members may wish to consider for future contributions to Earmarked Reserves, subject to outturn, include:

- **Management of Change Reserve**

This reserve has been used to fund a range of transformational projects over the last few years, as the Council seeks to deliver its services more efficiently. The continued reductions in grant from central Government continue to underline the need for the Council's transformation agenda. Key Council projects continue to evolve, including the Place, Commercial, Digital and People Strategies. It is proposed to re allocate the residual £187k from the Economic Recovery Reserve at the end of 2024/25 to this reserve.

- **Capital Receipts Reserve**

This reserve is utilised to finance the Capital Programme. The balance brought forward to 2024/25 contains receipts from the sale of HRA properties under the Right-to-Buy scheme, along with the associated 1-4-1 receipts. It also contained General Fund capital balances arising from asset sales. It is estimated that the HRA capital balances will be £11.4m as at 1st April 2025, and £6.0m as at 31st March 2026. It is estimated that the GF capital balances will be £14.2m as at 1st April 2025, and £1.2m as at 31st March 2026.

10. 2025/26 Budgetary risks & Opportunities

- 10.1 As part of the budget setting process, and through the service planning phase the inherent and potential financial risks are assessed and mitigations applied to the budget where required. These risks require ongoing monitoring and reporting as part of the ongoing corporate financial reporting processes.
- 10.2 The most significant risk to Dacorum's budget setting would be if approved government funding did not meet the budgeted expectations. This risk is considered low following the Autumn spending review and the issuing of the draft financial settlement. A medium-term funding commitment would be the ideal solution going forward to provide certainty to financial planning, central government are planning on completing the fair funding review in the spring, and will then be able to provide medium term funding settlements.
- 10.3 At present, the wider economy is struggling with inflation and interest rates variable/uncertain and recent unemployment rates increasing. This uncertainty makes budget projections more open to challenge and change than in previous years. As a result, there are a number of service risks where financial performance and service development processes remain under careful scrutiny and monitoring and will be reported back to Members if performance differs from expectations. The broader high risk/opportunity areas include.
 - The impact of the wider economic pressures on demand for Council services. Due to a combination of the impact of the current cost of living pressures and the ongoing slow economic growth.

- Income generating services. Income generating services provide in excess of £20m towards the costs of serviced delivery for the council and some of these services have struggled to meet budgeted expectations in recent years such as discretionary services including commercial property income, car parking income, commercial waste and planning income. The 2024/25 financial performance has been good in these service areas, but the risk is carefully monitored.
- Waste/Refuse Service. There are a multitude of pressures in the refuse service including increased demand for waste routes, increased volumes of waste collection/disposal and the ongoing issues around growing staffing costs. The Government's simpler recycling policy will also no doubt bring challenges and service pressures. The service is under constant review and transformation to reduce ongoing waste revenue pressures and deliver improvements and expansion of the commercial waste service.
- Temporary Accommodation is a growing pressure with the service projecting a potential requirement of an additional 200 units going forward to meet future demand. In year the service is projecting a circa £400k financial pressure and hence £300k growth has been applied to this budget with both additional reserves set aside to support service improvements, and additional homelessness prevention grant available to support the service requirements.

11. Capital Programme

- 11.1 The Capital Programme has been structured to enable delivery of the Council's Corporate Plan over the medium- to long-term, and the detailed capital strategy is attached in Appendix M. The Programme includes all the capital schemes within both the General Fund and the Housing Revenue Account (HRA).
- 11.2 The recommended Capital Programme detailed in Appendix I is a 5-year programme encompassing £236.0m of capital investment across the borough. The Capital Programme in 2025/26 is £80.4m of which £48.4m is the HRA and £32.0m is the General Fund.
- 11.3 During 2025/26 several key strategic milestones as part of the Place Strategy and SAR Programme are expected to be completed and the outcome of those reviews is likely to impact on future capital strategies and the Medium-Term Capital Programme. Any significant updates to the Capital Strategy will be updated and reported accordingly. A
- 11.4 Areas of major investment within the 5-year programme include:

General Fund

- £15.2m investment in a 5-year programme of fleet replacement.
- £30.5m capital investment to the leisure and sports premises.
- £2.9m to deliver key community facilities and infrastructure, including the creation of a new community facility and foodbank.
- £3.7m Disabled Facility Grants. It should be noted that the Council has no discretion over the payment of Disabled Facility Grants, which are mandatory.
- £7.1m to deliver the Council's Place Strategy.

Housing Revenue Account Capital

- 11.5 £135.8m for major capital repairs and replacements of components of the Housing Stock (such as bathrooms, roofs, windows, kitchens) and £27.4m for the New House Build programme.

11.6 Financing the Capital Programme

It is recommended that the Capital Programme for 2025/26 be financed as per the table below.

Proposed Financing Source Capital Programme 2025/26	HRA £m	GF £m	Total £m
Capital Receipts and Reserves	16.8	13.0	29.8
Grants and External Funding	12.0	0.9	12.9
Borrowing*	19.6	18.1	37.6
Total Indicative Funding	48.4	32.0	80.4

*GF borrowing is expected to be 100% internal borrowing. HRA borrowing is expected to involve a combination of internal and external borrowing.

Key assumptions around the Capital Programme's primary financing streams are detailed below:

- **Capital Receipts and Reserves**

In accordance with the Council's Medium Term Financial Strategy, estimates of the likely Capital Receipts to be generated during 2025/26 and subsequent years have been made based on the Council's asset management intentions and the current economic climate. The level of capital receipts anticipated to be utilised in 2025/26 is £18.4m.

The level of capital reserves expected to be utilised is £16.8m. The entire balance is from the Major Repairs Reserve, which is funded from the depreciation on the Council's housing stock.

- **Grants and External Funding**

£7.4m of capital expenditure will be funded from grants and s106 contributions.

12. Housing Revenue Account 2025/26

12.1 The HRA 'Self-Financing' regime was introduced under the Localism Act in April 2012. It replaced the previous HRA subsidy arrangements and required the Council to make a settlement payment to the Government of £354.015 million.

12.2 The Council has a duty to budget under Section 76 of the Local Government and Housing Act 1989 'to prevent a debit balance on the HRA'. The Council sets its own target balance at a minimum of 5% of total income, which for 2025/26 equates to £3.7m. The Council keeps the medium and long-term funding of housing services under regular review through updates to the HRA Business Plan.

HRA Business Plan update

12.3 The HRA Business Plan is a thirty-year plan, which encompasses both the financial and service-related objectives. The long-term perspective is crucial to ensure that the service and its primary asset, the housing stock, is projected to be 'fit for purpose' throughout the whole period.

12.4 As the business plan projects forward thirty years, there will inevitably be opportunities and pressures that are difficult to predict. However, as it forms the basis of service delivery and asset management strategy, it will be regularly updated to take account of changed circumstances, tenant and Member priorities.

HRA Financial assumptions for 2025/26

- 12.5 The HRA budget for 2025/26 incorporates the following key financial assumptions, based on the draft 2025/26 HRA budget:

Budget	Assumptions
HRA Working Balance	Minimum 5% of turnover.
Major Repairs Reserve (MRR) Balance	Nil – to be fully utilised each year to fund capital works and new build
Rent	Rents for 2025/26 - Following DLUHC Rent increase expectations - Annual rent increase of CPI+1% equates to 2.7% cap. New tenancies re-let at formula rent.
Inflation	RPI 1.7% 2025/26. 2% for the remainder of the business plan.
Voids and Bad Debts	Voids: 0.74% of gross income Bad Debts: 0.73%
Non- Right to Buy Sales	Assumes 12 per year
Right to Buy Sales	Assumption of 25 per year.

13. Staff Terms and Conditions

- 13.1 Within the 2015/16 Budget, the Council introduced a Living Wage supplement for all affected employees, in accordance with the Living Wage Foundation. Council agreed to review the Living Wage annually thereafter, but did not seek accreditation thereby avoiding the loss of autonomy that might entail.
- 13.2 The Living Wage is announced each year by the Living Wage Foundation based on a calculation by the Centre for Research in Social Policy at Loughborough University. It reflects the costs of those items identified by the University's consultation groups as necessary for a minimum acceptable standard of living.
- 13.3 The current 'out of London' living wage, which would apply to the Council, is £12.60 per hour. All Council staff are paid in excess of the living wage for 2025/26.

14. Financial and value for money implications

- 14.1 Contained within the body of the report. A combination of the budget setting process, supported by the corporate governance arrangements and strong financial and procurement controls support a robust framework of processes that strive to achieve value for money in the delivery of Council services.

15. Legal Implications

The Council is required to set a balanced budget.

16. Risk implications:

Budget proposals has been through a scrutiny process, including consideration of associated risks.

17. Equalities, Community Impact and Human Rights:

Where appropriate, Community Impact Assessments for proposed budgets amendments have been undertaken by relevant service areas. There are no direct implications arising in respect of Human Rights.

18. Sustainability implications (including climate change, health and wellbeing, community safety)

The individual budget proposals will be delivered through the council's project management and delivery framework where appropriate. This process includes assessing the impact on sustainability.

19. Council infrastructure (including Health and Safety, HR/OD, assets and other resources)

There are no direct infrastructure implications arising from the report. Council services will address any infrastructure arrangements associated with budget proposals as part of service planning and implementation.

20. Statutory Comments

Monitoring Officer:

In accordance with the Council's Constitution, it is the responsibility of the Cabinet to agree proposals for the Budget, and to present those proposals to the full Council for approval. Once full Council approve the Budget it is the responsibility of Cabinet to implement it.

S151:

This is an s151 Officer report.

21. Conclusions

This report sets out how the Council will provide the financial resources required to achieve its corporate priorities and Statutory requirements during the next financial year. It assumes that planned savings will be achieved and that the Capital Programme will be delivered on time and to budget.

The statement from the Chief Finance Officer at Appendix M provides assurance regarding the robustness of the 2025/26 budget and the level of the Council's reserves.

APPENDIX A1 - GENERAL FUND MEDIUM TERM FINANCIAL STRATEGY

	Approved 2024/25	Growth / (Savings)	Estimate 2025/26
	£000	£000	£000
Service Expenditure & Income			
Employees	32,210	2,409	34,620
Premises	5,679	412	6,091
Transport	2,101	91	2,192
Supplies & Services	8,899	296	9,196
Third-Parties	866	(42)	824
Transfer Payments	47,146	0	47,146
Capital Charges & Bad Debts	4,928	4	4,932
Income	(72,893)	(1,717)	(74,610)
Recharge to HRA	(5,679)	(82)	(5,761)
Cumulative Savings	0	0	0
Net Cost Of Services	23,258	1,372	24,630
Less:			
Interest Receipts	(1,004)	(144)	(1,148)
Interest Payments & MRP	801	0	801
Reversal of Capital Charges	(4,802)	0	(4,802)
Revenue Contributions to Capital	0	0	0
Net movement to/(from) Earmarked Reserves	23	1,197	1,220
Budget Requirement General Fund	18,277	2,424	20,701
Parish Precepts	1,323	53	1,376
Budget Requirement Including Parishes	19,600	2,477	22,077
Funded by:			
Use of General Fund Balance	0	0	0
Business Rates Retained	(3,040)	(509)	(3,549)
Revenue Support Grant	(150)	150	0
New Homes Bonus	(1,078)	678	(400)
Other Government Grants	(972)	(1,608)	(2,580)
Council Tax (Surplus)/Deficit	0	0	0
Business Rates (Surplus)/Deficit	783	(783)	0
Net Expenditure before Council Tax	15,143	405	15,548
Demand on the Collection Fund	(15,144)	(404)	(15,548)
Net Change in General Fund Balance	(1)	1	(0)
General Fund Balance B/Fwd	(2,502)		(2,502)
In year use	0		0
General Fund Balance C/Fwd	(2,502)		(2,502)

GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26

EMPLOYEE EXPENDITURE

GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26		
EMPLOYEE EXPENDITURE		
2024/25 Employee Budget		32,210
<u>Inflation</u>		
Estimated pay award of 3.5%		878
Pay Award for 2024/25 below previous MTFS forecast		(201)
National Insurance Increase		602
Increments		89
Inflation on indirect employee costs		45
Sub total - Inflation		1,413
<u>Growth items</u>		
Project Accountant	HO Financial Services (Deputy S151)	70
0.5 FTE Finance Officer - Insurance	HO Financial Services (Deputy S151)	20
Sub total - Growth items		90
<u>Removal of 2024/25 one-off items (reserve / grant funded)</u>		
Joint Strategic Partnership	SD Place	(97)
Hemel Garden Communities	SD Place	(50)
Urban Designer 1 Year FTC	AD Planning	(60)
CSU Training Officer 1 Year FTC	HO Transformation	(50)
Sub total - Removal of 2024/25 one-off items		(257)
<u>2025/26 one-off items (reserve / grant funded)</u>		
Commercial Development Support Officer 1 year FTC	HO Commercial Development	50
Payroll Apprentice	HO Financial Services (Deputy S151)	30
Digital Restructure Costs	HO Digital	228
Trees & Woodlands Strategy Development	HO Neighbourhood Management	72
Trees & Woodland Surveyor	HO Neighbourhood Management	50
Homeless Prevention Grant Funded Posts	HO Safe Communities	773
Sub total - 2025/26 one-off items		1,203
<u>Efficiency savings</u>		
Revenues and Benefits Service Review	HO Revenues and Benefits	(40)
Sub total - Efficiency savings		(40)
Total change year on year		2,409
2025/26 Employee Budget		34,619

GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26 PREMISES EXPENDITURE		
2024/25 Premises Budget		5,679
<u>Inflation</u>		
General inflation		134
Sub total - Inflation		134
<u>Growth items</u>		
Business Rates on DBC properties following revaluation	HO Revenues and Benefits	38
Temporary Accomodation B&B Placements	HO Housing Operations	300
Sub total - Growth items		38
<u>Efficiency savings</u>		
Utilities cost reductions	HO Commercial Development	(60)
Sub total - Growth items		(60)
Total change year on year		412
2025/26 Premises Budget		6,091
GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26 TRANSPORT EXPENDITURE		
2024/25 Transport Budget		2,101
<u>Inflation</u>		
General inflation		91
Sub total - Inflation		91
Total change year on year		91
2025/26 Transport Budget		2,192

**GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26
SUPPLIES & SERVICES EXPENDITURE**

2024/25 Supplies & Services Budget	8,899
<u>Inflation</u>	
Inflation	262
Sub total - Inflation	262
<u>Growth items</u>	
Financial System move to cloud based system	HO Digital 190
Sub total - Growth items	190
<u>Removal of 2024/25 one-off items (reserve / grant funded)</u>	
Local Plan Funding	AD Planning (130)
Light Industrial Unit Business Case	HO Commercial Development (66)
Joint Strategic Partnership	SD Place (135)
Strategic Asset Review	HO Commercial Development (116)
Sub total - Removal of 2024/25 one-off items	(447)
<u>2025/26 one-off items (reserve / grant funded)</u>	
Community Events Funding	HO Communications and Engagement 50
Health Campus Feasibility	SD Place 200
Sub total - 2025/26 one-off items	250
<u>Efficiency savings</u>	
Sub total - Efficiency savings	0
<u>Other</u>	
Internal movement of budget (no growth or efficiencies to services)	42
Sub total - Other	42
Total change year on year	297
2025/26 Supplies & Services Budget	9,196

**GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26
THIRD-PARTY PAYMENTS**

2024/25 Third Party Payments Budget	866
<u>Inflation</u>	
General inflation	17
Sub total - Inflation	17
<u>Efficiency savings</u>	
Good shape Contract ended	AD People (12)
Sub total - Efficiency savings	(12)
<u>Other</u>	
Internal movement of budget (no growth or efficiencies to services)	(47)
Sub total - Other	(47)
Total change year on year	(42)
2025/26 Third Party Payments Budget	824

**GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26
TRANSFER PAYMENTS**

2024/25 Transfer Payments Budget		47,146
Total change year on year		0
2025/26 Transfer Payments Budget		47,146
GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26 INCOME		
2024/25 Income Budget		(21,669)
<u>Inflation</u>		
General inflation		(162)
Sub total - Inflation		(162)
<u>Growth items</u>		
Commercial Rents Income	HO Property Services	400
Sub total - Growth items		400
<u>Increased income</u>		
Commercial Waste Income - recovery over 4 years of Covid-19 impact	HO Environmental Services	(25)
Commercial Rents Income - recovery over 4 years of Covid-19 impact	HO Property Services	(240)
Garage rents Income - recovery over 4 years of Covid-19 impact	HO Neighbourhood Management	(125)
Commercial Rents Income - increase	HO Property Services	(112)
EVCP	HO Commercial Development	(25)
Garage rental income		(371)
Green waste income		(154)
Sub total - Increased Income		(1,052)
<u>Removal of 2024/25 one-off items (reserve / grant funded)</u>		
Forum Rental Income	HO Property Services	(300)
Car Parking Income	HO Neighbourhood Management	(90)
Sub total - One-Off		(390)
Total change year on year		(1,204)
2025/26 Income Budget		(22,873)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26
GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS**

2024/25 Grants, Reimbursements and Contributions Budget		(51,223)
<u>Inflation</u>		
General inflation		(31)
Sub total - Inflation		(31)
<u>Removal of 2024/25 one-off items (reserve / grant funded)</u>		
Sub total - Removal of 2024/25 one-off items		0
<u>2025/26 one-off items (reserve / grant funded)</u>		
Joint Strategic Partnership	SD Place	240
Homeless Prevention Grant	HO Housing Operations	(773)
Sub total - 2025/26 one-off items		(533)
<u>Growth items</u>		
EPC Rebate	HO Financial Services (Deputy S151)	10
Anti Fraud Services	HO Financial Services (Deputy S151)	40
Sub total - Growth items		50
Total change year on year		(514)
2025/26 Grants, Reimbursements and Contributions Budget		(51,737)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2025/26
RECHARGE TO THE HRA**

2024/25 Recharge to the HRA		(5,679)
<u>Other</u>		
Review of costs and structures		(82)
Sub total - Other		(82)
Total change year on year		(82)
2025/26 Recharge to the HRA		(5,761)

GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26	
				£	%

Finance and Resources

Employees	13,632,710	14,080,944	14,486,160	853,450	+6%
Premises	2,686,330	2,899,462	2,717,850	31,520	+1%
Transport	341,030	264,102	348,090	7,060	+2%
Supplies & Services	4,122,233	5,112,718	4,345,070	222,837	+5%
Third-Parties	747,360	858,529	703,330	(44,030)	(6%)
Capital Charges	1,208,190	1,208,190	1,212,120	3,930	+0%
Transfer Payments	47,144,000	47,144,000	47,144,000	0	+0%
Income	(6,701,870)	(6,632,718)	(7,086,550)	(384,680)	(6%)
Grants and Contributions	(48,431,170)	(49,125,420)	(48,406,660)	24,510	+0%
Other Income	(350,000)	(350,000)	(350,000)	0	+0%
Recharges	(4,511,474)	(4,635,064)	(4,605,890)	(94,416)	(2%)
Net Expenditure: Finance and Resources	9,887,339	10,824,743	10,507,520	620,181	+6%

Housing and Community

Employees	2,787,180	2,981,210	3,664,200	877,020	+31%
Premises	275,420	1,621,620	583,930	308,510	+112%
Transport	3,220	3,780	3,280	60	+2%
Supplies & Services	182,600	347,840	188,260	5,660	+3%
Capital Charges	430,000	430,000	430,000	0	+0%
Transfer Payments	2,000	2,000	2,000	0	+0%
Income	(1,263,340)	(2,026,415)	(1,287,720)	(24,380)	(2%)
Grants and Contributions	(935,730)	(1,692,723)	(1,708,320)	(772,590)	(83%)
Recharges	(596,160)	(596,160)	(593,460)	2,700	+0%
Net Expenditure: Housing and Community	885,190	1,071,152	1,282,170	396,980	+45%

GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %	
Strategic Planning and Environment					
Employees	15,791,500	16,302,968	16,470,510	679,010	+4%
Premises	2,717,490	3,019,423	2,789,430	71,940	+3%
Transport	1,757,100	2,159,195	1,840,900	83,800	+5%
Supplies & Services	4,594,450	5,946,151	4,662,430	67,980	+1%
Third-Parties	118,580	121,859	120,950	2,370	+2%
Capital Charges	3,290,000	3,290,000	3,290,000	0	+0%
Income	(13,354,754)	(13,542,314)	(14,148,910)	(794,156)	(6%)
Grants and Contributions	(1,856,050)	(2,127,582)	(1,621,820)	234,230	+13%
Recharges	(571,405)	(571,405)	(561,910)	9,495	+2%
Net Expenditure: Strategic Planning and Environment	12,486,911	14,598,294	12,841,580	354,669	+3%
Net Expenditure: General Fund	23,259,440	26,494,189	24,631,270	1,371,830	+6%

GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Finance and Resources					
Employees	13,632,710	14,080,944	14,486,160	853,450	+6%
Premises	2,686,330	2,899,462	2,717,850	31,520	+1%
Transport	341,030	264,102	348,090	7,060	+2%
Supplies & Services	4,122,233	5,112,718	4,345,070	222,837	+5%
Third-Parties	747,360	858,529	703,330	(44,030)	(6%)
Capital Charges	1,208,190	1,208,190	1,212,120	3,930	+0%
Transfer Payments	47,144,000	47,144,000	47,144,000	0	+0%
Income	(6,701,870)	(6,632,718)	(7,086,550)	(384,680)	(6%)
Grants and Contributions	(48,431,170)	(49,125,420)	(48,406,660)	24,510	+0%
Other Income	(350,000)	(350,000)	(350,000)	0	+0%
Recharges	(4,511,474)	(4,635,064)	(4,605,890)	(94,416)	(2%)
Net Expenditure: Finance and Resources	9,887,339	10,824,743	10,507,520	620,181	+6%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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F&R Finance and Resources

HRHSGP AD Property Services

Community Centres & Public Halls (Head of Property Services)

EM	Employees	168,360	203,736	177,940	9,580	+6%
PR	Premises	268,390	369,806	277,120	8,730	+3%
SS	Supplies & Services	9,020	11,600	9,300	280	+3%
TP	Third-Parties	16,300	6,249	16,630	330	+2%
CC	Capital Charges	125,000	125,000	125,000	0	+0%
INC	Income	(188,330)	(145,732)	(192,320)	(3,990)	(2%)
RECH	Recharges	44,810	44,810	45,170	360	+1%
	Net Expenditure: Community Centres & Public Halls	443,550	615,469	458,840	15,290	+3%

Cemeteries (Head of Property Services)

PR	Premises	10,250	10,250	10,450	200	+2%
CC	Capital Charges	5,000	5,000	5,000	0	+0%
INC	Income	(20,320)	(20,320)	(20,730)	(410)	(2%)
	Net Expenditure: Cemeteries	(5,070)	(5,070)	(5,280)	(210)	(4%)

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Housing Standards (Head of Asset Management)						
EM	Employees	65,520	95,299	67,490	1,970	+3%
TR	Transport	0	(75,860)	0	0	
INC	Income	(37,260)	(30,350)	(37,260)	0	+0%
RECH	Recharges	125	125	130	5	+4%
	Net Expenditure: Housing Standards	28,385	(10,786)	30,360	1,975	+7%

Public Conveniences (Head of Property Services)						
PR	Premises	40,800	50,630	41,910	1,110	+3%
CC	Capital Charges	20,000	20,000	20,000	0	+0%
INC	Income	(150)	(150)	(150)	0	+0%
RECH	Recharges	92,806	92,806	94,670	1,864	+2%
	Net Expenditure: Public Conveniences	153,456	163,286	156,430	2,974	+2%

Promotion and Marketing of the Area (Town Centres) (Head of Property Services)						
PR	Premises	83,800	83,800	87,060	3,260	+4%
SS	Supplies & Services	1,790	1,790	1,850	60	+3%
CC	Capital Charges	220,000	220,000	220,000	0	+0%
RECH	Recharges	297,080	297,080	297,280	200	+0%
	Net Expenditure: Promotion and Marketing of the Area (Town Centres)	602,670	602,670	606,190	3,520	+1%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Property Management and Office Accommodation (Assistant Director - Property Services)						
EM	Employees	102,660	112,731	106,420	3,760	+4%
	Net Expenditure: Property Management and Office Accommodation	102,660	112,731	106,420	3,760	+4%

Property Management and Office Accommodation (Head of Property Services)						
EM	Employees	740,910	849,082	766,660	25,750	+3%
PR	Premises	455,060	545,750	413,070	(41,990)	(9%)
TR	Transport	5,810	5,810	5,920	110	+2%
SS	Supplies & Services	90,790	170,100	93,610	2,820	+3%
TP	Third-Parties	542,000	720,000	552,840	10,840	+2%
CC	Capital Charges	291,400	291,400	291,400	0	+0%
INC	Income	(97,180)	(518,090)	(398,440)	(301,260)	(310%)
RECH	Recharges	(267,898)	(267,898)	(274,210)	(6,312)	(2%)
	Net Expenditure: Property Management and Office Accommodation	1,760,892	1,796,154	1,450,850	(310,042)	(18%)

Investment Property (Head of Property Services)						
PR	Premises	825,020	798,061	865,170	40,150	+5%
SS	Supplies & Services	9,810	3,950	10,110	300	+3%
INC	Income	(5,582,520)	(5,082,520)	(5,646,210)	(63,690)	(1%)
RECH	Recharges	31,161	31,161	32,560	1,399	+4%
	Net Expenditure: Investment Property	(4,716,529)	(4,249,348)	(4,738,370)	(21,841)	(0%)

Net Expenditure: AD Property Services **(1,629,986)** **(974,893)** **(1,934,560)** **(304,574)** **(19%)**

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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CHEXEC Chief Executive

Facilitating Change (Chief Executive)						
SS	Supplies & Services	102,610	102,610	105,790	3,180	+3%
	Net Expenditure: Facilitating Change	102,610	102,610	105,790	3,180	+3%

Management Team and Other Support Overheads (Chief Executive)						
PM	Employees	1,226,660	1,257,119	1,264,470	37,810	+3%
GR	Transport	510	510	520	10	+2%
SS	Supplies & Services	17,260	17,260	17,780	520	+3%
RECH	Recharges	(307,044)	(307,044)	(313,180)	(6,136)	(2%)
	Net Expenditure: Management Team and Other Support Overheads	937,386	967,845	969,590	32,204	+3%

Net Expenditure: Chief Executive	1,039,996	1,070,455	1,075,380	35,384	+3%
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APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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LEGDEM Mark Brookes

Regulatory Services (Licensing) (Head of Legal and Democratic Services)						
EM	Employees	296,670	269,670	308,930	12,260	+4%
TR	Transport	770	770	790	20	+3%
SS	Supplies & Services	17,120	17,120	17,650	530	+3%
INC	Income	(333,040)	(283,040)	(340,040)	(7,000)	(2%)
G&C	Grants and Contributions	(3,060)	(3,060)	(3,080)	(20)	(1%)
RECH	Recharges	610	610	620	10	+2%
	Net Expenditure: Regulatory Services (Licensing)	(20,930)	2,070	(15,130)	5,800	+28%

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Democratic Representation and Management (Head of Legal and Democratic Services)						
EM	Employees	173,100	120,433	183,600	10,500	+6%
TR	Transport	14,450	14,450	14,910	460	+3%
SS	Supplies & Services	579,940	590,393	597,920	17,980	+3%
INC	Income	(1,280)	(4,169)	(1,280)	0	+0%
G&C	Grants and Contributions	0	(374)	0	0	
RECH	Recharges	5,935	5,935	6,050	115	+2%
	Net Expenditure: Democratic Representation and Management	772,145	726,667	801,200	29,055	+4%

Corporate Management (Head of Legal and Democratic Services)						
RECH	Recharges	(394,096)	(394,096)	(401,980)	(7,884)	(2%)
	Net Expenditure: Corporate Management	(394,096)	(394,096)	(401,980)	(7,884)	(2%)

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Registration of Electors (Head of Legal and Democratic Services)						
EM	Employees	198,150	229,575	203,870	5,720	+3%
TR	Transport	50	50	50	0	+0%
SS	Supplies & Services	95,710	95,710	98,680	2,970	+3%
INC	Income	(1,750)	(1,750)	(1,750)	0	+0%
G&C	Grants and Contributions	0	(31,466)	0	0	
RECH	Recharges	1,205	1,205	1,230	25	+2%
	Net Expenditure: Registration of Electors	293,365	293,324	302,080	8,715	+3%

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Conducting Elections (Head of Legal and Democratic Services)						
EM	Employees	0	216,825	0	0	
PR	Premises	400	38,555	410	10	+3%
SS	Supplies & Services	1,000	264,007	1,030	30	+3%
G&C	Grants and Contributions	0	(510,537)	0	0	
	Net Expenditure: Conducting Elections	1,400	8,849	1,440	40	+3%

Local Welfare Assistance Schemes (Head of Legal and Democratic Services)						
SS	Supplies & Services	2,940	0	3,030	90	+3%
	Net Expenditure: Local Welfare Assistance Schemes	2,940	0	3,030	90	+3%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Legal Services (Head of Legal and Democratic Services)						
EM	Employees	589,250	674,163	609,240	19,990	+3%
TR	Transport	510	510	520	10	+2%
SS	Supplies & Services	38,990	61,428	40,190	1,200	+3%
TP	Third-Parties	10,820	10,820	11,040	220	+2%
INC	Income	(28,670)	(12,000)	(28,790)	(120)	(0%)
G&C	Grants and Contributions	(100,770)	(210,280)	(101,270)	(500)	(0%)
REGH	Recharges	(147,580)	(252,580)	(150,530)	(2,950)	(2%)
	Net Expenditure: Legal Services	362,550	272,060	380,400	17,850	+5%

Central Administration (Head of Legal and Democratic Services)						
EM	Employees	295,610	308,694	318,860	23,250	+8%
TR	Transport	1,170	1,170	1,230	60	+5%
SS	Supplies & Services	189,300	235,669	195,160	5,860	+3%
TP	Third-Parties	1,180	1,180	1,200	20	+2%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(600)	(1,019)	(600)	0	+0%
RECH	Recharges	(229,686)	(229,686)	(232,020)	(2,334)	(1%)
	Net Expenditure: Central Administration	266,974	326,008	293,830	26,856	+10%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Management Team and Other Support Overheads (AD Legal and Democratic Services)						
EM	Employees	97,450	21,745	100,980	3,530	+4%
TR	Transport	260	260	270	10	+4%
SS	Supplies & Services	2,130	2,130	2,190	60	+3%
RECH	Recharges	375	375	380	5	+1%
Net Expenditure: Management Team and Other Support Overheads		100,215	24,510	103,820	3,605	+4%

Net Expenditure: Mark Brookes **1,384,563 1,259,393 1,468,690 84,127 +6%**

PEOPLE	Matthew Rawdon
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Human Resources (AD People)						
EM	Employees	1,120,140	1,129,679	1,141,800	21,660	+2%
TR	Transport	150	150	150	0	+0%
SS	Supplies & Services	175,610	185,610	181,050	5,440	+3%
TP	Third-Parties	37,280	37,280	26,030	(11,250)	(30%)
RECH	Recharges	(289,719)	(291,319)	(295,510)	(5,791)	(2%)
Net Expenditure: Human Resources		1,043,461	1,061,400	1,053,520	10,059	+1%

Net Expenditure: Matthew Rawdon **1,043,461 1,061,400 1,053,520 10,059 +1%**

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APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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CFINOF Nigel Howcutt

Housing Benefit Payments (Head of Revenues, Benefit and Fraud)						
CC	Capital Charges	38,590	38,590	39,790	1,200	+3%
TF	Transfer Payments	23,440,000	23,440,000	23,440,000	0	+0%
G&C	Grants and Contributions	(23,673,850)	(23,673,850)	(23,673,850)	0	+0%
OTH	Other Income	(190,000)	(190,000)	(190,000)	0	+0%
	Net Expenditure: Housing Benefit Payments	(385,260)	(385,260)	(384,060)	1,200	+0%

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Housing benefits: rent rebates to HRA tenants - mandatory payments (Head of Revenues, Benefit and Fraud)						
CC	Capital Charges	22,050	22,050	22,730	680	+3%
TF	Transfer Payments	23,704,000	23,704,000	23,704,000	0	+0%
G&C	Grants and Contributions	(23,559,990)	(23,559,990)	(23,560,220)	(230)	(0%)
OTH	Other Income	(160,000)	(160,000)	(160,000)	0	+0%
	Net Expenditure: Housing benefits: rent rebates to HRA tenants - mandatory payments	6,060	6,060	6,510	450	+7%

Housing Benefits (Administration) (Head of Financial Services (Deputy S151))						
EM	Employees	57,660	58,158	59,560	1,900	+3%
TR	Transport	410	0	420	10	+2%
SS	Supplies & Services	6,070	2,685	3,620	(2,450)	(40%)
G&C	Grants and Contributions	(42,630)	(321)	0	42,630	+100%
RECH	Recharges	240	240	240	0	+0%
	Net Expenditure: Housing Benefits (Administration)	21,750	60,762	63,840	42,090	+194%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Housing Benefits (Administration) (Head of Revenues, Benefit and Fraud)						
EM	Employees	764,940	713,843	762,300	(2,640)	(0%)
TR	Transport	310	310	320	10	+3%
SS	Supplies & Services	5,410	3,600	5,580	170	+3%
G&C	Grants and Contributions	(465,070)	(385,070)	(465,070)	0	+0%
RECH	Recharges	3,750	3,750	3,830	80	+2%
	Net Expenditure: Housing Benefits (Administration)	309,340	336,433	306,960	(2,380)	(1%)

Corporate Management - Financial Fees and Services (Head of Financial Services (Deputy S151))						
	Supplies & Services	193,840	285,540	199,840	6,000	+3%
	Grants and Contributions	0	(26,745)	0	0	
	Net Expenditure: Corporate Management - Financial Fees and Services	193,840	258,795	199,840	6,000	+3%

Past Service Costs (Head of Financial Services (Deputy S151))						
EM	Employees	896,600	896,600	927,980	31,380	+3%
	Net Expenditure: Past Service Costs	896,600	896,600	927,980	31,380	+3%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Local Tax Collection (Head of Revenues, Benefit and Fraud)						
EM	Employees	613,340	658,301	664,680	51,340	+8%
TR	Transport	310	410	320	10	+3%
SS	Supplies & Services	120,570	150,656	124,300	3,730	+3%
G&C	Grants and Contributions	(468,000)	(622,917)	(470,340)	(2,340)	(1%)
RECH	Recharges	8,935	8,935	9,110	175	+2%
	Net Expenditure: Local Tax Collection	275,155	195,385	328,070	52,915	+19%

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Parish Grants (Head of Financial Services (Deputy S151))						
	Supplies & Services	253,753	253,753	261,620	7,867	+3%
	Net Expenditure: Parish Grants	253,753	253,753	261,620	7,867	+3%

Financial Services (Head of Financial Services (Deputy S151))						
EM	Employees	1,372,610	1,299,369	1,550,860	178,250	+13%
TR	Transport	770	212	790	20	+3%
SS	Supplies & Services	61,720	201,976	110,610	48,890	+79%
TP	Third-Parties	46,060	3,000	0	(46,060)	(100%)
CC	Capital Charges	76,150	76,150	78,200	2,050	+3%
G&C	Grants and Contributions	(47,090)	(40,972)	(37,090)	10,000	+21%
RECH	Recharges	(436,448)	(436,448)	(445,170)	(8,722)	(2%)
	Net Expenditure: Financial Services	1,073,772	1,103,288	1,258,200	184,428	+17%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Support Services - Insurance (Head of Financial Services (Deputy S151))						
EM	Employees	76,550	76,550	78,080	1,530	+2%
PR	Premises	1,002,610	1,002,610	1,022,660	20,050	+2%
TR	Transport	308,630	308,630	314,800	6,170	+2%
SS	Supplies & Services	428,690	558,808	441,980	13,290	+3%
INC	Income	(403,260)	(533,378)	(411,320)	(8,060)	(2%)
RECH	Recharges	(1,413,310)	(1,413,310)	(1,441,580)	(28,270)	(2%)
	Net Expenditure: Support Services - Insurance	(90)	(90)	4,620	4,710	+5233%

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Internal Audit (Head of Financial Services (Deputy S151))						
	Third-Parties	93,720	80,000	95,590	1,870	+2%
RECH	Recharges	(6,102)	(6,102)	(6,220)	(118)	(2%)
	Net Expenditure: Internal Audit	87,618	73,898	89,370	1,752	+2%

Local Tax Collection and Benefits Support Team (Head of Revenues, Benefit and Fraud)						
EM	Employees	425,040	410,657	445,630	20,590	+5%
TR	Transport	4,790	4,790	4,890	100	+2%
SS	Supplies & Services	182,290	177,453	187,930	5,640	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
G&C	Grants and Contributions	0	(25,838)	0	0	
RECH	Recharges	1,575	1,575	1,610	35	+2%
	Net Expenditure: Local Tax Collection and Benefits Support Team	623,695	578,637	650,060	26,365	+4%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

		Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
Management Team and Other Support Overheads (Chief Finance Officer (S151))					
EM	Employees	198,350	206,972	205,460	7,110 +4%
TR	Transport	260	260	270	10 +4%
SS	Supplies & Services	84,060	84,060	86,660	2,600 +3%
RECH	Recharges	(44,346)	(44,346)	(45,230)	(884) (2%)
	Net Expenditure: Management Team and Other Support Overheads	238,324	246,946	247,160	8,836 +4%

Net Expenditure: Nigel Howcutt **3,594,557 3,625,206 3,960,170 365,613 +10%**

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- No Assistant Strategic Director

Household Waste and Recycling (Head of Communication and Engagement)					
EM	Employees	92,280	96,486	96,200	3,920 +4%
TR	Transport	260	260	270	10 +4%
SS	Supplies & Services	12,010	6,890	12,370	360 +3%
G&C	Grants and Contributions	0	(4,000)	0	0
RECH	Recharges	725	725	740	15 +2%
	Net Expenditure: Household Waste and Recycling	105,275	100,361	109,580	4,305 +4%

Democratic Representation and Management (Head of Communication and Engagement)					
SS	Supplies & Services	2,500	52,500	52,580	50,080 +2003%
	Net Expenditure: Democratic Representation and Management	2,500	52,500	52,580	50,080 +2003%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

		Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %	
Procurement Services (Head of Commercial Development)						
EM	Employees	243,390	297,832	300,270	56,880	+23%
TR	Transport	200	0	200	0	+0%
SS	Supplies & Services	3,010	32,130	3,100	90	+3%
RECH	Recharges	(31,231)	(31,231)	(31,850)	(619)	(2%)
	Net Expenditure: Procurement Services	215,369	298,731	271,720	56,351	+26%

Facilitating Change (Head of Commercial Development)						
SS	Supplies & Services	183,500	183,500	0	(183,500)	(100%)
	Net Expenditure: Facilitating Change	183,500	183,500	0	(183,500)	(100%)

Business Improvement (Head of Transformation)						
EM	Employees	290,970	332,467	305,610	14,640	+5%
TR	Transport	100	100	100	0	+0%
SS	Supplies & Services	4,300	4,300	4,430	130	+3%
RECH	Recharges	(109,293)	(109,293)	(111,480)	(2,187)	(2%)
	Net Expenditure: Business Improvement	186,077	227,574	198,660	12,583	+7%

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APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %	
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Customer Services (Head of Transformation)

EM	Employees	907,600	847,231	909,260	1,660	+0%
TR	Transport	100	100	100	0	+0%
SS	Supplies & Services	34,610	24,610	35,680	1,070	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(200)	(200)	(200)	0	+0%
RECH	Recharges	(231,010)	(231,010)	(235,630)	(4,620)	(2%)
	Net Expenditure: Customer Services	721,100	650,731	719,210	(1,890)	(0%)

Communication & Consultation (Head of Communication and Engagement)

EM	Employees	369,840	347,414	339,370	(30,470)	(8%)
TR	Transport	200	200	200	0	+0%
SS	Supplies & Services	46,190	45,190	47,630	1,440	+3%
INC	Income	(7,310)	0	(7,460)	(150)	(2%)
G&C	Grants and Contributions	(5,710)	0	(5,740)	(30)	(1%)
RECH	Recharges	(55,979)	(72,969)	(57,100)	(1,121)	(2%)
	Net Expenditure: Communication & Consultation	347,231	319,835	316,900	(30,331)	(9%)

Information and Communication Technology (Head of Digital)

EM	Employees	1,359,350	1,440,541	1,669,060	309,710	+23%
TR	Transport	1,010	1,010	1,050	40	+4%
SS	Supplies & Services	1,153,900	1,203,900	1,229,660	75,760	+7%
CC	Capital Charges	380,000	380,000	380,000	0	+0%
RECH	Recharges	(757,135)	(757,135)	(772,280)	(15,145)	(2%)
	Net Expenditure: Information and Communication Technology	2,137,125	2,268,316	2,507,490	370,365	+17%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Management Team and Other Support Overheads (Head of Commercial Development)					
G&C	Grants and Contributions	(65,000)	(30,000)	(90,000)	(25,000) (38%)
	Net Expenditure: Management Team and Other Support Overheads	(65,000)	(30,000)	(90,000)	(25,000) (38%)

Management Team and Other Support Overheads (Head of Transformation)					
EM	Employees	119,450	108,379	124,570	5,120 +4%
SS	Supplies & Services	8,590	78,590	8,850	260 +3%
RECH	Recharges	(5,474)	(5,474)	(5,590)	(116) (2%)
	Net Expenditure: Management Team and Other Support Overheads	122,566	181,495	127,830	5,264 +4%

Management Team and Other Support Overheads (SD Corporate & Commercial)					
EM	Employees	369,130	380,530	378,960	9,830 +3%
SS	Supplies & Services	3,200	3,200	3,290	90 +3%
RECH	Recharges	(155,310)	(155,310)	(158,420)	(3,110) (2%)
	Net Expenditure: Management Team and Other Support Overheads	217,020	228,420	223,830	6,810 +3%

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Management Team and Other Support Overheads (SD People and Transformation)						
EM	Employees	401,130	420,864	418,050	16,920	+4%
RECH	Recharges	(119,145)	(119,145)	(121,530)	(2,385)	(2%)
	Net Expenditure: Management Team and Other Support Overheads	281,985	301,719	296,520	14,535	+5%

Net Expenditure: No Assistant Strategic Director	4,454,748	4,783,182	4,734,320	279,572	+6%
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Net Expenditure: Finance and Resources	9,887,339	10,824,743	10,357,520	470,181	+5%
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FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Filming				
Administration Fee		£150-£500	£150-£500	0.0%
Up to one hour filming time		258.00	£250-£300	0.0%
Between one and four hours filming time		592.00	£550-£650	0.0%
Half day (four to six hours) filming time		1,008.00	£800-1,010	0.0%
Full day (seven hours or more) per day filming time		1,512.00	£1,550	2.5%
Strike Day - Half full day charge		756.00	£775	2.5%
Site visits		1st visit free then £100 per visit	1st visit free then £100 per visit	0.0%
(small productions) Per hour of filming, up to seven hours		100.00	£100-£120	0%-20%
(small productions) Per hour of filming (8 hours or more)		800.00	£800.00	0.0%
(small productions) Strike/prep day (half full day charge)		400.00	£400.00	0.0%
Loyalty discount 10 - 20% discount on full invoice based on visits within financial year				
Parking per bay (car parks)		£28.00	£28	0.0%
Parking per bay (on street, suspensions)		£32.00	£32	0.0%
Fixed parking discount 10-20% for bookings over 1 week		£25 per bay	£25	0.0%
Hire of Council Assets		Bespoke Price	Bespoke Price	
Penalties for late cancellation of car park booking (50% charge if less than 72 hours' notice given)				
Licensing				
Mobile Home Licences (Per Annum)				
Annual Fee		£53.00 +£7.90 per unit	£54.00 +£8.00 per unit	2.0%
New Site Application				
New Site Licence Application Fee		£514.00+ £7.92 per unit	£524.00+ £8.00 per unit	2.0%
Other fees				
Deposit/Change of Site Rules		£90	£92	2.2%
Transfer/amendment of a Site Licence		£209 (+ £94 if a site visit is required)	£213 (+ £96 if a site visit is required)	2.0%
Enforcement: Hourly rate of officers involved, plus any other costs such as legal fees.				
Revenues				
Summons Costs		79.00	82.00	3.8%
Liability Orders		33.00	34.00	3.0%
Berkhamsted Civic Centre				
Weddings - Full Day	Day	735.50	750.00	2.0%
Extended from 11.30pm to midnight	Half Hour	76.50	80.00	4.6%
Community Use - Day	Hour	25.50	26.00	2.0%
Community Use - Monday to Thursday Evening (after 6pm)	Hour	30.00	31.00	3.3%
Community Use - Friday Evenings & Weekends	Hour	35.50	36.50	2.8%
Commercial Use - Day	Hour	32.50	33.50	3.1%
Commercial Use - Monday to Thursday Evening (after 6pm)	Hour	39.50	40.50	2.5%
Commercial Use - Friday Evenings & Weekends	Hour	50.00	55.00	10.0%
Sale of Goods - Commercial - Evenings (after 6pm)	Evening	306.50	315.00	2.8%
Sale of Goods - Commercial	Day	319.00	326.00	2.2%
Victoria Hall				
Day Fayres - inc. Assembly Room, Victoria Room and main kitchen (9am to 5.30pm)	Day	552.00	555.00	0.5%
Day Fayres - inc. Assembly Room, Victoria Room and main kitchen (9am to 5.30pm) Charity	Day	309.50	310.50	0.3%
Refundable Deposit (If required)	Per Hire	250.00	300.00	20.0%
All Events Extra Time 11:30pm - 12.00am.	Half Hour	72.50	75.00	3.4%
Assembly Room - Community Use - Day	Hour	25.50	26.50	3.9%
Assembly Room - Community Use - Evening/Weekends	Hour	29.00	30.00	3.4%
Assembly Room - Commercial Use - Day	Hour	30.00	31.00	3.3%
Assembly Room - Commercial Use - week night Monday to Thursday	Hour	37.50	38.50	2.7%
Assembly Rooms - Commercial Use - Evening/Weekends	Hour	44.50	45.50	2.2%
Everyone Active Bowls and Table Tennis	Session 2.5 hours	39.50	40.00	1.3%
Private Bowls and Table Tennis	Session 2.5 hours	39.50	40.00	1.3%
Kitchen Use - Washing Up	Day	37.50	38.50	2.7%
Kitchen Use - Full Catering	Day	72.00	75.00	4.2%
Victoria Room - Commercial Use - Weekdays to 6pm	Hour	26.50	27.50	3.8%
Victoria Room - Commercial Use - Weekdays after 6pm and Weekends	Hour	31.00	32.00	3.2%
Victoria Room - Community Use - Weekdays to 6pm	Hour	22.50	23.00	2.2%
Victoria Room - Community Use - Weekdays after 6pm and Weekends	Hour	24.50	25.00	2.0%
Albert Room - Community Use - Weekdays to 6pm	Hour	17.00	17.50	2.9%
Albert Room - Community Use - Weekdays after 6pm and Weekends	Hour	19.00	19.50	2.6%
Edward Room - Weekdays	Hour	13.50	14.50	7.4%
Edward Room Office	Hour	10.00	11.00	10.0%
Tring Park School Assembly Room	Hour	22.50	N/A	0.0%
Tring Park School Victoria Room	Hour	19.00	N/A	0.0%
Tring Park School Albert Room	Hour	12.50	N/A	0.0%
Tring U3A Table Tennis	Session 2.5 hours	39.50	40.00	1.3%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Football Season				
Adult - Including Pavilion	13 Games	976.50	990.00	1.4%
Adult - Excluding Pavilion	13 Games	703.50	716.50	1.8%
Junior (aged 11 to 18) - Including Pavilion	13 Games	506.50	520.00	2.7%
Junior (aged 11 to 18) - Excluding Pavilion	13 Games	353.00	372.50	5.5%
Mini (aged 7 to 10) - Including Pavilion	13 Games	314.00	327.00	4.1%
Mini (aged 7 to 10) - Excluding Pavilion	13 Games	216.50	228.00	5.3%
Sports Pitch Hire - Football, Baseball & Rugby				
Adult - Including Pavilion	Match	82.00	84.00	2.4%
Adult - Excluding Pavilion	Match	60.00	62.00	3.3%
Junior (aged 11 to 18) - Including Pavilion	Match	51.50	53.00	2.9%
Junior (aged 11 to 18) - Excluding Pavilion	Match	39.00	40.00	2.6%
Mini (aged 7 to 10) - Including Pavilion	Match	33.50	35.00	4.5%
Mini (aged 7 to 10) - Excluding Pavilion	Match	23.50	24.00	2.1%
Sports Pitch Hire - Cricket				
Adult - Including Pavilion	Match	82.00	84.00	2.4%
Adult - Excluding Pavilion	Match	75.60	78.00	3.2%
Adult - Weekday Evening Match Excluding Pavilion	Match	49.50	51.00	3.0%
Adult - Training (No Marking Required)	Match	39.00	40.00	2.6%
Sports Pitch Hire				
Netball Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)				
Hire of Netball courts by a coach or a club	Per Hour	12.00	12.00	0.0%
Hire of Netball Courts by an individual	Per Hour	No charge	No charge	0.0%
Hire of Open Space for Bootcamp (November – March from 8am – 6pm April – October from 7am – 9pm)				
Charges for trainers /companies offering outdoor exercise for more than one person	Per Hour option	6.00	6.00	0.0%
	Per Month option	23.00	23.00	0.0%
	Per Year option	225.00	225.00	0.0%
Personal Trainers offering outdoor exercise for an individual - no charge.		No charge	No charge	0.0%
Miscellaneous				
Hot Air Balloon Launches	Per Launch	63.00	65.00	3.2%
Allotments	Pole	6.00	6.60	
Commercial Property and Assets				
Land Disposal Enquiry Charge		390.00	400.00	2.6%
				0.0%
Woodwells Caravan Park				
In Borough Resident	Per Annum	471.00	485.00	3.0%
Out of Borough Resident	Per Annum	566.00	585.00	3.4%
Customer Accounts				
Service Charge Enquiry Fees: Charges for provision of leaseholder information packs	Per application	275.00	286.00	4.0%
Address Management				
Charge for registering new developments / properties (plots)				
1 Plot		155.00	158.00	1.9%
2 - 5 Plots		255.00	260.00	2.0%
6 - 25 Plots		520.00	530.00	1.9%
26 - 75 Plots		580.00	592.00	2.1%
76+ Plots		£1155.00+ £10.00	178.00+£10.00	2.0%
			-	0.0%
Renaming a house or building (after initial submission)		145.00	148.00	2.1%
Amending a house number		145.00	148.00	2.1%
			-	0.0%
Division / Conversion of existing or renumbering (new postal numbers)				
1 Plot		155.00	158.00	1.9%
2 - 5 Plots		255.00	260.00	2.0%
6 - 25 Plots		520.00	530.00	1.9%
26 - 75 Plots		580.00	592.00	2.1%
			-	0.0%
Naming of a building		145.00	148.00	2.1%
Renaming / Changing of an existing street name (where requested by residents and / or Town/Parish Council)		£520.00+ £25.00	£530.00+ £25.00	2.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
		2024/25 Charge	2025/26 Proposed Charge			% change
			Application	Licence	Total fee	
Alcohol, entertainment and late night refreshment licences						
Club premises certificates – applications						
Application for new club premises certificate	Band A	100.00	100.00	0.00	100.00	0.0%
	Band B	190.00	190.00	0.00	190.00	0.0%
	Band C	315.00	315.00	0.00	315.00	0.0%
	Band D	450.00	450.00	0.00	450.00	0.0%
	Band E	635.00	635.00	0.00	635.00	0.0%
	Site under construction/development	315.00	315.00	0.00	315.00	0.0%
Application for full variation of club premises certificate	Band A	100.00	100.00	0.00	100.00	0.0%
	Band B	190.00	190.00	0.00	190.00	0.0%
	Band C	315.00	315.00	0.00	315.00	0.0%
	Band D	450.00	450.00	0.00	450.00	0.0%
	Band E	635.00	635.00	0.00	635.00	0.0%
	Site under construction/development	315.00	315.00	0.00	315.00	0.0%
Application for minor variation of club premises certificate		89.00	89.00	0.00	89.00	0.0%
Request for duplicate copy of certificate following loss/theft/damage		10.50	10.50	0.00	10.50	0.0%
Change of name or address on club premises certificate		10.50	10.50	0.00	10.50	0.0%
Change of club rules		10.50	10.50	0.00	10.50	0.0%
Club premises certificates – annual fees						
Annual fee (payable on anniversary of grant of certificate)	Band A	70.00	0.00	70.00	70.00	0.0%
	Band B	180.00	0.00	180.00	180.00	0.0%
	Band C	295.00	0.00	295.00	295.00	0.0%
	Band D	320.00	0.00	320.00	320.00	0.0%
	Band E	350.00	0.00	350.00	350.00	0.0%
	Site under construction/development	295.00	0.00	295.00	295.00	0.0%
Personal licences						
Application for new personal licence		37.00	37.00	0.00	37.00	0.0%
Duplicate copy of licence following theft/loss/damage		10.50	10.50	0.00	10.50	0.0%
Change of name or address		10.50	10.50	0.00	10.50	0.0%
Premises licences – applications						
Application for new premises licence	Band A	100.00	100.00	0.00	100.00	0.0%
	Band B	190.00	190.00	0.00	190.00	0.0%
	Band C	315.00	315.00	0.00	315.00	0.0%
	Band D	450.00	450.00	0.00	450.00	0.0%
	Band D with multiplier	900.00	900.00	0.00	900.00	0.0%
	Band E	635.00	635.00	0.00	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	0.00	1,905.00	0.0%
	Site under construction/development	315.00	315.00	0.00	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Application for full variation of premises licence	Band A	100.00	100.00	0.00	100.00	0.0%
	Band B	190.00	190.00	0.00	190.00	0.0%
	Band C	315.00	315.00	0.00	315.00	0.0%
	Band D	450.00	450.00	0.00	450.00	0.0%
	Band D with multiplier	900.00	900.00	0.00	900.00	0.0%
	Band E	635.00	635.00	0.00	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	0.00	1,905.00	0.0%
	Site under construction/development	315.00	315.00	0.00	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
		2024/25 Charge	2025/26 Proposed Charge			% change
			Application	Licence	Total fee	
Additional application fee for high-capacity premises (payable in addition to the standard application fee)	Capacity: 5,000–9,999	1,000.00	1,000.00	0.00	1,000.00	0.0%
	Capacity: 10,000–14,999	2,000.00	2,000.00	0.00	2,000.00	0.0%
	Capacity: 15,000–19,999	4,000.00	4,000.00	0.00	4,000.00	0.0%
	Capacity: 20,000–29,999	8,000.00	8,000.00	0.00	8,000.00	0.0%
	Capacity: 30,000–39,999	16,000.00	16,000.00	0.00	16,000.00	0.0%
	Capacity: 40,000–49,999	24,000.00	24,000.00	0.00	24,000.00	0.0%
	Capacity: 50,000–59,999	32,000.00	32,000.00	0.00	32,000.00	0.0%
	Capacity: 60,000–69,999	40,000.00	40,000.00	0.00	40,000.00	0.0%
	Capacity: 70,000–79,999	48,000.00	48,000.00	0.00	48,000.00	0.0%
	Capacity: 80,000–89,999	56,000.00	56,000.00	0.00	56,000.00	0.0%
	Capacity: 90,000+	64,000.00	64,000.00	0.00	64,000.00	0.0%
Application for transfer of premises licence		23.00	23.00	0.00	23.00	0.0%
Application for variation of premises licence to specify premises supervisor		23.00	23.00	0.00	23.00	0.0%
Application for minor variation of premises licence		89.00	89.00	0.00	89.00	0.0%
Application to substitute mandatory condition for community premises (if not made simultaneously with another application)		23.00	23.00	0.00	23.00	0.0%
Application for interim authority notice		23.00	23.00	0.00	23.00	0.0%
Request for duplicate copy of premises licence following loss/theft/damage		10.50	10.50	0.00	10.50	0.0%
Change of name or address on premises licence		10.50	10.50	0.00	10.50	0.0%
Premises licences – annual fees						
Annual fee (payable on anniversary of grant of licence)	Band A	70.00	0.00	70.00	70.00	0.0%
	Band B	180.00	0.00	180.00	180.00	0.0%
	Band C	295.00	0.00	295.00	295.00	0.0%
	Band D	320.00	0.00	320.00	320.00	0.0%
	Band D with multiplier	640.00	0.00	640.00	640.00	0.0%
	Band E	350.00	0.00	350.00	350.00	0.0%
	Band E with multiplier	1,050.00	0.00	1,050.00	1,050.00	0.0%
	Site under construction/development	295.00	0.00	295.00	295.00	0.0%
	Exempt	No fee	0.00	0.00	No fee	0.0%
Additional annual fee for high-capacity premises (payable in addition to the standard annual fee)	Capacity: 5,000–9,999	500.00	0.00	500.00	500.00	0.0%
	Capacity: 10,000–14,999	1,000.00	0.00	1,000.00	1,000.00	0.0%
	Capacity: 15,000–19,999	2,000.00	0.00	2,000.00	2,000.00	0.0%
	Capacity: 20,000–29,999	4,000.00	0.00	4,000.00	4,000.00	0.0%
	Capacity: 30,000–39,999	8,000.00	0.00	8,000.00	8,000.00	0.0%
	Capacity: 40,000–49,999	12,000.00	0.00	12,000.00	12,000.00	0.0%
	Capacity: 50,000–59,999	16,000.00	0.00	16,000.00	16,000.00	0.0%
	Capacity: 60,000–69,999	20,000.00	0.00	20,000.00	20,000.00	0.0%
	Capacity: 70,000–79,999	24,000.00	0.00	24,000.00	24,000.00	0.0%
	Capacity: 80,000–89,999	28,000.00	0.00	28,000.00	28,000.00	0.0%
	Capacity: 90,000+	32,000.00	0.00	32,000.00	32,000.00	0.0%
	Temporary event notices					
Temporary event notice (standard) - submission fee		21.00	21.00	0.00	21.00	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26					
	2024/25 Charge	2025/26 Proposed Charge			% change
		Application	Licence	Total fee	
Temporary event notice (late) - submission fee	21.00	21.00	0.00	21.00	0.0%
Duplicate copy of notice following theft/loss/damage	10.50	10.50	0.00	10.50	0.0%
Miscellaneous					
Application for provisional statement	315.00	315.00	0.00	315.00	0.0%
Notification of legal/financial interest in premises	21.00	21.00	0.00	21.00	0.0%
Animal licences					
*Where licences for multiple animal activities are issued under The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018, the fees will be equivalent to the higher cost activity.					

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26					
	2024/25 Charge	2025/26 Proposed Charge			% change
		Application	Licence	Total fee	
Animal boarding establishments					
Application for new animal boarding establishment licence (up to 3yrs)	710.00	545.00	185.00	730.00	2.8%
Application to renew animal boarding establishment licence (3yrs)	460.00	355.00	115.00	470.00	2.2%
Application for a new animal boarding establishment Franchise	610.00	445.00	185.00	630.00	3.3%
Application to renew a franchise	362.00	280.00	90.00	370.00	2.2%
Application to vary animal boarding establishment licence (Qualified officer inspection may be required)	235.00	160.00	80.00	240.00	2.1%
Application to vary a franchise to add premises (Qualified officer inspection will be required for each additional premises)	190.00	194.00	0.00	194.00	2.1%
Application to vary to reduce numbers or types of animals or activities.	35.00	36.00	0.00	36.00	2.9%
Re-evaluation of star rating (Qualified officer inspection may be required)	35.00	36.00	0.00	36.00	2.9%
Application to vary an animal boarding establishment (administrative matters only)	35.00	36.00	0.00	36.00	2.9%
Qualified officer inspection (where required)	100.00	102.00			2.0%
Veterinary inspection of premises * (where required)	Recharged at cost				
Dangerous wild animals					
Application for licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	210.00	150.00	60.00	210.00	0.0%
Application to renew licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	210.00	150.00	60.00	210.00	0.0%
Application to vary licence conditions (new species/increased numbers of animals)	115.00	95.00	25.00	120.00	4.3%
Application to vary licence conditions (administrative matters only)	35.00	36.00	0.00	36.00	2.9%
Veterinary inspection of premises *	Recharged at cost				
Dog breeding establishments					
Application for new dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	715.00	510.00	225.00	735.00	2.8%
Application to renew dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	475.00	370.00	115.00	485.00	2.1%
Application to vary an animal breeding establishment (inspection may be required)	115.00	65.00	55.00	120.00	4.3%
Re-evaluation of star rating (inspection may be required)	35.00	36.00	0.00	36.00	2.9%
Application to vary licence (administrative matters only)	35.00	36.00	0.00	36.00	2.9%
Qualified officer inspection (where required)	100.00	102.00			2.0%
Veterinary inspection of premises *	Recharged at cost				
Pet shops					
Application for new pet shop licence (up to 3yrs)	710.00	515.00	200.00	715.00	0.7%
Application to renew pet shop licence (up to 3yrs)	460.00	380.00	90.00	470.00	2.2%
Application to vary a pet shop licence (Qualified officer inspection may be required)	220.00	180.00	45.00	225.00	2.3%
Application to vary a pet shop licence - reduce animals	35.00	36.00	0.00	36.00	2.9%
Re-evaluation of star rating (Qualified officer inspection may be required)	35.00	36.00	0.00	36.00	2.9%
Application to vary licence (administrative matters only)	35.00	36.00	0.00	36.00	2.9%
Qualified officer inspection (where required)	100.00	102.00			2.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
	2024/25 Charge	2025/26 Proposed Charge			% change	
		Application	Licence	Total fee		
Veterinary inspection of premises * (where required)		Recharged at cost				
Riding establishments						
Application for new riding establishment licence	590.00	485.00	115.00	600.00	1.7%	
Application to renew riding establishment licence (plus cost of vet inspection)	380.00	300.00	90.00	390.00	2.6%	
Application to vary a riding establishment licence (Inspection may be required)	115.00	51.00	66.30	117.30	2.0%	
Application to vary - to reduce licensable activities or numbers of animals	35.00	36.00	0.00	36.00	2.9%	
Re-evaluation of star rating (Inspection may be required)	35.00	36.00	0.00	36.00	2.9%	
Application to vary licence (administrative matters only)	35.00	36.00	0.00	36.00	2.9%	
Qualified officer inspection (where required)	100.00	102.00			2.0%	
Veterinary inspection of premises *		Recharged at cost				
Keeping of Exhibition/Performing Animals						
Application for a new licence for keeping exhibition/performing animals	470.00	321.00	158.00	479.00	1.9%	
Application for to renew licence for keeping exhibition/performing animals	375.00	225.00	158.00	383.00	2.1%	
Application to vary licence to keep or train animals for exhibition (Qualified officer inspection may be required)	215.00	158.00	61.00	219.00	1.9%	
Application to vary a licence for keeping exhibition/performing animals to reduce licensable activities or number of animal	35.00	36.00	0.00	36.00	2.9%	
Application to vary licence (administrative matters only)	35.00	36.00	0.00	36.00	2.9%	
Qualified officer inspection (where required)	100.00	102.00			2.0%	
Veterinary inspection of premises * (where required)		Recharged at cost				
Zoos						
Application for new zoo licence (4yr) (plus cost of vet inspection)	2,100.00	1,795.00	330.00	2,125.00	1.2%	
Application to renew zoo licence (6yr) (plus cost of vet inspection)	1,500.00	1,195.00	330.00	1,525.00	1.7%	
Application to vary zoo licence (plus cost of vet inspection)	2,100.00	1,795.00	330.00	2,125.00	1.2%	
Application to transfer zoo licence (plus cost of vet inspection)	265.00	225.00	45.00	270.00	1.9%	
Veterinary inspection of premises *		Recharged at cost				
Betting, gambling and lottery licences						
Lottery registrations						
Registration of society for small society lotteries	40.00	40.00	0.00	40.00	0.0%	
Annual fee (payable on anniversary of registration)	20.00	0.00	20.00	20.00	0.0%	
Notices						
Temporary use notice submission fee	409.00	415.00	0.00	415.00	1.5%	
Duplicate copy of temporary use notice following theft/loss/damage	20.00	20.00	0.00	20.00	0.0%	
Occasional use notice submission fee	No fee	No fee	No fee	No fee	0.0%	
Permits						
Notification of 1-2 gaming machine in alcohol-licensed premises	50.00	50.00	0.00	50.00	0.0%	
Licensed premises gaming machine permit	Application for new permit	150.00	150.00	0.00	150.00	0.0%
	Application for variation of permit	100.00	100.00	0.00	100.00	0.0%
	Application for transfer of permit	25.00	25.00	0.00	25.00	0.0%
	Change of name or address	25.00	25.00	0.00	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
Annual fee	50.00	0.00	50.00	50.00	0.0%	

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
		2024/25 Charge	2025/26 Proposed Charge			% change
			Application	Licence	Total fee	
Club gaming permit	Application for new permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Application for variation of permit	100.00	100.00	0.00	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
	Annual fee	50.00	0.00	50.00	50.00	0.0%
Club machine permit	Application for new permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Application for variation of permit	100.00	100.00	0.00	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	0.00	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	0.00	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
	Annual fee	50.00	0.00	50.00	50.00	0.0%
Prize gaming permit	Application for new permit	300.00	300.00	0.00	300.00	0.0%
	Application for renewal of permit	300.00	300.00	0.00	300.00	0.0%
	Change of name or address	25.00	25.00	0.00	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
Family entertainment centre gaming machine permit	Application for new permit	300.00	300.00	0.00	300.00	0.0%
	Application for renewal of permit	300.00	300.00	0.00	300.00	0.0%
	Change of name or address	25.00	25.00	0.00	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	0.00	15.00	0.0%
Premises licences - applications						
Application for new premises licence (without provisional statement)	Adult gaming centre	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Betting (track)	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Betting (other)	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Bingo	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Family entertainment centre	1,345.00	1,372.00	0.00	1,372.00	2.0%
Application for new premises licence (with provisional statement)	Adult gaming centre	925.00	945.00	0.00	945.00	2.2%
	Betting (track)	925.00	945.00	0.00	945.00	2.2%
	Betting (other)	925.00	945.00	0.00	945.00	2.2%
	Bingo	925.00	945.00	0.00	945.00	2.2%
	Family entertainment centre	925.00	945.00	0.00	945.00	2.2%
Application for provisional statement	Adult gaming centre	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Betting (track)	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Betting (other)	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Bingo	1,345.00	1,372.00	0.00	1,372.00	2.0%
	Family entertainment centre	1,345.00	1,372.00	0.00	1,372.00	2.0%
Application for variation of	Adult gaming centre	925.00	945.00	0.00	945.00	2.2%
	Betting (track)	925.00	945.00	0.00	945.00	2.2%
	Betting (other)	925.00	945.00	0.00	945.00	2.2%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
		2024/25 Charge	2025/26 Proposed Charge			% change
			Application	Licence	Total fee	
premises licence	Bingo	925.00	945.00	0.00	945.00	2.2%
	Family entertainment centre	925.00	945.00	0.00	945.00	2.2%
Application for transfer of premises licence	Adult gaming centre	390.00	398.00	0.00	398.00	2.1%
	Betting (track)	390.00	398.00	0.00	398.00	2.1%
	Betting (other)	390.00	398.00	0.00	398.00	2.1%
	Bingo	390.00	398.00	0.00	398.00	2.1%
	Family entertainment centre	390.00	398.00	0.00	398.00	2.1%
Application for reinstatement of premises licence	Adult gaming centre	390.00	398.00	0.00	398.00	2.1%
	Betting (track)	390.00	398.00	0.00	398.00	2.1%
	Betting (other)	390.00	398.00	0.00	398.00	2.1%
	Bingo	390.00	398.00	0.00	398.00	2.1%
	Family entertainment centre	390.00	398.00	0.00	398.00	2.1%
Duplicate copy of licence following theft/loss/damage		20.00	21.00	0.00	21.00	5.0%
Change of name or address on premises licence		45.00	46.00	0.00	46.00	2.2%
Premises licences – annual fees						
Annual fee (payable 30 days after the licence takes effect, and then annually on the anniversary of the grant of the licence)	Adult gaming centre	590.00	0.00	600.00	600.00	1.7%
	Betting (track)	590.00	0.00	600.00	600.00	1.7%
	Betting (other)	590.00	0.00	600.00	600.00	1.7%
	Bingo	590.00	0.00	600.00	600.00	1.7%
	Family entertainment centre	590.00	0.00	600.00	600.00	1.7%
Charity collections						
House-to-house collections						
Application for house to house collection licence		No fee	No fee	No fee	No fee	0.0%
Street collections						
Application for street collection licence		No fee	No fee	No fee	No fee	0.0%
Hypnotism						
Authorisation of hypnotism performance		No fee	No fee	No fee	No fee	0.0%
Pavement Licenses						
Application for pavement licence		100.00 (ammended to £390 July 2024)	400.00	0.00	400.00	2.6%
Renewal of pavement licence		(set at £195 July 2024)	200.00	0.00	200.00	2.5%
Scrap metal dealers						
Application for new scrap metal site licence (3yr)		360.00	300.00	70.00	370.00	2.8%
Application for new scrap metal collectors licence (3yr)		265.00	220.00	50.00	270.00	1.9%
Application to renew scrap metal site licence (3yr)		345.00	285.00	70.00	355.00	2.9%
Application to renew scrap metal collectors licence (3yr)		245.00	200.00	50.00	250.00	2.0%
Application to vary scrap metal licence - change of licensee details		21.00	20.00	1.00	21.00	0.0%
Application to vary scrap metal licence - change of licensed sites		101.00	100.00	1.00	101.00	0.0%
Application to vary scrap metal licence - change of site managers		61.00	65.00	1.00	66.00	8.2%
Application to vary scrap metal licence - site to collectors licence		36.00	35.00	1.00	36.00	0.0%
Application to vary scrap metal licence - collectors to site licence		175.00	125.00	50.00	175.00	0.0%
Sex establishments						
Application for new sex establishment licence		2,415.00	2,225.00	245.00	2,470.00	2.3%
Application for renewal of sex establishment licence		1,920.00	1,715.00	255.00	1,970.00	2.6%
Application for variation of sex establishment licence		1,055.00	970.00	115.00	1,085.00	2.8%
Application for transfer of sex establishment licence		485.00	510.00	0.00	510.00	5.2%
Skin piercing, tattooing, etc.						

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
		2024/25 Charge	2025/26 Proposed Charge			
			Application	Licence	Total fee	% change
Application for registration of skin piercing, etc., premises		280.00	290.00	0.00	290.00	3.6%
Application for registration of skin piercing, etc., operator		130.00	130.00	0.00	130.00	0.0%
Street trading						
Street trading consent (annual) (1 year)	New (1 vehicle/pitch)	765.00	475.00	300.00	775.00	1.3%
	Renewal (1 vehicle/pitch)	675.00	475.00	300.00	775.00	14.8%
	Additional fee per extra vehicle/pitch	85.00	50.00	40.00	90.00	5.9%
	Interim substitution of vehicle	30.00	31.00	0.00	31.00	3.3%
	Other consent variation	170.00	174.00	0.00	174.00	2.4%
Street trading consent (single event)	Commercial event	185.00	189.00	0.00	189.00	2.2%
	Community/charity event	35.00	36.00	0.00	36.00	2.9%
Street trading consent partial year (up to 6 months)		405.00	255.00	150.00	405.00	0.0%
Taxis and private hire						
Driver licences						
Hackney Carriage Drivers Licence (3 years) [external e-form/checks]	New	325.00	0.00	332.00	332.00	2.2%
	Renewal	255.00	0.00	260.00	260.00	2.0%
	Theft/loss of badge	25.00	26.00	0.00	26.00	4.0%
Private Hire Drivers Licence (3 years) [external e-form/checks]	New	325.00	0.00	332.00	332.00	2.2%
	Renewal	255.00	0.00	260.00	260.00	2.0%
	Theft/loss of badge	25.00	26.00	0.00	26.00	4.0%
Dual HC/PH Drivers Licence (3 years) [external e-form/checks]	New	360.00	0.00	368.00	368.00	2.2%
	Renewal	295.00	0.00	301.00	301.00	2.0%
	Renewal & Upgrade	280.00	0.00	286.00	286.00	2.1%
	Interim Upgrade (+£1 / unexpired month)	85.00	0.00	87.00	87.00	2.4%
Disclosure & Barring Service (DBS) enhanced disclosure * [in-house]	Interim Upgrade (+£1 / unexpired month)	25.00	26.00	0.00	26.00	4.0%
	Recharged at cost + £15 admin			Recharged at cost + £15 admin		0.0%
External identity check (DBS route 2 verification) * [in-house]		Recharged at cost		Recharged at cost		0.0%
Driving licence verification check * [in-house]		Recharged at cost		Recharged at cost		0.0%
Driver knowledge tests						
Hackney carriage written local/legal test	Full test	90.00	92.00	0.00	92.00	2.2%
	Conditions only	50.00	51.00	0.00	51.00	2.0%
Private hire written local/legal test	Full test	90.00	92.00	0.00	92.00	2.2%
	Conditions only	50.00	51.00	0.00	51.00	2.0%
Dual HC/PH driver written local/legal test	Full test	90.00	92.00	0.00	92.00	2.2%
	Conditions only	50.00	51.00	0.00	51.00	2.0%
Versant English language assessment	Test fee *	Recharged at cost		Recharged at cost		0.0%
	Administration fee	15.00	16.00	0.00	16.00	6.7%
Operator licences						
Private hire operator licence (5 years)	New (0-3 vehicles)	515.00	0.00	526.00	526.00	2.1%
	New (4+ vehicles)	865.00	0.00	883.00	883.00	2.1%
	Renewal (1-3 vehicles)	515.00	0.00	526.00	526.00	2.1%
	Renewal (4+ vehicles)	865.00	0.00	883.00	883.00	2.1%
Vehicle licences						
	New (1 year)	430.00	0.00	440.00	440.00	2.3%
	Renewal (1 year)	315.00	0.00	322.00	322.00	2.2%
	Renewal & substitution (1 year)	315.00	0.00	322.00	322.00	2.2%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2025/26						
		2024/25 Charge	2025/26 Proposed Charge			% change
			Application	Licence	Total fee	
Hackney carriage vehicle licence (excludes compliance test fee)	Interim substitution (remaining duration)	150.00	0.00	153.00	153.00	2.0%
	Transfer of ownership	75.00	0.00	77.00	77.00	2.7%
	Theft/loss of rear plate	25.00	26.00	0.00	26.00	4.0%
	Theft/loss of front plate	25.00	26.00	0.00	26.00	4.0%
	Change of vehicle particulars	65.00	67.00	0.00	67.00	3.1%
Private hire vehicle licence (excludes compliance test fee)	New (1 year)	285.00	0.00	291.00	291.00	2.1%
	Renewal (1 year)	285.00	0.00	291.00	291.00	2.1%
	Renewal & substitution (1 yr.)	290.00	0.00	296.00	296.00	2.1%
	Interim substitution (remaining duration)	150.00	0.00	153.00	153.00	2.0%
	Transfer of ownership	75.00	76.50	77.00	153.50	104.7%
	Theft/loss of rear plate	25.00	26.00	0.00	26.00	4.0%
	Theft/loss of front plate	25.00	26.00	0.00	26.00	4.0%
	Change of vehicle particulars	65.00	67.00	0.00	67.00	3.1%
Vehicle MOT and compliance test * (payable direct to test station)			Diver pays garage directly			0.0%
Specialist vehicle MOT and compliance test * (stretch limos)			Diver pays garage directly			0.0%
Other fees						
	Duplicate copy of licence following theft/loss/damage	20.00	21.00	0.00	21.00	5.0%
	Replacement internal vehicle license plate holder	3.00	3.00	0.00	3.00	0.0%
General service charges						
	Photocopies (per A4 side, at officers discretion, subject to legal restrictions)	0.25	0.26	0.00	0.26	2.0%
	Copy of interview recording following PACE interview (per tape/disc)	20.00	21.00	0.00	21.00	5.0%
	Copy of public register entry (where kept and made available by statute) (per entry)	20.00	21.00	0.00	21.00	5.0%
	Request for duplicate copy of licence following loss/theft/damage (where not otherwise listed)	20.00	21.00	0.00	21.00	5.0%
	Licensing pre-application advice (per whole or part hour)	55.00	56.10	0.00	56.10	2.0%

GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Housing and Community					
Employees	2,787,180	2,981,210	3,664,200	877,020	+31%
Premises	275,420	1,621,620	583,930	308,510	+112%
Transport	3,220	3,780	3,280	60	+2%
Supplies & Services	182,600	347,840	188,260	5,660	+3%
Capital Charges	430,000	430,000	430,000	0	+0%
Transfer Payments	2,000	2,000	2,000	0	+0%
Income	(1,263,340)	(2,026,415)	(1,287,720)	(24,380)	(2%)
Grants and Contributions	(935,730)	(1,692,723)	(1,708,320)	(772,590)	(83%)
Recharges	(596,160)	(596,160)	(593,460)	2,700	+0%
Net Expenditure: Housing and Community	885,190	1,071,152	1,282,170	396,980	+45%

APPENDIX D2 HOUSING AND COMMUNITY GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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H&C Housing and Community

HRHSGL AD Housing Operations

Community Safety (CCTV) (Head of Safe Communities)

EM	Employees	482,990	417,549	505,050	22,060	+5%
PR	Premises	104,480	104,480	106,560	2,080	+2%
TR	Transport	100	100	100	0	+0%
SS	Supplies & Services	10,790	50,790	11,130	340	+3%
CC	Capital Charges	100,000	100,000	100,000	0	+0%
G&C	Grants and Contributions	(6,630)	(6,630)	(6,660)	(30)	(0%)
RECH	Recharges	(795,525)	(795,525)	(795,270)	255	+0%
	Net Expenditure: Community Safety (CCTV)	(103,795)	(129,236)	(79,090)	24,705	+24%

Community Development (Residents Services & Neighbourhood Action) (Head of Safe Communities)

EM	Employees	308,350	289,250	319,360	11,010	+4%
PR	Premises	1,490	1,490	1,520	30	+2%
TR	Transport	920	920	940	20	+2%
SS	Supplies & Services	25,380	25,380	26,160	780	+3%
RECH	Recharges	5,200	5,200	5,300	100	+2%
	Net Expenditure: Community Development (Residents Services & Neighbourhood Action)	341,340	322,240	353,280	11,940	+3%

Homelessness (Assistant Director - Housing Operations and Safe Communities)

EM	Employees	145,880	563,293	151,420	5,540	+4%
TR	Transport	0	420	0	0	
SS	Supplies & Services	3,450	107,500	3,560	110	+3%
G&C	Grants and Contributions	(130,320)	(671,213)	(130,320)	0	+0%
	Net Expenditure: Homelessness	19,010	0	24,660	5,650	+30%

APPENDIX D2 HOUSING AND COMMUNITY GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Homelessness (Head of Housing Operations)						
EM	Employees	118,910	113,323	122,880	3,970	+3%
PR	Premises	164,580	1,510,780	470,880	306,300	+186%
TR	Transport	0	140	0	0	
SS	Supplies & Services	0	3,800	0	0	
CC	Capital Charges	270,000	270,000	270,000	0	+0%
INC	Income	(1,212,010)	(1,958,960)	(1,236,250)	(24,240)	(2%)
G&C	Grants and Contributions	(133,580)	(310,260)	(133,580)	0	+0%
RECH	Recharges	74,040	74,040	74,150	110	+0%
	Net Expenditure: Homelessness	(718,060)	(297,137)	(431,920)	286,140	+40%

Homelessness (Head of Safe Communities)						
EM	Employees	968,720	916,776	1,770,780	802,060	+83%
TR	Transport	590	590	600	10	+2%
SS	Supplies & Services	72,230	72,230	74,460	2,230	+3%
CC	Capital Charges	60,000	60,000	60,000	0	+0%
INC	Income	(6,940)	(6,940)	(7,080)	(140)	(2%)
G&C	Grants and Contributions	(665,200)	(704,620)	(1,437,760)	(772,560)	(116%)
RECH	Recharges	2,545	2,545	2,600	55	+2%
	Net Expenditure: Homelessness	431,945	340,581	463,600	31,655	+7%

Housing Advice (Head of Housing Operations)						
EM	Employees	162,730	144,697	169,760	7,030	+4%
SS	Supplies & Services	40,410	57,800	41,670	1,260	+3%
RECH	Recharges	485	485	490	5	+1%
	Net Expenditure: Housing Advice	203,625	202,982	211,920	8,295	+4%

APPENDIX D2 HOUSING AND COMMUNITY GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Housing Strategy (Head of Housing Operations)						
EM	Employees	102,590	99,233	105,640	3,050	+3%
TR	Transport	1,610	1,610	1,640	30	+2%
SS	Supplies & Services	8,980	8,980	9,260	280	+3%
TF	Transfer Payments	2,000	2,000	2,000	0	+0%
INC	Income	(10,300)	(10,300)	(10,300)	0	+0%
RECH	Recharges	54,840	54,840	55,940	1,100	+2%
	Net Expenditure: Housing Strategy	159,720	156,363	164,180	4,460	+3%

Housing Strategy (Head of Safe Communities)						
EM	Employees	497,010	437,088	519,310	22,300	+4%
PS	Premises	4,870	4,870	4,970	100	+2%
SS	Supplies & Services	21,360	21,360	22,020	660	+3%
INC	Income	(34,090)	(50,215)	(34,090)	0	+0%
RECH	Recharges	53,985	53,985	55,060	1,075	+2%
	Net Expenditure: Housing Strategy	543,135	467,088	567,270	24,135	+4%

Supporting People (Head of Housing Operations)						
RECH	Recharges	8,270	8,270	8,270	0	+0%
	Net Expenditure: Supporting People	8,270	8,270	8,270	0	+0%

Net Expenditure: AD Housing Operations	885,190	1,071,152	1,282,170	396,980	+45%
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Net Expenditure: Housing and Community	885,190	1,071,152	1,282,170	396,980	+45%
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HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Private Sector Housing				
Housing Notices (fixed charge per person)		342.00	349.00	2.0%
Licence for a standard 5 bedroom HMO (initiated with LA intervention) 5 year licence		949.00	977.00	3.0%
Additional Bedrooms	Per Bedroom	18.00	18.50	2.8%
HMO licence fee Part 1: Initial licence fee application		841.00	866.00	3.0%
HMO licence fee Part 2: Ongoing management of 5 year licence		506.00	525.00	3.8%
Enforcement fee: Due to failure to apply to Local authority*		678.00	-	-100.0%
*This fee has been replaced by the Council's civil penalty policy. The penalty is determined on a case by case basis in line with the policy.				
Standard inspection for immigration		228.00	235.00	3.1%
CCTV				
Civil claims - search of footage	Per Request	50.00	51.50	3.0%
Civil claims - search of footage and supply of evidence	Per Request	150.00	154.50	3.0%

GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Strategic Planning and Environment

Employees	15,791,500	16,302,968	16,470,510	679,010	+4%
Premises	2,717,490	3,019,423	2,789,430	71,940	+3%
Transport	1,757,100	2,159,195	1,840,900	83,800	+5%
Supplies & Services	4,594,450	5,946,151	4,662,430	67,980	+1%
Third-Parties	118,580	121,859	120,950	2,370	+2%
Capital Charges	3,290,000	3,290,000	3,290,000	0	+0%
Income	(13,354,754)	(13,542,314)	(14,148,910)	(794,156)	(6%)
Grants and Contributions	(1,856,050)	(2,127,582)	(1,621,820)	234,230	+13%
Recharges	(571,405)	(571,405)	(561,910)	9,495	+2%
Net Expenditure: Strategic Planning and Environment	12,486,911	14,598,294	12,841,580	354,669	+3%

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APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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SP&E Strategic Planning and Environment

PLCOEN AD Place Communities and Enterprise

Heritage (Head of Arts and Culture)

SS	Supplies & Services	65,230	65,230	67,250	2,020	+3%
	Net Expenditure: Heritage	65,230	65,230	67,250	2,020	+3%

Theatres and Public Entertainment (Head of Arts and Culture)

EM	Employees	345,460	366,667	361,490	16,030	+5%
PR	Premises	73,150	64,770	75,410	2,260	+3%
TR	Transport	260	260	270	10	+4%
SS	Supplies & Services	129,270	184,270	133,270	4,000	+3%
CC	Capital Charges	20,000	20,000	20,000	0	+0%
INC	Income	(87,690)	(172,690)	(93,200)	(5,510)	(6%)
RECH	Recharges	6,955	6,955	7,010	55	+1%
	Net Expenditure: Theatres and Public Entertainment	487,405	470,232	504,250	16,845	+3%

Outdoor Sports & Recreation Facilities (Adventure Playgrounds) (Head of Communities and Leisure)

EM	Employees	406,340	422,401	429,580	23,240	+6%
PR	Premises	70,300	90,300	72,730	2,430	+3%
TR	Transport	1,040	1,040	1,080	40	+4%
SS	Supplies & Services	48,580	48,580	50,030	1,450	+3%
CC	Capital Charges	95,000	95,000	95,000	0	+0%
INC	Income	(94,860)	(94,860)	(98,150)	(3,290)	(3%)
G&C	Grants and Contributions	(190)	(190)	(190)	0	+0%
RECH	Recharges	17,745	17,745	17,960	215	+1%
	Net Expenditure: Outdoor Sports & Recreation Facilities (Adventure Playgrounds)	543,955	580,016	568,040	24,085	+4%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Sports Development and Community Recreation (Head of Communities and Leisure)						
EM	Employees	68,400	74,579	72,020	3,620	+5%
PR	Premises	45,180	117,520	46,080	900	+2%
SS	Supplies & Services	0	190,000	0	0	
CC	Capital Charges	560,000	560,000	560,000	0	+0%
INC	Income	(871,000)	(946,582)	(871,000)	0	+0%
RECH	Recharges	95,196	95,196	97,100	1,904	+2%
	Net Expenditure: Sports Development and Community Recreation	(102,224)	90,713	(95,800)	6,424	+6%

Community Development (Partnerships and Commissioning) (Head of Communities and Leisure)						
EM	Employees	107,300	189,237	108,490	1,190	+1%
TR	Transport	260	260	270	10	+4%
SS	Supplies & Services	19,580	19,580	20,190	610	+3%
G&C	Grants and Contributions	(5,460)	(73,500)	(5,460)	0	+0%
RECH	Recharges	725	725	740	15	+2%
	Net Expenditure: Community Development (Partnerships and Commissioning)	122,405	136,302	124,230	1,825	+1%

Economic Development (General) (Head of Place and Enterprise)						
EM	Employees	164,530	156,595	169,860	5,330	+3%
PR	Premises	163,580	183,810	173,490	9,910	+6%
SS	Supplies & Services	139,650	154,400	133,830	(5,820)	(4%)
CC	Capital Charges	100,000	100,000	100,000	0	+0%
INC	Income	(533,260)	(519,360)	(543,930)	(10,670)	(2%)
G&C	Grants and Contributions	(6,440)	(6,440)	(6,470)	(30)	(0%)
RECH	Recharges	23,900	23,900	24,210	310	+1%
	Net Expenditure: Economic Development (General)	51,960	92,905	50,990	(970)	(2%)

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Market Undertakings (Head of Place and Enterprise)						
PR	Premises	9,470	9,470	10,710	1,240	+13%
INC	Income	(9,220)	(9,220)	(9,400)	(180)	(2%)
RECH	Recharges	11,795	11,795	11,820	25	+0%
	Net Expenditure: Market Undertakings	12,045	12,045	13,130	1,085	+9%

Support to Business and Enterprise (Assistant Director - Place, Communities and Enterprise)						
EM	Employees	317,070	325,208	322,760	5,690	+2%
	Transport	260	260	270	10	+4%
	Supplies & Services	3,010	73,010	3,110	100	+3%
	Net Expenditure: Support to Business and Enterprise	320,340	398,478	326,140	5,800	+2%

Support to Business and Enterprise (Head of Place and Enterprise)						
EM	Employees	211,820	221,500	222,980	11,160	+5%
PR	Premises	8,050	8,050	8,210	160	+2%
TR	Transport	1,420	1,420	1,440	20	+1%
SS	Supplies & Services	83,620	93,620	96,350	12,730	+15%
TP	Third-Parties	2,150	2,150	2,190	40	+2%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(690)	(690)	(700)	(10)	(1%)
G&C	Grants and Contributions	(14,820)	(14,820)	(14,900)	(80)	(1%)
	Net Expenditure: Support to Business and Enterprise	301,550	321,230	325,570	24,020	+8%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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General Grants, Bequests and Donations (Head of Communities and Leisure)						
SS	Supplies & Services	702,630	687,630	724,410	21,780	+3%
CC	Capital Charges	30,000	30,000	30,000	0	+0%
	Net Expenditure: General Grants, Bequests and Donations	732,630	717,630	754,410	21,780	+3%

Net Expenditure: AD Place Communities and Enterprise 2,535,296 2,884,781 2,638,210 102,914 +4%

PLAN AD Planning

Building Control (Head of Development Management)						
SS	Supplies & Services	31,490	31,490	32,470	980	+3%
TP	Third-Parties	30,300	30,300	30,910	610	+2%
	Net Expenditure: Building Control	61,790	61,790	63,380	1,590	+3%

Development Control (Head of Development Management)						
EM	Employees	1,608,720	1,844,062	1,603,070	(5,650)	(0%)
TR	Transport	2,550	2,550	2,600	50	+2%
SS	Supplies & Services	123,550	363,550	127,390	3,840	+3%
CC	Capital Charges	40,000	40,000	40,000	0	+0%
INC	Income	(1,280,480)	(1,630,480)	(1,280,480)	0	+0%
G&C	Grants and Contributions	(2,850)	(2,850)	(2,860)	(10)	(0%)
RECH	Recharges	116,260	116,260	116,720	460	+0%
	Net Expenditure: Development Control	607,750	733,092	606,440	(1,310)	(0%)

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Environmental Grants (AD Planning)					
SS	Supplies & Services	8,100	8,100	8,350	250 +3%
	Net Expenditure: Environmental Grants	8,100	8,100	8,350	250 +3%

Conservation and Listed Buildings Policy (Head of Development Management)					
EM	Employees	101,330	66,160	121,370	20,040 +20%
RECH	Recharges	375	375	380	5 +1%
	Net Expenditure: Conservation and Listed Buildings Policy	101,705	66,535	121,750	20,045 +20%

Planning Policy (General) (AD Planning)					
EM	Employees	880,430	850,650	910,730	30,300 +3%
TR	Transport	1,870	1,870	1,910	40 +2%
SS	Supplies & Services	440,900	648,793	324,560	(116,340) (26%)
TP	Third-Parties	6,940	6,940	7,080	140 +2%
CC	Capital Charges	20,000	20,000	20,000	0 +0%
INC	Income	(80,000)	0	(80,000)	0 +0%
G&C	Grants and Contributions	(206,940)	(252,451)	(207,970)	(1,030) (0%)
RECH	Recharges	4,015	4,015	4,090	75 +2%
	Net Expenditure: Planning Policy (General)	1,067,215	1,279,817	980,400	(86,815) (8%)

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APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Local Land Charges (Head of Development Management)						
EM	Employees	100,370	104,482	110,860	10,490	+10%
TR	Transport	50	50	50	0	+0%
SS	Supplies & Services	9,540	9,540	9,830	290	+3%
TP	Third-Parties	35,920	35,920	36,640	720	+2%
INC	Income	(131,000)	(131,000)	(131,000)	0	+0%
RECH	Recharges	3,795	3,795	3,800	5	+0%
	Net Expenditure: Local Land Charges	18,675	22,787	30,180	11,505	+62%

Net Expenditure: AD Planning

1,865,235 2,172,122 1,810,500 (54,735) (3%)

HRHSGP	AD Property Services
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Open Spaces (Head of Property Services)						
PR	Premises	19,050	19,050	19,440	390	+2%
SS	Supplies & Services	620	620	630	10	+2%
CC	Capital Charges	30,000	30,000	30,000	0	+0%
INC	Income	(29,210)	(29,210)	(29,450)	(240)	(1%)
G&C	Grants and Contributions	(31,500)	(21,500)	(31,660)	(160)	(1%)
RECH	Recharges	1,235	1,235	1,250	15	+1%
	Net Expenditure: Open Spaces	(9,805)	195	(9,790)	15	+0%

Allotments (Head of Property Services)						
PR	Premises	14,170	14,170	14,450	280	+2%
SS	Supplies & Services	350	350	360	10	+3%
INC	Income	(17,230)	(13,674)	(17,570)	(340)	(2%)
RECH	Recharges	430	430	430	0	+0%
	Net Expenditure: Allotments	(2,280)	1,276	(2,330)	(50)	(2%)

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APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Outdoor Sports & Recreation Facilities (Sports Pavilions) (Head of Property Services)						
PR	Premises	79,920	89,920	81,920	2,000	+3%
CC	Capital Charges	30,000	30,000	30,000	0	+0%
INC	Income	(42,600)	(42,600)	(43,600)	(1,000)	(2%)
RECH	Recharges	3,140	3,140	3,200	60	+2%
	Net Expenditure: Outdoor Sports & Recreation Facilities (Sports Pavilions)	70,460	80,460	71,520	1,060	+2%

Net Expenditure: AD Property Services	58,375	81,931	59,400	1,025	+2%
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- No Assistant Strategic Director					
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Open Spaces (Head of Neighbourhood Management)						
EM	Employees	3,709,910	3,707,140	4,043,170	333,260	+9%
PR	Premises	504,130	715,775	515,180	11,050	+2%
TR	Transport	174,950	175,080	183,580	8,630	+5%
SS	Supplies & Services	311,610	420,445	321,260	9,650	+3%
CC	Capital Charges	650,000	650,000	650,000	0	+0%
INC	Income	(23,670)	(42,733)	(23,790)	(120)	(1%)
G&C	Grants and Contributions	(406,610)	(502,846)	(406,610)	0	+0%
RECH	Recharges	(3,285,805)	(3,285,805)	(3,283,190)	2,615	+0%
	Net Expenditure: Open Spaces	1,634,515	1,837,056	1,999,600	365,085	+22%

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APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Cemeteries (Head of Neighbourhood Management)						
EM	Employees	341,890	299,892	368,450	26,560	+8%
PR	Premises	119,290	141,364	121,890	2,600	+2%
TR	Transport	19,650	4,200	20,610	960	+5%
SS	Supplies & Services	53,880	69,443	55,550	1,670	+3%
CC	Capital Charges	70,000	70,000	70,000	0	+0%
INC	Income	(516,230)	(461,190)	(516,230)	0	+0%
G&C	Grants and Contributions	(51,240)	(52,240)	(51,240)	0	+0%
RECH	Recharges	49,155	49,155	49,220	65	+0%
	Net Expenditure: Cemeteries	86,395	120,623	118,250	31,855	+37%

Regulatory Services (Head of Environmental Protection)						
	Supplies & Services	0	64	0	0	
	Net Expenditure: Regulatory Services	0	64	0	0	

Pest Control (Head of Environmental Protection)						
EM	Employees	92,280	97,200	96,200	3,920	+4%
TR	Transport	6,320	1,200	6,640	320	+5%
SS	Supplies & Services	4,710	4,820	4,860	150	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(93,440)	(50,000)	(95,440)	(2,000)	(2%)
RECH	Recharges	(31,255)	(31,255)	(31,250)	5	+0%
	Net Expenditure: Pest Control	(11,385)	31,965	(8,990)	2,395	+21%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Pollution Reduction (Head of Environmental Protection)						
EM	Employees	265,540	235,934	273,030	7,490	+3%
TR	Transport	1,020	1,020	1,040	20	+2%
SS	Supplies & Services	23,300	22,628	24,020	720	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(31,940)	(5,867)	(33,020)	(1,080)	(3%)
G&C	Grants and Contributions	0	(67,162)	0	0	
RECH	Recharges	610	610	620	10	+2%
	Net Expenditure: Pollution Reduction	268,530	197,163	275,690	7,160	+3%

Animal and Public Health (Head of Environmental Protection)						
EM	Employees	17,990	(238)	19,080	1,090	+6%
TR	Transport	2,900	100	3,040	140	+5%
SS	Supplies & Services	24,160	23,220	24,910	750	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(9,480)	(3,000)	(9,480)	0	+0%
RECH	Recharges	(26,765)	(26,765)	(26,760)	5	+0%
	Net Expenditure: Animal and Public Health	18,805	3,318	20,790	1,985	+11%

Animal and Public Health (Head of Environmental Services)						
EM	Employees	48,680	45,036	51,250	2,570	+5%
TR	Transport	11,480	6,300	12,050	570	+5%
SS	Supplies & Services	40,060	26,348	41,300	1,240	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(174,160)	(90,000)	(174,160)	0	+0%
RECH	Recharges	365	365	370	5	+1%
	Net Expenditure: Animal and Public Health	(63,575)	(1,951)	(59,190)	4,385	+7%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Animal and Public Health (Head of Neighbourhood Management)						
EM	Employees	35,250	36,570	37,280	2,030	+6%
TR	Transport	4,600	4,600	4,830	230	+5%
SS	Supplies & Services	220	36	230	10	+5%
RECH	Recharges	125	125	130	5	+4%
	Net Expenditure: Animal and Public Health	40,195	41,331	42,470	2,275	+6%

Food Safety (Head of Environmental Protection)						
EM	Employees	273,840	224,313	283,460	9,620	+4%
TR	Transport	770	870	790	20	+3%
SS	Supplies & Services	3,560	2,450	3,670	110	+3%
INC	Income	(8,550)	(4,500)	(8,720)	(170)	(2%)
RECH	Recharges	1,815	1,815	1,850	35	+2%
	Net Expenditure: Food Safety	271,435	224,948	281,050	9,615	+4%

Health & Safety - External Support/Advice (Head of Environmental Protection)						
EM	Employees	238,620	240,814	249,280	10,660	+4%
TR	Transport	310	310	320	10	+3%
SS	Supplies & Services	32,220	32,893	33,200	980	+3%
INC	Income	0	(21,426)	0	0	
RECH	Recharges	(17,355)	(17,355)	(17,710)	(355)	(2%)
	Net Expenditure: Health & Safety - External Support/Advice	253,795	235,236	265,090	11,295	+4%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Environmental Services Management, Support Services and Overheads (Head of Environmental Services)						
EM	Employees	429,010	442,478	442,570	13,560	+3%
PR	Premises	330,870	342,495	342,520	11,650	+4%
TR	Transport	17,710	3,225	18,590	880	+5%
SS	Supplies & Services	155,990	206,386	160,830	4,840	+3%
TP	Third-Parties	16,170	19,449	16,490	320	+2%
CC	Capital Charges	100,000	100,000	100,000	0	+0%
INC	Income	(17,590)	(9,923)	(17,660)	(70)	(0%)
G&C	Grants and Contributions	0	(3,533)	0	0	
RECH	Recharges	9,697	9,697	9,350	(347)	(4%)
	Net Expenditure: Environmental Services Management, Support Services and Overheads	1,041,857	1,110,275	1,072,690	30,833	+3%

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Transport Services (Head of Environmental Services)						
EM	Employees	513,100	474,560	533,220	20,120	+4%
TR	Transport	678,700	1,257,430	709,170	30,470	+4%
SS	Supplies & Services	17,700	32,764	18,250	550	+3%
CC	Capital Charges	20,000	20,000	20,000	0	+0%
G&C	Grants and Contributions	(5,000)	(5,000)	(5,030)	(30)	(1%)
RECH	Recharges	183,898	183,898	187,580	3,682	+2%
	Net Expenditure: Transport Services	1,408,398	1,963,652	1,463,190	54,792	+4%

Street Cleansing (Non-Highway) (Head of Neighbourhood Management)						
RECH	Recharges	1,694,200	1,694,200	1,694,200	0	+0%
	Net Expenditure: Street Cleansing (Non-Highway)	1,694,200	1,694,200	1,694,200	0	+0%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £	%
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Street Cleansing (Enforcement) (Head of Environmental Protection)						
EM	Employees	231,840	265,209	252,160	20,320	+9%
TR	Transport	5,840	5,000	6,040	200	+3%
SS	Supplies & Services	6,810	9,315	7,020	210	+3%
INC	Income	(45,634)	(25,000)	(46,630)	(996)	(2%)
RECH	Recharges	1,095	1,095	1,120	25	+2%
	Net Expenditure: Street Cleansing (Enforcement)	199,951	255,619	219,710	19,759	+10%

Household Waste and Recycling (Head of Environmental Services)						
EM	Employees	3,580,720	3,981,244	3,780,160	199,440	+6%
TR	Transport	746,070	639,190	783,320	37,250	+5%
SS	Supplies & Services	588,870	605,620	607,120	18,250	+3%
CC	Capital Charges	915,000	915,000	915,000	0	+0%
INC	Income	(1,698,700)	(1,782,240)	(1,853,660)	(154,960)	(9%)
G&C	Grants and Contributions	(885,000)	(885,000)	(889,430)	(4,430)	(1%)
RECH	Recharges	31,030	31,030	31,650	620	+2%
	Net Expenditure: Household Waste and Recycling	3,277,990	3,504,844	3,374,160	96,170	+3%

Trade Waste (Head of Environmental Services)						
EM	Employees	279,350	279,444	295,440	16,090	+6%
TR	Transport	78,000	52,500	81,900	3,900	+5%
SS	Supplies & Services	406,770	351,930	419,370	12,600	+3%
CC	Capital Charges	10,000	10,000	10,000	0	+0%
INC	Income	(1,004,780)	(1,024,730)	(1,032,300)	(27,520)	(3%)
G&C	Grants and Contributions	0	(50)	0	0	
RECH	Recharges	855	855	870	15	+2%
	Net Expenditure: Trade Waste	(229,805)	(330,051)	(224,720)	5,085	+2%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Support to Business and Enterprise (Head of Communication and Engagement)						
EM	Employees	57,660	59,473	59,560	1,900	+3%
SS	Supplies & Services	0	10,000	0	0	
INC	Income	(171,980)	(99,980)	(171,980)	0	+0%
	Net Expenditure: Support to Business and Enterprise	(114,320)	(30,507)	(112,420)	1,900	+2%

Planning Policy (General) (SD Place)						
EM	Employees	400,000	400,000	250,000	(150,000)	(38%)
SS	Supplies & Services	140,000	470,000	0	(140,000)	(100%)
CC	Grants and Contributions	(240,000)	(240,000)	0	240,000	+100%
RECH	Recharges	365	365	370	5	+1%
O	Net Expenditure: Planning Policy (General)	300,365	630,365	250,370	(49,995)	(17%)

Car Parking (Head of Neighbourhood Management)						
EM	Employees	112,230	100,100	116,100	3,870	+3%
PR	Premises	538,390	537,170	550,620	12,230	+2%
TR	Transport	510	100	520	10	+2%
SS	Supplies & Services	907,150	996,426	935,280	28,130	+3%
TP	Third-Parties	27,100	27,100	27,640	540	+2%
CC	Capital Charges	180,000	180,000	180,000	0	+0%
INC	Income	(2,673,570)	(2,573,570)	(2,763,570)	(90,000)	(3%)
RECH	Recharges	230,510	230,510	230,560	50	+0%
	Net Expenditure: Car Parking	(677,680)	(502,164)	(722,850)	(45,170)	(7%)

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Garages (Head of Neighbourhood Management)						
EM	Employees	174,530	148,471	170,280	(4,250)	(2%)
PR	Premises	741,940	685,559	756,780	14,840	+2%
SS	Supplies & Services	0	2,504	0	0	
CC	Capital Charges	370,000	370,000	370,000	0	+0%
INC	Income	(3,707,790)	(3,757,790)	(4,203,790)	(496,000)	(13%)
RECH	Recharges	373,947	373,947	375,350	1,403	+0%
	Net Expenditure: Garages	(2,047,373)	(2,177,308)	(2,531,380)	(484,007)	(24%)

Emergency Planning (Head of Corporate Health, Safety and Resilience)						
EM	Employees	30	(124)	30	0	+0%
TR	Transport	50	0	50	0	+0%
SS	Supplies & Services	6,180	5,370	6,380	200	+3%
RECH	Recharges	630	630	630	0	+0%
	Net Expenditure: Emergency Planning	6,890	5,876	7,090	200	+3%

Corporate Health & Safety (Head of Corporate Health, Safety and Resilience)						
EM	Employees	61,160	64,638	73,860	12,700	+21%
TR	Transport	150	0	150	0	+0%
SS	Supplies & Services	60,630	60,215	62,500	1,870	+3%
RECH	Recharges	(56,974)	(56,974)	(58,120)	(1,146)	(2%)
	Net Expenditure: Corporate Health & Safety	64,966	67,879	78,390	13,424	+21%

APPENDIX E2 STRATEGIC PLANNING AND ENVIRONMENT GENERAL FUND BUDGET DETAIL 2025/26

	Original 2024/2025 £	Forecast 2024/2025 £	Draft 2025/2026 £	Variance 2024/25 - 2025/26 £ %
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Management Team and Other Support Overheads (SD Neighbourhood Operations)						
EM	Employees	383,270	375,529	398,480	15,210	+4%
TR	Transport	100	100	100	0	+0%
SS	Supplies & Services	1,500	1,500	1,540	40	+3%
RECH	Recharges	1,095	1,095	1,120	25	+2%
	Net Expenditure: Management Team and Other Support Overheads	385,965	378,224	401,240	15,275	+4%

Management Team and Other Support Overheads (SD Place)						
EM	Employees	232,830	203,742	244,240	11,410	+5%
TR	Transport	260	260	270	10	+4%
SS	Supplies & Services	3,010	13,010	203,110	200,100	+6648%
RECH	Recharges	(18,209)	(18,209)	(18,580)	(371)	(2%)
	Net Expenditure: Management Team and Other Support Overheads	217,891	198,803	429,040	211,149	+97%

Net Expenditure: No Assistant Strategic Director	8,028,005	9,459,460	8,333,470	305,465	+4%
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Net Expenditure: Strategic Planning and Environment	12,486,911	14,598,294	12,841,580	354,669	+3%
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Net Expenditure: General Fund	12,486,911	14,598,294	12,841,580	354,669	+5%
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STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Cemeteries				
Exclusive Right of Burial				
Lawn Grave 9ft x 4ft (75 Years)		1,691.00	1,725.00	2.0%
Child & Babies Section (child from 0 to 12 years)		no charge	no charge	0.0%
Pre Purchased				
Lawn Grave (75 Years)		2,919.00	3,019.00	3.4%
Cremated Remains Exclusive Right of Burial				
Cremated Remains Flat Tablet Memorial (75 Years)		630.00	680.00	7.9%
Cremated Remains Desk Memorial (75 Years)		630.00	680.00	7.9%
Cremated Remains 2'6" upright Memorial (75 Years)		908.00	926.00	2.0%
Pre Purchased				
Cremated Remains Flat Tablet Memorial (75 Years)		982.00	1,020.00	3.9%
Cremated Remains Desk Memorial (75 Years)		982.00	1,020.00	3.9%
Cremated Remains 2'6" upright Memorial (75 Years)		1,265.00	1,389.00	9.8%
* All fees are pertinent to the grave owner, if non-resident fees are treble.				
Interment Fees				
Lawn Grave (Burial) - Adult		782.00	850.00	8.7%
Additional Excavation fees - Adult		257.00	350.00	36.2%
Lawn Grave (Burial) - Child		no charge	TBC	0.0%
Child Grave Child & Baby Section		no charge	TBC	0.0%
Cremated Remains Adult		267.00	350.00	31.1%
Cremated Remains - Double Interment - Adult		535.00	525.00	-1.9%
Scattering of Remains - Adult or Child		78.00	125.00	60.3%
* All fees are pertinent to the grave owner, if non-resident fees are treble.				
Cemeteries				
Additional Fees				
ERB (Deed) Transfer (to another)		89.00	91.00	2.2%
Use of Chapel at Tring		110.00	110.00	0.0%
Repurchase expired lease on Right of Burial (75 years)		1,092.00	1,114.00	2.0%
Repurchase expired lease on Right of Burial (75 years) Cremation Plot		42.00	250.00	495.2%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		372.00	POA	0.0%
Additional Fee for Saturday interment (Until 12.00)		372.00	POA	0.0%
Memorial Fees				
Memorial Administration Fees				
Headstone (additional or replacement)		252.00	257.00	2.0%
Child's Headstone		no charge	TBC	0.0%
Tablet or Plaque (additional or replacement)		99.00	101.00	2.0%
Desktop (additional or replacement)		99.00	101.00	2.0%
Vase (additional or replacement)		57.00	58.00	1.8%
Headstone (each inscription after the first, inc. memorial test fees)		168.00	171.00	1.8%
Desktops, Tablets and Plaques (each inscription after the first)		68.00	75.00	10.3%
Vase (each inscription after the first)		42.00	60.00	42.9%
Shrub with Inscribed Marker (10 years)		309.00	315.00	1.9%
Shrub renewal (5 years)		162.00	165.00	1.9%
Rose with Inscribed Marker (10 years)		309.00	315.00	1.9%
Rose renewal (5 years)		194.00	198.00	2.1%
* All fees are pertinent to the grave owner, if non-resident fees are treble.				
Charges to Watford Residents Using Poppyfields Cemetery (to match equivalent fees charged by Watford Borough Council)				
Exclusive Right of Burial				
Lawn Grave 9ft x 4ft (75 Years)		1,754.00	1,780.00	1.5%
Child & Babies Section (child from 0 to 12 years)		no charge	no charge	0.0%
Cremated Remains Exclusive Right of Burial				
Cremated Remains Flat Tablet Memorial (50 Years)		773.00	858.00	11.0%
Cremated Remains Desk Memorial (50 Years)		773.00	858.00	11.0%
Cremated Remains 2'6" upright Memorial (50 Years)		1,114.00	1,114.00	0.0%
Interment Fees				
Lawn Grave (Burial) - Adult		913.00	929.00	1.8%
Additional Excavation fees - Adult		257.00	350.00	36.2%
Lawn Grave (Burial) - Child		no charge	no charge	0.0%
Child Grave Child & Baby Section		no charge	no charge	0.0%
Cremated Remains Adult		309.00	350.00	13.3%
Cremated Remains - Double Interment - Adult		614.00	625.00	1.8%
Scattering of Remains - Adult or Child		78.00	165.00	111.5%
Additional Fees				
ERB (Deed) Transfer (to another)		89.00	91.00	2.2%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		372.00	N/A	0.0%
Additional Fee for Saturday interment (Until 12.00)		372.00	N/A	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26

	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Parking Services				
Off Street Parking - (including VAT @ 20% where applicable)				
Wood Lane End (Previously Duxons Turn)	Up to 2 Hours	0.50	0.70	40.0%
Wood Lane End (Previously Duxons Turn)	Up to 3 Hours	0.80	1.10	37.5%
Wood Lane End (Previously Duxons Turn)	Up to 4 Hours	1.20	1.60	33.3%
Wood Lane End (Previously Duxons Turn)	Up to 6 Hours	N/A	2.10	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 8 Hours	N/A	2.70	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 10 Hours	2.00	3.50	75.0%
Wood Lane End (Previously Duxons Turn)	Annual season ticket (limited to 30)	250.00	250.00	0.0%
The Gables	Up to 1 Hour	0.60	N/A	0.0%
The Gables	Up to 2 Hours	0.80	1.10	37.5%
The Gables	Up to 3 Hours	1.00	1.30	30.0%
The Gables	Up to 4 Hours	1.20	1.60	33.3%
The Gables	Up to 6 Hours	N/A	2.10	0.0%
The Gables	Up to 8 Hours	N/A	2.70	0.0%
The Gables	Up to 10 Hours	1.70	3.50	105.9%
High Street	Up to 1 Hour	0.50	N/A	0.0%
High Street	Up to 2 Hours	0.80	1.10	37.5%
High Street	Up to 3 Hours	1.00	1.30	30.0%
High Street	Up to 4 Hours	1.20	1.60	33.3%
High Street	Up to 6 Hours	N/A	2.10	0.0%
High Street	Up to 8 Hours	N/A	2.70	0.0%
High Street	Up to 10 Hours	1.70	3.50	105.9%
High Street	Annual resident permit	80.00	80.00	0.0%
Queensway	Up to 1 Hour	0.60	N/A	0.0%
Queensway	Up to 2 Hours	1.10	1.50	36.4%
Queensway	Up to 3 Hours	1.40	1.80	28.6%
Queensway	Up to 4 Hours	1.80	2.30	27.8%
Queensway	Up to 6 Hours	N/A	3.00	0.0%
Queensway	Up to 8 Hours	N/A	3.90	0.0%
Queensway	Up to 10 Hours	2.70	5.00	85.2%
Queensway	Annual season ticket	150.00	150.00	0.0%
Alexandra Road	Up to 1 Hour	0.60	N/A	0.0%
Alexandra Road	Up to 2 Hours	1.10	1.50	36.4%
Alexandra Road	Up to 3 Hours	1.40	1.80	28.6%
Alexandra Road	Up to 4 Hours	1.80	2.30	27.8%
Alexandra Road	Up to 6 Hours	N/A	3.00	0.0%
Alexandra Road	Up to 8 Hours	N/A	3.90	0.0%
Alexandra Road	Up to 10 Hours	2.70	5.00	85.2%
Water Gardens (North) upper deck	Up to 1 Hour	1.00	N/A	0.0%
Water Gardens (North) upper deck	Up to 2 Hours	1.60	2.00	25.0%
Water Gardens (North) upper deck	Up to 3 Hours	2.20	2.30	4.5%
Water Gardens (North) upper deck	Up to 4 Hours	2.70	2.50	-7.4%
Water Gardens (North) upper deck	Up to 6 Hours	N/A	4.00	0.0%
Water Gardens (North) upper deck	Up to 8 Hours	N/A	5.00	0.0%
Water Gardens (North) upper deck	Up to 10 Hours	4.00	6.00	50.0%
Water Gardens (North) lower deck	Up to 1 Hour	1.00	N/A	0.0%
Water Gardens (North) lower deck	Up to 2 Hours	1.60	2.00	25.0%
Water Gardens (North) lower deck	Up to 3 Hours	2.20	2.30	4.5%
Water Gardens (North) lower deck	Up to 4 Hours	2.70	2.50	-7.4%
Water Gardens (North) lower deck	Up to 6 Hours	N/A	4.00	0.0%
Water Gardens (North) lower deck	Up to 8 Hours	N/A	5.00	0.0%
Water Gardens (North) lower deck	Up to 10 Hours	4.00	6.00	50.0%
Water Gardens (South)	Up to 30 minutes	0.60	N/A	0.0%
Water Gardens (South)	Up to 1 Hour	1.20	N/A	0.0%
Water Gardens (South)	Up to 2 Hours	1.80	2.30	27.8%
Moor End Road	Up to 4 Hours	2.70	2.50	-7.4%
Moor End Road	Up to 6 Hours	N/A	4.00	0.0%
Moor End Road	Up to 8 Hours	N/A	5.00	0.0%
Moor End Road	Up to 10 Hours	4.00	6.00	50.0%
Park Road	Up to 1 Hour	0.70	N/A	0.0%
Park Road	Up to 2 Hours	0.90	1.20	33.3%
Park Road	Up to 3 Hours	1.10	1.50	36.4%
Park Road	Up to 4 Hours	1.40	1.80	28.6%
Park Road	Up to 6 Hours	N/A	2.30	0.0%
Park Road	Up to 8 Hours	N/A	3.00	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Park Road	Up to 10 Hours	2.70	3.90	44.4%
Cowper Road	Up to 1 Hour	N/A	-	0.0%
Cowper Road	Up to 2 Hours	0.60	0.80	33.3%
Cowper Road	Up to 3 Hours	0.70	0.90	28.6%
Cowper Road	Up to 4 Hours	0.80	1.10	37.5%
Durrants Hill	Up to 2 Hours	0.40	0.60	50.0%
Durrants Hill	Up to 3 Hours	0.80	1.10	37.5%
Durrants Hill	Up to 4 Hours	1.20	1.60	33.3%
Durrants Hill	Up to 6 Hours	N/A	2.10	0.0%
Durrants Hill	Up to 8 Hours	N/A	2.70	0.0%
Durrants Hill	Up to 10 Hours	1.70	3.50	105.9%
Durrants Hill	Annual season ticket	150.00	150.00	0.0%
Water Lane	Up to 1 Hour	0.90	N/A	0.0%
Water Lane	Up to 2 Hours	1.60	2.10	31.3%
Lower Kings Road multi-storey	Up to 1 Hour	0.80	N/A	0.0%
Lower Kings Road multi-storey	Up to 2 Hours	1.50	2.00	33.3%
Lower Kings Road multi-storey	Up to 3 Hours	2.20	2.90	31.8%
Lower Kings Road multi-storey	Up to 4 Hours	3.00	3.90	30.0%
Lower Kings Road multi-storey	Up to 6 Hours	N/A	5.00	0.0%
Lower Kings Road multi-storey	Up to 8 Hours	N/A	6.40	0.0%
Lower Kings Road multi-storey	Up to 10 Hours	4.00	8.20	105.0%
Lower Kings Road multi-storey	Business Permits	375.00	375.00	0.0%
Canal Fields	10 day season (limited to 20)	15.00	15.00	0.0%
St John's Well Lane	Up to 1 Hour	0.80	N/A	0.0%
St John's Well Lane	Up to 2 Hours	1.50	2.00	33.3%
St John's Well Lane	Up to 3 Hours	2.20	2.90	31.8%
St John's Well Lane	Up to 4 Hours	3.00	3.90	30.0%
St John's Well Lane	Up to 6 Hours	N/A	5.00	0.0%
St John's Well Lane	Up to 8 Hours	N/A	6.40	0.0%
St John's Well Lane	Up to 10 Hours	4.00	8.20	105.0%
The Forge	Up to 1 hour	Free	Free	0.0%
The Forge	Up to 2 Hours	1.10	1.50	36.4%
The Forge	Up to 3 Hours	1.30	1.70	30.8%
The Forge	Up to 4 Hours	1.60	2.10	31.3%
The Forge	Up to 6 Hours	N/A	2.70	0.0%
The Forge	Up to 8 Hours	N/A	3.50	0.0%
The Forge	Up to 10 Hours	2.40	4.50	87.5%
The Forge	Annual season ticket	450.00	450.00	0.0%
The Forge	Annual resident permit	80.00	80.00	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 4 Hours	N/A	3.10	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 6 Hours	N/A	4.00	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 8 Hours	N/A	5.20	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 10 Hours	2.40	6.70	179.2%
Frogmore Street (East)	Up to 1 Hour	N/A	-	0.0%
Frogmore Street (East)	Up to 2 Hours	1.10	1.50	36.4%
Frogmore Street (East)	Up to 3 Hours	1.30	1.70	30.8%
Frogmore Street (East)	Up to 4 Hours	1.60	2.10	31.3%
Frogmore Street (West)	Up to 4 Hours	N/A	3.10	0.0%
Frogmore Street (West)	Up to 6 Hours	N/A	4.00	0.0%
Frogmore Street (West)	Up to 8 Hours	N/A	5.20	0.0%
Frogmore Street (West)	Up to 10 Hours	2.40	6.70	179.2%
Frogmore Street (West)	Annual resident permit	80.00	80.00	0.0%
Victoria Hall	Up to 1 Hour	N/A	-	0.0%
Victoria Hall	Up to 2 Hours	1.10	1.50	36.4%
Victoria Hall	Up to 3 Hours	1.30	1.70	30.8%
Victoria Hall	Up to 4 Hours	1.60	2.10	31.3%
Old School Yard (Tring Town Council car park)	Up to 1 Hour	N/A	-	0.0%
Old School Yard (Tring Town Council car park)	Up to 2 Hours	1.10	1.50	36.4%
Old School Yard (Tring Town Council car park)	Up to 3 Hours	1.30	1.70	30.8%
Old School Yard (Tring Town Council car park)	Up to 4 Hours	1.60	2.10	31.3%
Annual resident car park permit changes	2nd and more in any year	-	-	0.0%
Bay suspension or dispensation	Per day	25.00	25.00	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26

	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
On Street Parking				
Waterhouse Street (certain lengths between Bank Court and bus station)	Up to 30 minutes	1.00	0.80	-20.0%
Waterhouse Street (certain lengths between Bank Court and bus station)	Up to 1 Hour	N/A	1.50	0.0%
Shared use St John's Road cul-de-sac	Up to 1 Hour	0.50	0.80	60.0%
Shared use St John's Road cul-de-sac	Up to 2 Hours	1.00	1.50	50.0%
Shared use St John's Road cul-de-sac	Up to 3 Hours	2.00	N/A	0.0%
Shared use St John's Road cul-de-sac	Up to 4 Hours	4.00	N/A	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 1 Hour	0.50	0.80	60.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 2 Hours	1.00	1.50	50.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 3 Hours	2.00	N/A	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 4 Hours	4.00	N/A	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 1 Hour	0.50	0.80	60.0%
Shared use Cotterells (West side adjacent to school field)	Up to 2 Hours	1.00	1.50	50.0%
Shared use Cotterells (West side adjacent to school field)	Up to 3 Hours	2.00	N/A	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 4 Hours	4.00	N/A	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 1 Hour	0.50	0.80	60.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 2 Hours	1.00	1.50	50.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 3 Hours	2.00	N/A	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 4 Hours	4.00	N/A	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 1 Hour	0.50	0.80	60.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 2 Hours	1.00	1.50	50.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 3 Hours	2.00	N/A	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 4 Hours	4.00	N/A	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 12 minutes	0.20	N/A	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 24 minutes	0.40	N/A	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 36 minutes	0.60	N/A	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 48 minutes	0.80	N/A	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 30 Minutes	N/A	0.80	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 1 Hour	1.00	1.50	50.0%
Marlowes - Midland Road to Queensway	Up to 12 minutes	0.20	N/A	0.0%
Marlowes - Midland Road to Queensway	Up to 24 minutes	0.40	N/A	0.0%
Marlowes - Midland Road to Queensway	Up to 36 minutes	0.60	N/A	0.0%
Marlowes - Midland Road to Queensway	Up to 48 minutes	0.80	N/A	0.0%
Marlowes - Midland Road to Queensway	Up to 30 Minutes	N/A	0.80	0.0%
Marlowes - Midland Road to Queensway	Up to 1 Hour	1.00	1.50	50.0%
On Street Parking- Limited Wait Bays				
High Street Berkhamsted (between St Johns Well Lane & Cross Oak Road)- 6 vehicle lengths	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	N/A	Free	0.0%
High Street Berkhamsted (between St Johns Well Lane & Cross Oak Road)- 2 bays	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	Free	0.0%
High Street Berkhamsted (between Manor Street and Highfield Road)- 7 vehicle lengths	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	Free	0.0%
High Street Berkhamsted (between Manor Street and Highfield Road)- 3 bays	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	N/A	Free	0.0%
Prince Edward Street, Berkhamsted - 5 vehicle lengths	30 minutes. Maximum stay 1 hour. No return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	0.80	0.0%
Prince Edward Street, Berkhamsted - 5 vehicle lengths	60 minutes. Maximum stay 1 hours, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	1.50	0.0%
High Street, Tring (between Akeman Street & Langdon Street)- 12 vehicle lengths	30 minutes. Maximum stay 1 hour. No return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	0.80	0.0%
High Street, Tring (between Akeman Street & Langdon Street)- 12 vehicle lengths	60 minutes. Maximum stay 1 hours, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	1.50	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
High Street (Old Town), Hemel Hempstead- 22 vehicle lengths	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	Free	0.0%
High Street, Kings Langley (between Vicarage Lane & Common Lane)- 4 bays	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	Free	0.0%
High Street, Kings Langley (between Rose & Crown & Langley Hill)- 21 bays	30 minutes, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	Free	0.0%
High Street, Kings Langley (between Langley Hill & Vicarage Lane)- 28 bays	30 minutes. Maximum stay 1 hour, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	0.80	0.0%
High Street, Kings Langley (between Langley Hill & Vicarage Lane)- 28 bays	60 minutes. Maximum stay 1 hour, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	1.50	0.0%
London Road Apsley- 16 vehicle lengths	30 minutes. Maximum stay 1 hour, no return within 2 hours (Mon- Sun 8:00am to 6:00pm)	Free	Free	0.0%
CPZ resident permit 1st	Annual	40.00	40.00	0.0%
CPZ resident permit 2nd	Annual	60.00	60.00	0.0%
CPZ resident permit 3rd	Annual	70.00	70.00	0.0%
CPZ resident permit motorcycle	Annual	20.00	20.00	0.0%
CPZ business permit	Annual	300.00	300.00	0.0%
CPZ visitor permit	5 Hour x 20	13.00	13.00	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
CPZ visitor permit	1 week	4.00	4.00	0.0%
CPZ visitor permit	1 Hour x 25	5.00	5.00	0.0%
CPZ visitor permit applicant Dacorum card holder	5 Hour x 20	6.50	6.50	0.0%
CPZ visitor permit applicant Dacorum card holder	1 Hour x 25	2.50	2.50	0.0%
CPZ visitor permit applicant 60 years old or over	5 Hour x 20	6.50	6.50	0.0%
CPZ visitor permit applicant 60 years old or over	1 week	2.00	2.00	0.0%
CPZ visitor permit postage and handling	1 to 4 books	3.00	3.00	0.0%
CPZ visitor permit postage and handling	5 to 10 books	5.00	5.00	0.0%
CPZ special permit 1st	Annual	40.00	40.00	0.0%
CPZ special permit 2nd	Annual	60.00	60.00	0.0%
CPZ special permit 3rd	Annual	70.00	70.00	0.0%
CPZ doctor health visitor (DHV) permit	Annual	40.00	40.00	0.0%
Bay suspension or dispensation	Per day	25.00	25.00	0.0%
Old Town Hall Arts Centre				
Meetings / Rehearsals / Workshops / Classes (Room hire only) minimum 2hr booking				
The Theatre - Mon - Fri	Starting from per hour	34.00	35.00	2.9%
The Theatre - Sat - Sun	Starting from per hour	40.00	41.00	2.5%
The Theatre - Mon - Sun (When the building is not already open)	Starting from per hour	40.00	41.00	2.5%
The Cellar Club - Mon - Fri	Starting from per hour	18.00	24.00	33.3%
The Cellar Club - Sat - Sun	Starting from per hour	29.00	30.00	3.4%
The Cellar Club - Mon - Sun (When the building is not already open)	Starting from per hour	29.00	30.00	3.4%
Private Parties (Including FOH Manager only)				
<i>If the hirer requires daytime set up - this is charged at the hourly rate. Excludes bar, technical charges and extra staff</i>				
The Cellar Club - Mon - Sun (18:00 - 23:00)	Starting from	324.00	477.00	47.2%
The Gallery - Mon - Sun (18:00 - 23:00)	Starting from	324.00	477.00	47.2%
Performances & Rehearsals (Including FOH staff only)				
The Theatre - Mon - Sun (10.00 - 23:00)	Starting from	£781.00	£832.00	6.5%
The Theatre - Mon - Sun (17.00 - 23:00)	Starting from	N/A	£649.00	N/A
The Cellar Club - Mon - Sun (10:00 - 23:00)	Starting from	£543.00	£581.00	7.0%
	Starting from	N/A	£490.00	N/A
<i>Technical Support, Bar and Box Office are in addition to the prices quoted above</i>				
Additional FOH staff charge (Based on 2023/24 salary bands, contact us for current rate)	Additional Per Hour	13.00	15.00	15.4%
Registered Charities can receive a 20% discount on the above room hire charges (there are no discounts on staffing costs/equipment/refreshments)				
Extra Charges: Staffing, Equipment, Refreshments, Catering Facilities etc are available on				
Adventure Playgrounds				
Community/Voluntary Group	Per Hour	39.51	41.49	5.0%
Private Group	Per Hour	68.25	71.66	5.0%
Children's Party	Per Hour	68.25	71.66	5.0%
Training Organisation (Play) if no staff needed	Per Hour	36.07	37.87	5.0%
Training Organisation (Care)	Per Hour	57.90	60.80	5.0%
Schools	Per Hour	36.07	37.87	5.0%
Schools	Half Day	86.25	90.56	5.0%
Schools	Full Day	139.86	146.85	5.0%
Sports pitch (Chaulden AP)	Per Hour	41.52	43.60	5.0%
Sports pitch (Grovehill & Woodhall Farm AP)	Per Hour	60.11	63.12	5.0%
Sports pitch (Adeyfield AP)	Per Hour	41.52	43.60	5.0%
Laser Tag (party hire in addition to venue)	Per Hour	71.03	74.58	5.0%
Soft Play	Per Hour	30.00	31.50	5.0%
Zorb Ball (up to 16 people)	Per hour	50.00	52.50	5.0%
Archery Tag	Per hour	50.00	52.50	5.0%
Quad Bikes 30 minute session	Per Person, Per session	15.00	15.75	5.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Dog Warden Service				
Stray Dogs - Statutory Fee		25.00	25.00	0.0%
Stray Dog - Statutory Fee - Owners' 1st Offence correctly microchipped and returned straight to owner - Statutory Fee only		25.00	25.00	0.0%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 1	63.00	64.00	1.6%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 2	88.00	90.00	2.3%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 3	114.00	116.00	1.8%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 4	139.00	142.00	2.2%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 5	166.00	169.00	1.8%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 6	191.00	195.00	2.1%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 7	217.00	221.00	1.8%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 8	242.00	247.00	2.1%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 1	95.00	114.00	20.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 2	121.00	143.00	18.2%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 3	146.00	175.20	20.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 4	172.00	206.00	19.8%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 5	198.00	238.00	20.2%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 6	224.00	269.00	20.1%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 7	249.00	299.00	20.1%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 8	274.00	329.00	20.1%
Return of Stray Dog		50.00	N/A	0.0%
Enforcement				
Abandoned Vehicle Reclaimed Fees - Cars	Daily	25.00	26.00	4.0%
Abandoned Vehicle Reclaimed Fees - Motorbikes	Daily	25.00	26.00	4.0%
Abandoned Vehicle FPN (Full)		200.00	200.00	0.0%
Abandoned Vehicle FPN (Early Repayment)		132.00	132.00	0.0%
Removal of AV from Private Land (land owners' agreement) admin fee		70.00	71.00	1.4%
Littering FPN (Full)		88.00	90.00	2.3%
s46/s47 EPA Offences (Full)		100.00	100.00	0.0%
s46/s47 EPA Offences (Early Repayment)		92.00	94.00	2.2%
s33 EPA Fixed Penalty Notice (Full)		500.00	750.00	50.0%
s33 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		400.00	500.00	25.0%
Nuisance Vehicles / Vehicle Trading (street) (Full)		100.00	100.00	0.0%
Nuisance Vehicles / Vehicle Trading (street) (Early Repayment)		90.00	90.00	0.0%
s34 EPA Fixed Penalty Notice (Full)		400.00	400.00	0.0%
s34 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		260.00	260.00	0.0%
Littering From Vehicles Outside London Regulations 2018 (Full)		150.00	150.00	0.0%
Community Protection Notice (Full) FPN		100.00	100.00	0.0%
Community Protection Notice (Early Repayment)		85.00	85.00	0.0%
PSPO FPN (Full)		100.00	100.00	0.0%
Environmental Protection				
High Hedges		595.00	607.00	2.0%
High Hedges Preliminary Investigation Fee		300.00	306.00	2.0%
LAPPC Authorisations (statutory fee defined by Defra)		Statutory	Statutory	
Private water supplies risk assessment (smaller supplies - Reg 10)		Bespoke price	Bespoke price	0.0%
Private water supplies risk assessment (larger supplies - Reg 9)		Bespoke price	Bespoke price	0.0%
Private water supplies desk top risk assessment		Bespoke price	Bespoke price	0.0%
Sampling Visit (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Investigation		Bespoke price	Bespoke price	0.0%
Granting of Authorisation (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Analysis costs (Reg 10)		Bespoke price	Bespoke price	0.0%
Analysis costs (check monitoring)		Bespoke price	Bespoke price	0.0%
Analysis costs (adult monitoring)		Bespoke price	Bespoke price	0.0%
Environmental Searches		125.00	128.00	2.4%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Food Safety				
Initial inspection of premises requiring health certificates		145.00	148.00	2.1%
Health Certificates (x2 plus site visit) - Standard Service		100.00	102.00	2.0%
Health Certificates (x2 plus site visit) - Next Day Service		145.00	148.00	2.1%
Health Certificates (additional copies up to 4)		38.00	39.00	2.6%
General Endorsement Certificate		44.00	45.00	2.3%
Food Hygiene Requested Revisits (new charge)		215.00	219.00	1.9%
3 hours Safer Food Better Business Coaching (new charge) plus 50% fee per additional person from the same business		145.00	148.00	2.1%
Food hygiene advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	99.00	101.00	2.0%
Health & safety advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	99.00	101.00	2.0%
Pest Control				
Rats (up to 3 visits)		140.00	145.00	3.6%
Rats (up to 3 visits) Dacorum Card		72.00	73.00	1.4%
Mice (up to 3 visits)		140.00	143.00	2.1%
Fleas per visit (2 bedrooms and 2 living rooms only)		128.00	131.00	2.3%
Fleas - Additional Rooms		30.00	31.00	3.3%
Wasps/hornets (1 nest killed - not removed)		57.00	114.00	100.0%
Wasps/hornets - Additional Nest		20.00	40.00	100.0%
Ants (Inside only)		128.00	131.00	2.3%
Cockroaches up to 3 visits (2 bedrooms & 2 living rooms only)		204.00	208.00	2.0%
Squirrels up to 3 visits		160.00	163.00	1.9%
Squirrels - Additional Visit		40.00	41.00	2.5%
Cluster Fly (one treatment)		128.00	131.00	2.3%
Other Per hour (min 1 hr)		100.00	102.00	2.0%
Call Out Advice - No pest treated		50.00	51.00	2.0%
Bedbugs (Up to 4 visits, first visit to establish problem)		310.00	316.00	New
Cancellation Fee		50.00	51.00	New
Cesspool Emptying				
DBC (inside) - All Charges Include £100 transport charge				
Up to 1000		273.00	292.00	7.0%
Up to 2000		415.00	444.00	7.0%
Up to 3000		625.00	669.00	7.0%
Up to 4000		767.00	821.00	7.0%
Up to 5000		971.00	1,039.00	7.0%
Up to 6000		1,118.00	1,196.00	7.0%
Up to 8000		1,465.00	1,568.00	7.0%
Up to 10000		1,817.00	1,945.00	7.0%
Up to 12000		2,168.00	2,320.00	7.0%
DBC (outside) - All Charges Include £130 transport charge				
Up to 1000		310.00	332.00	7.1%
Up to 2000		457.00	489.00	7.0%
Up to 3000		662.00	709.00	7.1%
Up to 4000		803.00	860.00	7.1%
Up to 5000		1,013.00	1,085.00	7.1%
Up to 6000		1,155.00	1,237.00	7.1%
Up to 8000		1,507.00	1,612.00	7.0%
Up to 10000		1,853.00	1,984.00	7.1%
Up to 12000		2,205.00	2,362.00	7.1%
Waste - Bulk Collections				
Bulk Collections	Up to 3 Items	53.00	56.00	5.7%
Bulk Collections	Up to 6 Items	81.00	86.00	6.2%
Bulk Collections - Concessions	Up to 3 Items	42.00	45.00	7.1%
Bulk Collections - Concessions	Up to 6 Items	57.00	60.00	5.3%
Waste Services				
Collection of green bin	Per Annum	50.00	55.00	10.0%
Collection of green bin - Concession	Per Annum	34.00	36.00	5.9%
Collection of an additional green bin	Per Annum	50.00	55.00	10.0%
Delivery of additional green bin	Per bin	29.00	38.00	31.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Collection of a missed bin * A charge will apply in the following circumstances: If the bin was either not accessible or not presented at the boundary of the property at the time that the crew attempted to collect If the bin was contaminated with non-recyclable materials If the bin was unsafe for the operator to move due to its weight or load	Per bin	49.00	52.00	6.1%
Waste - Commercial				
Container Rental - 360 Litre	Per Annum	34.03	34.88	2.5%
Container Rental - 770 Litre	Per Annum	72.60	74.42	2.5%
Container Rental - 850 Paladin	Per Annum	80.28	82.29	2.5%
Container Rental - 940 Paladin	Per Annum	92.60	94.92	2.5%
Container Rental - 1100 Litre	Per Annum	108.36	111.07	2.5%
Container Rental - 1280 Litre	Per Annum	126.08	129.23	2.5%
Container Emptying - 360 Litre	Per Lift	8.19	8.39	2.5%
Container Emptying - 770 Litre	Per Lift	17.51	17.95	2.5%
Container Emptying - 850 Paladin	Per Lift	21.84	22.39	2.5%
Container Emptying - 940 Paladin	Per Lift	23.17	23.75	2.5%
Container Emptying - 1100 Litre	Per Lift	25.63	26.27	2.5%
Container Emptying - 1280 Litre	Per Lift	29.84	30.59	2.5%
Container Emptying - Schools Only - 770 Litre	Per Lift	6.05	6.20	2.5%
Container Emptying - Schools Only - 850 Paladin	Per Lift	7.08	7.26	2.5%
Container Emptying - Schools Only - 940 Paladin	Per Lift	7.91	8.11	2.5%
Container Emptying - Schools Only - 1100 Litre	Per Lift	9.27	9.50	2.5%
Container Emptying - Schools Only - 1280 Litre	Per Lift	10.79	11.06	2.5%
Commercial Waste Collections (additional empties)	Per empty	17.00	17.43	2.5%
Sacks	per 50 sacks	120.00	123.00	2.5%
Sack Sales				
Bio Sacks	Per 25 Sacks	8.00	8.20	2.5%
Bio Sacks (Dacorum Card 25% discount)	Per 25 Sacks	6.00	6.15	2.5%
Kaddy Bio Sacks	Per roll of 52	3.00	3.08	2.5%
Domestic Black Sacks	Per 10 Sacks	2.00	2.05	2.5%
Domestic Black Sacks (Dacorum Card)	Per 10 Sacks	2.00	2.05	2.5%
Commercial Waste Recycling				
Recycling Sacks	per 50 sacks	59.00	60.48	2.5%
Container Emptying - 240 Litre	Per Lift	4.00	4.10	2.5%
Container Emptying - 770 Litre	Per Lift	8.00	8.20	2.5%
Container Emptying - 1100 Litre	Per Lift	12.00	12.30	2.5%
Hire costs are same as main commercial waste				
Weighbridge				
Weighing	Single weigh	14.00	15.00	7.1%
Weighing	Double weigh	18.00	19.00	5.6%
Street Sweeping				
Sweeping/Cleaning of non DBC land	Per Hour	54.00	54.00	0.0%
Garages				
Garage Rent (VAT not charged to tenants but is charged to non tenants)	Per Week	14.30	16.40	14.7%
Premium garages	Per Week	15.20	17.50	15.1%
Garage Rent - Concessionary	Per Week	7.30	8.20	12.4%
Tennis Courts				
Tring - Pound Meadow				
Individual	Per year	N/A	45.00	N/A
Family (4 individuals max)	Per year	N/A	60.00	N/A
Pay & Play Peak:	Per session, per individual	N/A	7.00	N/A
Pay & Play Off Peak: (winter (November – March is the Off Peak)	Per session, per individual	N/A	5.00	N/A
Hemel Hempstead - Cupid Green, Corontation and Reith Fields				
Individual	Per year	N/A	40.00	N/A
Family (4 individuals max)	Per year	N/A	50.00	N/A
Pay & Play Peak:	Per session, per individual	N/A	6.00	N/A
Pay & Play Off Peak: (winter (November – March is the Off Peak)	Per session, per individual	N/A	4.00	N/A

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Building Control - Refer to Hertfordshire Building Control - HBC				
Regularisation Applications Applications may be submitted where work has been carried out since 11 November 1985 but not previously submitted to the Authority. The fees are equal to at least 125% of fees and are not subject to VAT.				
Planning Fees				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Outline Permission				
Categories 1, 2 and 3 Site Area less than 0.5 Hectares	per 0.1 hectare	578.00	578.00	0.0%
Categories 1, 2 & 3 Site Area between 0.5 hectares and 2.5 hectares	per 0.1 hectare	624.00	624.00	0.0%
Categories 1, 2 & 3 Site Area > 2.5 Hectares Fixed Fee plus £186 per each additional 0.1 hectares - (max of £202,200)	per 0.1 hectares above 2.5	15,433.00	15,433.00	0.0%
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Full Permission or Reserved Matters				
Category 1 Up to 10 Dwelling Houses	Per Dwelling House	578.00	578.00	0.0%
Category 1 Between 10 and 50 Dwelling Houses	Per Dwelling House	624.00	624.00	0.0%
Category 1 Greater than 50 Dwelling Houses Fixed Fee (plus variable fee below)	Fixed Fee	30,860.00	30,860.00	0.0%
Category 1 Greater than 50 Dwelling Houses Variable Fee - (maximum of £405,000)	Per Dwelling House > 50	186.00	186.00	0.0%
Category 2 Where no Floor space created	Fixed Fee	293.00	293.00	0.0%
Category 2 Where Floor space Created less than 40m ²	Fixed Fee	293.00	293.00	0.0%
Category 2 Where Floor space Created Between 40m ² and 1,000m ²	Per 75m ²	578.00	578.00	0.0%
Category 2 Where Floor space Created Between 1,000m ² and 3750m ² - Category 2	Per 75m ²	624.00	624.00	0.0%
Category 2 Where Floor space Greater than 3750m ² Fixed Fee (plus variable fee below)	Fixed Fee	30,860.00	30,860.00	0.0%
Category 2 Where Floor space Greater than 3750m ² Variable Fee (maximum of £405,000)	Per 75m ² > 3750m ²	186.00	186.00	0.0%
Category 3 Where Floor space Created less than 465m ²	Fixed Fee	120.00	120.00	0.0%
Category 3 Where Floor space Created Between 465m ² and 540m ²	Fixed Fee	578.00	578.00	0.0%
Category 3 Where Floor space Created Between 540m ² and 1,000m ² Fixed Fee (plus variable fee below)	Fixed Fee	578.00	578.00	0.0%
Category 3 Where Floor space Created Between 540m ² and 1,000m ² Variable Fee	Per 75m ² > 540m ²	578.00	578.00	0.0%
Category 3 Where Floor space Created Between 1,000m ² and 4,215m ² Fixed Fee (plus variable fee below)	Fixed Fee	624.00	624.00	0.0%
Category 3 Where Floor space Created Between 540m ² and 4,215m ² Variable Fee	Per 75m ² > 1,000m ²	624.00	624.00	0.0%
Category 3 Where Floor space Created Over 4,215m ² Fixed Fee (plus variable fee below)	Fixed Fee	30,860.00	30,860.00	0.0%
Category 3 Where Floor space Created Over 4,215m ² Variable Fee (maximum of £405,000)	Per 75m ² > 4,215m ²	186.00	186.00	0.0%
Category 4 Where Floor space Created less than 465m ²	Fixed Fee	120.00	120.00	0.0%
Category 4 Where Floor space Created between 465m ² and 1,000m ²		3,225.00	3,225.00	0.0%
Category 4 Where Floor space Created greater than 1,000m ²	Fixed Fee	3,483.00	3,483.00	0.0%
Category 6 Enlargement, Improvement or Other Alteration for one Dwelling House	Fixed Fee	258.00	258.00	0.0%
Category 6 Enlargement, Improvement or Other Alteration for more than one Dwelling House	Fixed Fee	509.00	509.00	0.0%
Category 5 - Not more than 1 hectare	Per 0.1 hectare	578.00	578.00	0.0%
Category 5 - More than 1 hectare but not more than 5 hectares	Per 0.1 hectare	624.00	624.00	0.0%
Category 5 - Site Area > 5 Hectares (plus £186 for each additional 0.1 hectare; max of £405,000)	Fixed Fee	30,860.00	30,860.00	0.0%
Other operations (not coming within any of the above categories) (Max of £2,535)	Per 0.1 hectares	293.00	293.00	0.0%
Category 9 Exploratory drilling for oil or natural gas Site Area less than 7.5 Hectares	Per 0.1 hectare	686.00	686.00	0.0%
Category 9 Exploratory drilling for oil or natural gas Site Area > 7.5 Hectares Fixed Fee (plus variable fee below)	Fixed Fee	51,395.00	51,395.00	0.0%
Category 9 Exploratory drilling for oil or natural gas Site Area > 7.5 Hectares Variable Fee (max of £405,000)	Per 0.1 hectares above 7.5	204.00	204.00	0.0%
Category 9 Oil or natural gas works (not exploratory drilling) Site Area > 15 Hectares Fixed Fee (plus variable fee below)	Per 0.1 hectare	347.00	347.00	0.0%
Category 9 Oil or natural gas works (not exploratory drilling) Site Area > 15 Fixed fee (plus variable fee below)	Fixed Fee	52,022.00	52,022.00	0.0%
Category 9 Oil or natural gas works (not exploratory drilling) Site Area > 15 Hectares Variable Fee (max of £105,300)	Per 0.1 hectares above 15	204.00	204.00	0.0%
Category 7 Operations within curtilage	Fixed Fee	258.00	258.00	0.0%
Category 8 Car Park, Service Roads & Means of Access	Fixed Fee	293.00	293.00	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Category 11 Change from Single Dwelling House to use as less than 10 Dwelling Houses	Per additional Dwelling House	578.00	578.00	0.0%
Category 11 Change from Single Dwelling House to between 10 and 50 Dwelling Houses	Per additional Dwelling House	624.00	624.00	0.0%
Category 11 Change from Single Dwelling House to use as >50 Dwelling Houses Fixed Fee (plus variable fee below)	Fixed Fee	30,860.00	30,860.00	0.0%
Category 11 Change from Single Dwelling House to use as >50 Dwelling Houses Variable Fee (maximum of £405,000)	Per each dwelling house >50	186.00	186.00	0.0%
Category 11 Change of use to <10 dwelling houses (Other Cases)	Per additional Dwelling House	578.00	578.00	0.0%
Category 11 Change of use to between 10 and 50 dwelling houses (Other Cases)	Per additional Dwelling House	624.00	624.00	0.0%
Category 11 Change of use to >50 dwelling houses (Other Cases) Fixed Fee (plus variable fee below)	Fixed Fee	30,860.00	30,860.00	0.0%
Category 11 Change of use to >50 dwelling houses (Other Cases) Variable Fee (maximum of £405,000)	Per each dwelling house >50	186.00	186.00	0.0%
Category 12 Site Area less than 15 Hectares	Per 0.1 hectare	316.00	316.00	0.0%
Category 12 Site Area > 7.5 Hectares Fixed Fee (plus variable fee below)	Fixed Fee	47,161.00	47,161.00	0.0%
Category 12 Site Area > 7.5 Hectares Variable Fee (max of £105,300)	Per 0.1 hectares above 7.5	186.00	186.00	0.0%
Category 13 Change of Use not included in Category 11	Fixed Fee	578.00	578.00	0.0%
Applications for permission in principle	Per 0.1 hectare	503.00	503.00	0.0%
Schedule 2 - Other Planning Application				
Advert On Business Premises, Forecourt or curtilage		165.00	165.00	0.0%
Advert To Direct Public or Draw Attention to Business Premises not Visible		165.00	165.00	0.0%
Advert All Other Cases		578.00	578.00	0.0%
Approval/variation /discharge of condition		293.00	293.00	0.0%
Approval of Biodiversity Net Gain Plan condition (per request)		125.00	125.00	0.0%
Request for confirmation that conditions complied with		145.00	145.00	0.0%
Request for confirmation that conditions complied with (householder)		43.00	43.00	0.0%
Application for non material amendment- householder		43.00	43.00	0.0%
application for non material amendment-other		293.00	293.00	0.0%
Lawful development certificate - existing use		293.00	293.00	0.0%
Prior approval - Larger Home Extensions, incl. additional storeys		120.00	120.00	0.0%
Prior approval - demolition of buildings		120.00	120.00	0.0%
Prior approval - agriculture		120.00	120.00	0.0%
Prior approval - telecoms		578.00	578.00	0.0%
Prior approval - schools		120.00	120.00	0.0%
Prior approval - from agriculture to schools		120.00	120.00	0.0%
Prior approval - from agriculture to commercial use		120.00	120.00	0.0%
Prior approval - from office to residential		120.00	120.00	0.0%
Prior approval - from agriculture to residential (no associated building operations)		120.00	120.00	0.0%
Prior approval - from agriculture to residential (associated building operations)		258.00	258.00	0.0%
Prior approval - from retail to residential (no associated building operations)		120.00	120.00	0.0%
Prior approval - from retail to residential (associated building operations)		258.00	258.00	0.0%
Prior approval - temporary state funded school		120.00	120.00	0.0%
Prior approval - temporary use for film making		120.00	120.00	0.0%
Prior approval - solar PV equipment up to 1mgw		120.00	120.00	0.0%
Prior approval - collection facility within curtilage of a shop		120.00	120.00	0.0%

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Deeds of Variations Fees				
Seeking a Deed of Variation agreement		N/A	424.00	N/A
Confirmation of compliance with s.106 planning obligation (desktop)				
Site visit associated with confirmation of compliance with s.106 planning obligations (Minors)		N/A	116.50	N/A
Site visit associated with confirmation of compliance with s.106 planning obligations (Majors)		N/A	233.00	N/A
Confirmation of compliance with s.106 planning obligation (desktop)		N/A	110.00	N/A
Land Charges (exclusive of VAT @ 20% where applicable)				
VAT will become payable on all income derived from the CON 29 R and O products as of 1 February 2016				
LLC1 and CON29R (Residential Properties)		105.00	115.00	9.5%
LLC1 and CON29R (Commercial Properties)		201.00	211.00	5.0%
LLC1 (Search of Land Charges Register only)		16.00	16.00	0.0%
CON29R Only (Residential Properties)		89.00	99.00	11.2%
CON29O Enquiries (Except Q22 - Commons Search)		185.00	185.00	0.0%
CON29O Enquiries		13.00	13.00	0.0%
CON29O Q22 - Commons Search		22.00	32.00	45.5%
Extra parcels of land		22.00	22.00	0.0%
Personal Search responses via email (LLC1 service)		15.00	15.00	0.0%
Pre-application charges (inclusive of VAT)				
Category A - Significant Major Development		Bespoke	Bespoke	
Category B - Very large Major Development		3,400.00	4,000.00	17.6%
Category C - Major Developments		2,000.00	2,500.00	25.0%
Category D - Minor Developments		1,250.00	1,300.00	4.0%
Category E - Minor Developments		800.00	850.00	6.3%
Category E - Minor Developments (written advice only)		400.00	400.00	0.0%
Category F - Householder Applications		450.00	450.00	0.0%
Category F - Householder Applications (written advice only)		225.00	225.00	0.0%
Category F - Householder Applications (Listed Building advice)		550.00	550.00	0.0%
COMMERCIAL				
Over 5,000 sq.m.				0.0%
1,000 sq.m. - 4,999 sq.m.		3,400.00	3,500.00	2.9%
300 sq.m. - 999 sq.m.		2,500.00	2,500.00	0.0%
100 sq.m. - 299 sq.m.		750.00	800.00	6.7%
up to 99 sq.m.		450.00	475.00	5.6%
SUPPLEMENTARY CHARGES (inclusive of VAT)				
Supplementary work / hr (or part thereof) (Senior Planning Officer / Conservation Officer)		160.00	160.00	0.0%
Supplementary work / hr (or part thereof) (Planning Officer)		110.00	110.00	0.0%
Planning Performance Agreement (exclusive of VAT @ 20% where applicable)				
PPA - minimum charge each PPA negotiated on complexity		Bespoke	Bespoke	
Bespoke fees costed per application		Bespoke	Bespoke	
Other				
Paid General Query		80.00	80.00	0.0%
Validation advice, incl. Fast Track Validation Service				
Planning fee less than £300		35.00	35.00	0.0%
Planning fee greater than £350 less than £500		70.00	70.00	0.0%
Planning fee greater than £500 less than £2,000		100.00	100.00	0.0%
Planning fee greater than £2,000 less than £12,000		200.00	200.00	0.0%
Planning fee greater than £12,000		550.00	550.00	0.0%
Invalid Application disposal fee				
Major Applications		200.00	200.00	New
Minor Applications		120.00	120.00	New
All other applications		60.00	60.00	New

STRATEGIC PLANNING AND ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2025/26				
	Unit Measurement	2024/25 Charge	2025/26 Proposed Charge	% Change
Other Admin				
Site History and constraints check		130.00	140.00	7.7%
Statutory documents (Planning decision notice, appeal decision, Tree Preservation Order, etc.)		20.00	25.00	25.0%
Copies of Section 38 (Highways Act 1980), Section 278 (Highways Act 1980) and Section 106 (Town & Country Planning Act 1990) agreements to solicitors acting on behalf of clients buying or selling property		-		0.0%
Enforcement				
Request for enforcement notice withdrawal		250.00	260.00	4.0%
Check records and provide details of compliance check and case closure via email		300.00	320.00	6.7%
Fast Track Services				
Fast Track 'panic button'		275.00	300.00	9.1%
Householder planning application		275.00	300.00	9.1%
approval of details reserved by condition - householder		130.00	140.00	7.7%
approval of details reserved by condition - minor / major		400.00	400.00	0.0%
Non-material amendment - householder		130.00	130.00	0.0%
Non-material amendment - minor		330.00	340.00	3.0%
Non-material amendment - major		660.00	700.00	6.1%
Amendments (Mid-app Services)				
Application to request amendment		70.00	70.00	0.0%
On acceptance of above application		Quote		-
Listed Buildings				
Listed building home buyers report (property Value upto £300,000)		800.00	800.00	0.0%
Listed building home buyers report (property Value upto £400,000)		900.00	900.00	0.0%
Listed building home buyers report (property Value upto £500,000)		1,000.00	1,000.00	0.0%
Listed building home buyers report (property Value upto £750,000)		1,200.00	1,200.00	0.0%
Listed building home buyers report (property Value upto £1,000,000)		1,750.00	1,750.00	0.0%
Listed building home buyers report (property Value over £1,000,000)		2,500.00	2,500.00	0.0%
Strategic Planning Charges for Documents				
All Strategic Planning Documents are available on the website. Printed versions can be posted upon individual request made to strategic.planning@dacorum.gov.uk.				
<i>Prices will be provided based on printing and postage costs at the time of the request.</i>				
Site Promoter Meetings (reg 18)		800 p/h	800 p/h	0.0%
Site Promoter Meetings (reg 19)		800 p/h	800 p/h	0.0%
GIS Data (commercialisation)		tbc	tbc	
Late Site Assessment Service		tbc	tbc	
CIL Management fees		tbc	tbc	
CIL query		100.00	100.00	0.0%
Straightforward S106/UU query		150.00	150.00	0.0%
More complicated and time consuming queries				
Provision of digital copies of S106/UU agreements older than 10 years		50.00	50.00	0.0%
Provision of paper copies will incur a charge which will be determined based on the size of the agreement		Charge will be determined based on the size of the agreement	Charge will be determined based on the size of the agreement	-
Habitats Reg Assessment (HRA) related Unilateral Undertaking (UU)		400.00	400.00	0.0%
Planning Obligations Monitoring Admin fee. Where agreements are complex and/or largescale (as determined by DBC) or require specialist monitoring, a bespoke charging schedule will be applied.		£300.00 plus £100 per additional trigger point.	£300.00 plus £100 per additional trigger point.	0.0%

DRAFT HOUSING REVENUE ACCOUNT BUDGET SUMMARY 2024/25 & 2025/26

	Note	2024/25										2025/26
		Original 2024/25	Forecast Outturn Q2	Variance	Adjustments	Growth Bids	R&M/TAM Contract	General Inflation	Change in Income	Change in Recharge	Growth / (Savings)	Estimate 2025/26
£000												
Income												
Dwelling Rents	1	(68,022)	(68,932)	(910)				(1,388)		(1,388)		(70,320)
Non-Dwelling Rents		(103)	(103)	0				(2)		(2)		(105)
Tenant Service Charges		(1,675)	(1,719)	(44)				(333)		(333)		(2,008)
Leaseholder Charges		(684)	(738)	(54)				(67)		(67)		(751)
Interest and Investment Income	2	(213)	(413)	(200)				(8)		(8)		(221)
Contributions to Expenditure		(1,039)	(1,039)	0				(18)		(18)		(1,057)
Total Income		(71,736)	(72,944)	(1,208)	0	0	0	0	(1,816)	0	(1,816)	(74,462)
Expenditure												
Repairs and Maintenance	3	19,077	19,602	525		477		324			801	19,878
Supervision & Management	4	20,521	21,204	683		293		621		(96)	818	21,339
Corporate and Democratic Core		394	394	0				7			7	401
Rent, Rates, Taxes & Other Charges		187	187	0				3			3	190
Provision for Bad Debts		500	500	0				8			8	508
Interest Payable	5	11,670	11,670	0	1,312						1,312	12,982
Depreciation		17,578	17,578	0	(789)						(789)	16,789
Total Expenditure		69,927	71,135	1,208	523	770	0	963	0	(96)	2,160	72,087
Contribution to HRA Working Balance	6	506	506		(345)						(345)	161
Contribution to Reserve-Other Revenue	7	1,283	1,283		106						106	1,389
Contribution to Debt repayment reserve	8	20	20		805						805	825
HRA Deficit / (Surplus)		0	0	0	1,089	770	0	963	(1,816)	(96)	910	0
Housing Revenue Account Balance:												
Opening Balance at 1 April		(3,056)	(3,056)	0							0	(3,562)
Contribution from Revenue		(506)	(506)	0	(161)						(161)	(161)
Closing Balance at 31 March		(3,562)	(3,562)	0	(161)	0	0	0	0	0	(161)	(3,723)
Earmarked Revenue Reserves:												
Opening Balance at 1 April		(4,436)	(4,436)	0							0	(5,739)
Contribution from / (to) Reserve		(1,303)	(1,303)	0	(2,214)						(2,214)	(2,214)
Closing Balance at 31 March		(5,739)	(5,739)	0	(2,214)	0	0	0	0	0	(2,214)	(7,953)

SUMMARY OF MAJOR MOVEMENTS IN HOUSING REVENUE ACCOUNT BUDGET 2024/25 - 2025/26**Note 1 - Dwelling Rents**

Rents for 2025/26 have been increased by 2.7% the maximum cap set by government for 2024/25 and assumed to be set for 2025/26. The average dwelling rent is proposed to be £141.03 in 2025/26.

Note 2 - Interest & Investment Income

Interest rates are forecast at an average of 5% over the year.

Note 3 - Repairs and Maintenance

Due to continuing demand for housing repairs a 821k increase has been applied to the repairs and maintenance budgets for 2025/26. Included in this is growth towards fire foor repairs and refuse chute servicing.

Note 4 - Supervision and Management and Corporate and Democratic Core

The draft budget includes the following growth assumptions and changes :

Corporate Graduate 1 New posts £50k

Year 1 Training & Qualification £31k

Subscription for Ombudsman and Regulator for Social Housing 109k

Housing Transformation Improvement Programme additional £300k budget for 25/26.

Increase in Utility costs £332k

Total £822k

Note 5 - Interest Payable

Increased borrowing will be required to fund the HRA Capital programme following the removal of the RCCO contribution over the last few years and future year requirements.

Note 6 - Housing Revenue Account Working Balance

The HRA Working Balance is maintained by the Council at a level of not below 5% of turnover, as approved by Members as part of the MTFs Reserves Strategy. Due to the increase in income to maintain this balance a contribution to the HRA working balance of £161K is required.

Note 7 - Contribution to Other Revenue Reserves

A contribution is proposed of £1.389m in 25/26 to a new HRA Funding Equalisation Reserve. This will build increased resilience in the HRA and allow investment in future development and initiatives identified by ongoing service reviews.

Note 8 - Contribution to Debt Repayment Reserve

As the HRA borrows to finance investment in its capital programme, it is proposed that contributions are made to a new Debt Repayment Reserve to ensure the HRA can repay this borrowing when it matures. A contribution of £825k is proposed for 25/26.

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2025/26 - 2029/30

Summary	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	2029/30 £000	Total £000
Current Overall Programme	21,543	23,241	6,697	8,656	0	60,136
New Bids	4,500	295	270	159	1,120	6,344
Rephased and Amended Schemes	5,955	0	250	0	0	6,205
Revised Overall Programme	31,998	23,536	7,217	8,815	1,120	72,686

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2025/26 - 2029/30

NEW BIDS	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	2029/30 £000	Total £000
<u>FINANCE & RESOURCES</u>						
Head of Property Services						
Replace Fluorescent Lighting to Forum with LEDs	75					75
Heating plant replacement to Counting House	80	-	-	-	-	80
Community Building Electrical Upgrade	30	30	30	30	30	150
Resurfacing of Service Roads	125					125
Bennettsgate Shops - New electric riser main	25					25
Bennettsgate Shops - renew residential entrance and store doors	80					80
Victoria Hall - Ceiling renewal	135					135
Kitchen Floor replacements at the Forum	30					30
Hot and cold zip tap replacement at the Forum	32					32
Woodwells caravan site	35					35
Head of Digital						
Rolling Programme - Hardware					75	75
Software Licences - Right of Use					40	40

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2025/26 - 2029/30

NEW BIDS	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	2029/30 £000	Total £000
<u>STRATEGIC PLANNING & ENVIRONMENT</u>						
Head of Environmental Services						
New Wheeled Bins					100	100
Fleet Replacement Programme	290					290
Head of Neighbourhood Management						
Car Park Refurbishment	145	145	145	105		540
Cemeteries Footpaths	50	50	50			150
ICT solution for CSG	25	25				50
ICT solution for Cemeteries	55					55
Head of Place and Enterprise						
Maylands Business Centre telephony upgrade	30					30
Maylands Business Centre solar panel upgrade	50					50
Head of Arts						
Old Town Hall Investment	500					500
Head of Development Management						
Recommission IDOX planning back office system	200					200
Head of Communities and Leisure						
Jarman Park Improvements	35					35
Adventure Playground refurbishment	2,000					2,000
Replace filter pumps at Hemel Leisure Centre	120					120
Replace flexi pool floor at Hemel Leisure Centre	300					300

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2025/26 - 2029/30

NEW BIDS	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	2029/30 £000	Total £000
<u>HOUSING & COMMUNITY</u>						
Head of Safe Communities						
Rolling Programme - CCTV Cameras					25	25
Head of Investment & Delivery						
Temporary Accommodation Improvements	53	45	45	24	110	277
Head of Asset Management						
Disabled Facilities Grants					740	740
TOTAL - NEW BIDS	4,500	295	270	159	1,120	6,344

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2025/26 - 2029/30

REPHASED AND AMENDED SCHEMES	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	2029/30 £000	Total £000
<u>FINANCE & RESOURCES</u>						
Head of Property Services						
100 High St (Old Town), Hemel - Window Replacement	14					14
Void Commercial Property Refurbishment	40					40
Broadwater Road Resurfacing - amended	93					93
Allotment Improvement Programme	20					20
Stone Works to Charter Tower	33					33
Nickey Line Bridge Refurbishment	30					30
Bennetts End Adventure playground - Cabin Roof	24					24
Head of Commercial Development						
Multi Functional Devices	90					90
Head of Investment & Delivery						
Creation of new Community Facility and Foodbank at The Hub (Dens)	2,500					2,500
Head of Digital						
Rolling Programme - Hardware	111					111
Software Licences - Right of Use	40					40
Future vision of CRM	450					450
Renewal of Data Centre Hardware	390					390
<u>HOUSING & COMMUNITY</u>						
Head of Safe Communities						
Rolling Programme - CCTV Cameras	58					58
Alarm Receiving Centre	34					34
CCTV Equipment Refresh	248					248

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2025/26 - 2029/30

REPHASED AND AMENDED SCHEMES	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	2029/30 £000	Total £000
<u>STRATEGIC PLANNING & ENVIRONMENT</u>						
Head of Environmental Services						
Waste Services IT upgrade	35					35
Fleet Replacement Programme- amended	675					675
Head of Neighbourhood Management						
Car Park Refurbishment	100					100
Water Gardens North Car Park Drainage Improvements	35					35
Litter Bin Upgrade	85					85
Tring Cemetery Access Road	40					40
Chipperfield Common Car Park Resurfacing	101					101
Parking Solutions	435		250			685
Head of Communities and Leisure						
Berkhamsted Sports Centre - Building Management System	22					22
Hemel Leisure Centre Solar Panels	130					130
AD Place, Community and Enterprise						
Urban Park/Education Centre (Durrants Lakes)- rephased	122					122
TOTAL - REPHASED AND AMENDED BIDS	5,955	0	250	0	0	6,205

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

Scheme		25/26 £'000	26/27 £'000	27/28 £'000	28/29 £'000	29/30 £'000
	GENERAL FUND					
	FINANCE & RESOURCES					
	Chief Finance Officer (S151)					
1	Various commercial ventures (commercially sensitive)	17,856	19,672	3,600	-	-
	Head of Property Services					
2	Service Lease Domestic Properties	30	-	-	-	-
3	Fire Alarm Upgrades	20	20	20	-	-
4	Community Building Fire Exits	30	30	30	-	-
5	100 High St (Old Town), Hemel - Window Replacement	14	-	-	-	-
6	Bennetts End Adventure Playground - Cabin Roof	24	-	-	-	-
7	Void Commercial Property Refurbishment	40	-	-	-	-
8	Allotment Improvement Programme	20	-	-	-	-
9	Broadwater Road Resurfacing	93	-	-	-	-
10	Nickey Line Bridge Refurbishment	30	-	-	-	-
11	Stone Works to Charter Tower	33	-	-	-	-
12	Replace Fluorescent Lighting to Forum with LEDs	75	-	-	-	-
13	Heating plant replacement to Counting House	80	-	-	-	-
14	Community Building Electrical Upgrade	30	30	30	30	30
15	Resurfacing of Service Roads	125	-	-	-	-
16	Bennettsgate Shops - New electric riser main	25	-	-	-	-
17	Bennettsgate Shops - renew residential entrance and store doors	80	-	-	-	-
18	Victoria Hall - Ceiling renewal	135	-	-	-	-
19	Kitchen Floor replacements at the Forum	30	-	-	-	-
20	Hot and cold zip tap replacement at the Forum	32	-	-	-	-
	Woodwells caravan site	35	-	-	-	-
		18,837	19,752	3,680	30	30

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

Scheme		25/26 £'000	26/27 £'000	27/28 £'000	28/29 £'000	29/30 £'000
FINANCE & RESOURCES						
21	Head of Investment & Delivery					
	Creation of new Community Facility and Foodbank at The Hub (Dens)	2,500	-	-	-	-
		2,500	-	-	-	-
22	Head of Digital					
23	Rolling Programme - Hardware	186	75	75	75	75
24	Software Licences - Right of Use	80	40	40	40	40
25	Future vision of CRM	450	-	-	-	-
	Renewal of Data Centre Hardware	390	-	-	-	-
	Multi Functional Devices	90	-	-	-	-
		1,196	115	115	115	115
	TOTAL - FINANCE & RESOURCES	22,533	19,867	3,795	145	145

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

Scheme		25/26 £'000	26/27 £'000	27/28 £'000	28/29 £'000	29/30 £'000
STRATEGIC PLANNING & ENVIRONMENT						
Head of Environmental Services						
26	New Wheeled Bins	100	100	100	100	100
27	Waste Services IT upgrade	35	-	-	-	-
28	Fleet Replacement Programme	3,321	2,268	2,046	7,655	-
		3,456	2,368	2,146	7,755	100
Head of Neighbourhood Management						
29	Car Park Refurbishment	245	145	145	105	-
30	Water Gardens North Car Park Drainage Improvements	35	-	-	-	-
31	Tring Cemetery Access Road	40	-	-	-	-
32	Litter Bin Upgrade	85	-	-	-	-
33	Chipperfield Common Car Park Resurfacing	101	-	-	-	-
34	Parking Solutions	685	250	250	-	-
35	Cemeteries Footpaths	50	50	50	-	-
36	ICT solution for CSG	25	25	-	-	-
37	ICT solution for Cemeteries	55	-	-	-	-
		1,322	470	445	105	-
Head of Communities and Leisure						
38	Berkhamsted Sports Centre - Building Management System	22	-	-	-	-
39	Jarman Park Improvements	35	-	-	-	-
40	Hemel Leisure Centre Solar Panels	130	-	-	-	-
41	Adventure Playground refurbishment	2,000	-	-	-	-
42	Replace filter pumps at Hemel Leisure Centre	120	-	-	-	-
43	Replace flexi pool floor at Hemel Leisure Centre	300	-	-	-	-
44	Capital Grants - Community Groups	20	20	20	20	-
		2,627	20	20	20	-

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

Scheme		25/26 £'000	26/27 £'000	27/28 £'000	28/29 £'000	29/30 £'000
	Head of Arts					
45	Old Town Hall Investment	500	-	-	-	-
	Head of Place and Enterprise					
46	Maylands Business Centre telephony upgrade	30	-	-	-	-
47	Maylands Business Centre solar panel upgrade	50	-	-	-	-
		80	-	-	-	-
	Head of Development Management					
48	Recommission IDOX planning back office system	200	-	-	-	-
	AD Place, Community and Enterprise					
49	Urban Park/Education Centre (Durrants Lakes)	122	-	-	-	-
		122	-	-	-	-
	TOTAL - STRATEGIC PLANNING & ENVIRONMENT	8,306	2,858	2,611	7,880	100

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

Scheme		25/26 £'000	26/27 £'000	27/28 £'000	28/29 £'000	29/30 £'000
HOUSING & COMMUNITY						
Head of Safe Communities						
50	Rolling Programme - CCTV Cameras	83	25	25	25	25
51	Alarm Receiving Centre	34	-	-	-	-
52	CCTV equipment refresh	248	-	-	-	-
		364	25	25	25	25
Head of Housing Operations						
53	Temporary Accommodation improvements	53	45	45	24	110
Head of Asset Management						
54	Disabled Facilities Grants	741	741	741	741	740
	TOTAL - HOUSING & COMMUNITY	1,158	811	811	790	875
	TOTAL - GENERAL FUND	31,998	23,536	7,217	8,815	1,120

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

APPENDIX I

Scheme		25/26 £'000	26/27 £'000	27/28 £'000	28/29 £'000	29/30 £'000
	HOUSING REVENUE ACCOUNT					
	AD Property Services					
55	Planned Fixed Expenditure	20,924	23,915	21,689	24,799	33,495
56	DBC Commissioned Capital Works	5,574	2,712	2,721	-	-
57	Special Projects					
		26,498	26,628	24,409	24,799	33,495
	Head of Safe Homes					
58	Twinned IT System Implementation	6	6	6	-	-
		6	6	6	-	-
	Head of Housing Management					
Page 109 59	CCTV Installation in 6 Communal Lounges	6	6	6	-	-
		6	6	6	-	-
	Head of Investment and Delivery					
Page 109 60	New Build - General Expenditure	21,848	2,617	1,000	1,000	1,020
		21,848	2,617	1,000	1,000	1,020
	TOTAL - HOUSING REVENUE ACCOUNT	48,357	29,257	25,421	25,799	34,515
	TOTAL CAPITAL PROGRAMME	80,356	52,792	32,638	34,614	35,635

DRAFT CAPITAL PROGRAMME BY OSC 2025/26 - 2029/30

		25/26	26/27	27/28	28/29	29/30
		£'000	£'000	£'000	£'000	£'000
	CAPITAL FINANCING					
	GENERAL FUND					
	Capital Receipts and Reserves	13,021	1,069	-	-	-
	141 Capital Receipts	-	-	-	-	-
	Grants and Contributions	871	741	741	741	740
	Borrowing	18,106	21,726	6,476	8,074	380
	TOTAL - GENERAL FUND	31,998	23,536	7,217	8,815	1,120
	HOUSING REVENUE ACCOUNT					
	Capital Receipts and Reserves	16,789	17,039	17,199	17,314	17,430
	141 Capital Receipts	5,424	1,000	1,000	1,000	1,020
	Grants and Contributions	6,570	647	-	-	-
	Borrowing	19,575	10,571	7,222	7,485	16,065
	TOTAL - HOUSING REVENUE ACCOUNT	48,357	29,257	25,421	25,799	34,515
	TOTAL - CAPITAL FINANCING	80,356	52,792	32,638	34,614	35,635

GENERAL FUND RESERVE MOVEMENTS 2024/25 TO 2027/28

APPENDIX J1

General Fund Reserves Summary	Balance as at	Budgeted Reserve Movement	Balance as at	Net Reserve Movement	Balance as at	Net Reserve Movement	Balance as at
	31/03/2025 £'000	2025/26 £'000	31/03/2026 £'000	2026/27 £'000	31/03/2027 £'000	2027/28 £'000	31/03/2028 £'000
Civic Buildings Major Repairs Reserve	20		20		20		20
Earmarked Grants Reserve	44		44		44		44
Management of Change Reserve	480		480		480		480
Technology Reserve	572	(378)	194		194		194
Savings Efficiencies Reserve	1,646	120	1,766	170	1,936	200	2,136
On Street Car Parking Reserve	308	40	348	40	388	40	428
Local Development Framework Reserve	0		0		0		0
Dacorum Development Reserve	2,098	(746)	1,352	(50)	1,302	(50)	1,252
Climate Change and Sustainability Reserve	1,165		1,165		1,165		1,165
Litigation Reserve	260		260		260		260
Vehicle Replacement Reserve	25	25	50	25	75	25	100
Invest to Save Reserve	415		415		415		415
Youth Provision Reserve	44		44		44		44
Election Reserve	40	40	80	40	120	40	160
Uninsured Loss Reserve	360		360		360		360
Training & Development Reserve	0		0		0		0
Housing Conditions Survey Reserve	146	15	161	15	176	15	191
Funding Equalisation Reserve	10,986		10,986		10,986		10,986
Pensions Reserve	2,654		2,654		2,654		2,654
Maylands Plus Reserve	69	23	92	23	115	23	138
Covid 19 Hardship Fund	0		0		0		0
Economic Recovery Reserve	0		0		0		0
Inflationary Pressures Reserve	1,181		1,181		1,181		1,181
Leisure Reserve	425		425		425		425
SANG Reserve	1,531		1,531		1,531		1,531
NI Pressures Reserve	0	180	180		180		180
EPR Reserve	0	1,400	1,400		1,400		1,400
Housing and Temporary Accommodation Reserve	0	500	500		500		500
Total Earmarked Reserves	24,469	1,219	25,688	263	25,951	293	26,244
Working Balance	2,502		2,502		2,502		2,502
Total General Fund Reserves	26,971	1,219	28,190	263	28,453	293	28,746

General Fund Working Balance Risk Assessment

Working balances are unallocated General Fund reserves, required as a contingency against unforeseen events. The Council operates a General Fund working balance of between 5% and 15% of Net Cost of Services on the General Fund as mitigation against risks to the Council's finance position not specifically provided for elsewhere in budget proposals:

Budget Risk	Rationale	Calculation Basis	Minimum Balance 2025/26 (£m)
Collection Fund Income (Council Tax and Business Rates)	<p>Council Tax and business rates represent key income sources for the Council.</p> <p>The working balance includes provision for risks to income from Council Tax in the event of lower than expected growth in the taxbase and lower than expected collection rates.</p> <p>The Council budgets for business rates income at a level guaranteed by the Government ('safety net') – the risk that this funding would not be received is considered minimal.</p>	2% of Council Tax revenue 2025/26 (£15m)	0.3
Service delivery overspend and inflationary pressures.	The budget for 2025/26 allows for inflation on all key areas of Council expenditure. The working balance includes provision for the event that inflationary increases over these assumptions cause pressure on Council budgets, together with provision for the potential risk of service delivery overspend.	1% budgets for Staffing, Premises, Transport and Supplies and Services	1.0
Savings requirements	The budget for 2025/26 includes savings proposals required for the delivery of a balanced budget. There is provision within the working balance in the event these savings are not delivered in full.	15% of 25/26 savings requirement	0.1

APPENDIX J2

Budget Risk	Rationale	Calculation Basis	Minimum Balance 2025/26 (£m)
Investment Risk	The General Fund has an investment income target of over £1m supporting delivery of Council services in 25/26. There is provision within the working balance in the event interest rates and cash balances are lower than forecast.	1% of General Fund balances available for investment	0.7
Commercial Income Generation	The Council charges for certain services that it provides and includes a target for this income to support the overall General Fund position. The working balance provides for risk to delivery of this income.	1% of commercial income targets	0.2
General Risk	The working balance also includes an amount held to manage the financial implications of general risks to the Council's budget.	1% of net cost of services	0.2
General Fund Working Balance			2.5



Dacorum Borough Council

Capital Strategy

2025/26

1 Introduction

1.1 Requirements of a Capital Strategy

The Prudential Code requires all local authorities to produce a Capital Strategy. The purpose of the Capital Strategy is to tell a story that gives a clear and concise view of how the Council determines its priorities for capital investment, decides how much borrowing is affordable and its risk appetite and the governance arrangements in place to manage those risks.

The Capital Strategy is required to set out the long-term context in which capital expenditure and investment decisions are made and gives due consideration to the risk, reward and impact on the achievement of outcomes.

The Council Strategy should demonstrate that capital expenditure and investment decisions are in line with service objectives and properly take into account stewardship, value for money, prudence, sustainability and affordability.

The Capital Strategy should cover:

- Capital Expenditure
- Debt, Borrowing and Treasury Management
- Commercial Activity
- Other long-term Liabilities and Non-Treasury Investments and Debtors.
- Knowledge and Skills.

2 Capital Expenditure

2.1 The Council's approach to asset management

The Council aims to use its assets to deliver the priorities set out in its Corporate Plan. The performance of the Council's assets supports the delivery of the Council's Medium Term Financial Strategy.

The Council has a significant and varied portfolio of assets, some of which provide an income stream, which is crucial to the funding/delivery of the overall Council objectives.

The Council aims to reduce its long-term asset maintenance costs through proactive maintenance scheduling and better cost recovery. This reduces the risk that under-investment will lead to a spike in maintenance costs or a loss of income should the assets no longer be deemed fit for purpose. Annual maintenance and refurbishment budgets are set as part of the Council's budget setting process.

The Council aims to act as a catalyst for growth by maximising the use of its own assets and stimulating growth. This approach can improve the Council's revenue streams as a result of increased business rate retention and council tax base growth. The Council

weighs up the risk and benefits carefully where new projects potentially risk the loss of current income. Getting the balance right between future economic growth and the protection and enhancement of revenue income is a key issue for asset management planning.

To ensure continuing efficient operation of the Council's assets, decisions on disposals of assets deemed surplus to requirements are taken by the Council, in line with the Council's Financial Regulations.

The Council's social Housing stock is considered separately under the Housing 30 year Business Plan and the revised 2024 Housing asset strategy. These strategies outline the program of works to maintain, improve and modernise the current housing stock including the approach to improved energy efficiency in the medium to long term. (Link to housing asset strategy included)

The Council is currently conducting a comprehensive [Strategic Asset Review \(SAR\)](#), which was approved by Cabinet in June 2023. This will support the Council's aims to deliver housing growth and regeneration throughout Dacorum, and to make best use of Council assets to generate long term income streams that support service delivery for the benefit of Dacorum's communities.

The key objectives of the Strategic Asset Review are:

- To support the provision of the right type of housing in the right places throughout Dacorum to help local people access good quality homes. That will require a delivery pipeline which includes social housing, affordable rent, market rent, rent to buy, shared ownership and private sale homes. These may be delivered through a range of delivery vehicles harnessing the optimum mix of public and private investment in delivery.
- To progress the regeneration of Hemel Town Centre and other urban/neighbourhood areas throughout Dacorum, to contribute to wider Place Strategy objectives and drive economic growth and health and social wellbeing.
- To support long term income streams for the Council through regeneration and development programmes, which will support the Council's ongoing financial sustainability and allow continued delivery of the corporate vision and objectives.

The results of the various work streams within the Strategic Asset Review will help inform future Capital Programme priorities, asset management and disposal/acquisition strategies, alongside other development, Place and asset management work taking place across the Council.

2.2 The Council's policies on Capitalisation

The Council capitalises expenditure on property, plant, equipment and software, when it brings economic benefit or service potential to the Council for longer than 1 year and spend is greater than £10,000 per scheme. The Council does not capitalise borrowing costs incurred whilst assets are under construction. Further details of the Council's capitalisation policy can be found in the Council's Statement of Accounts, notes to the Core Financial Statements section: <https://www.dacorum.gov.uk/home/council-democracy/finance/annual-statement-of-accounts>.

2.3 Flexible Use of Capital Receipts

The Council has a Flexible Use of Capital Receipts Strategy. Qualifying expenditure for the flexible use of capital receipts is 'expenditure on any project designed to generate ongoing revenue savings in the delivery of public services and/ or transform service delivery to reduce costs and/ or transform service delivery in a way that reduces costs or demands for services in future years for any of the public sector delivery partners. The assessment and implementation of this strategy requires careful assessment to ensure the CIPFAS guidelines are being adhered to.

2.4 Capital Programme approval process

As part of the annual Service Planning, Medium Term Financial Strategy review and budget setting process, Senior Officers are invited to submit new Capital bids using a business case template. The business case template outlines the project details including;

- how the project will meet corporate priorities
- Revenue and Capital Requirements
- Proposed funding sources

The Council's corporate priorities for 2024-2028 are:

- Community engagement: Engage with residents and partners to have a real say on our services and the borough
- Service improvement and delivery: Running the Council efficiently and putting residents at the heart of everything we do
- Vibrant communities: Foster arts, culture and leisure opportunities
- Sustainable future: Take action on the Climate and Ecological Emergency
- Clean, safe and green: Provide a clean, safe and green-focussed environment
- Homes to be proud of: Enable well-maintained and affordable homes, where people want to live
- Proud and thriving borough: Realise our potential as a great place to live and work with a thriving business community.

Bids are scrutinised by the Strategic Leadership Team to ensure they are affordable and support Corporate Priorities and service delivery. The draft Capital Programme then goes through internal officer and member scrutiny prior to Overview and Scrutiny and Cabinet for further challenge and review. The Capital Programme then goes to full Council in February for approval.

2.5 The Capital Programme

The 2024/25-2028/29 Capital Programme is summarised below. The total Capital Programme for the next 4 years from 1 April 2025 is £235.360m. For 2025/26, the Capital Programme is £79.680m of which £48.357m is to be spent on the Housing Revenue Account (HRA) and £31.323m on General Fund Capital Schemes. Further details of the Capital Programme can be found in Appendix I of the Budget Report.

The proposed capital programme is due to deliver:

- Investment in the Council's commercial property, supporting delivery of income associated with those assets.
- Investment in the borough's Leisure facilities.

- Upgrades to the Council's Fleet vehicles.
- Investment in the Council's housing stock.
- New homes for the Borough

Capital expenditure	2024/25 Forecast £m	2025/26 Estimate £m	2026/27 Estimate £m	2027/28 Estimate £m	2028/29 Estimate £m
General Fund*	9.014	31.323	23.536	7.217	8.815
HRA	51.664	48.357	29.257	25.421	25.799
Total	60.678	79.680	52.792	32.638	34.614
Financed by:					
Capital grants & S106	10.475	7.441	1.388	0.741	0.741
Capital receipts & reserves	32.684	38.933	23.702	23.025	23.382
Internal Borrowing- General Fund	0.000	18.106	10.894	0.000	0.000
External Borrowing- General Fund	0.000	0.000	10.832	6.476	8.074
Internal Borrowing- HRA	17.519	1.221	0.000	0.000	0.000
External Borrowing-HRA	0.000	13.979	5.976	2.396	2.417
Net financing need for the year	60.678	79.680	52.792	32.638	34.614

2.6 Long term view of capital expenditure plans

The Council publishes its capital programme covering a 5- year period, in line with its Medium Term Financial Strategy (MTFS) and the HRA Business Plan covers 30 years.

The focus for the Council's General Fund over the medium term is leisure investment ,on-going vehicle replacement programme, the provision of a new DEN's One stop shop and foodbank, and place shaping activities.

In the medium to longer term, the Council is committed to providing new homes in the Borough and has a HRA programme of new build housing totalling £57.2m over the next 5 year period commencing 1 April 2024.

The Council's capital expenditure programme supports the priorities identified in its Corporate Plan and delivery of the Council's services. As a government organisation governed by a political administration, the Council is subject to changes in government policy and also changes in the political direction, including that arising from local elections held every four years. This has potential implications for the content and direction of the capital programme.

The Council is mindful of risks to the delivery and financial performance of the capital programme over the MTFS period. These include, but are not limited to:

- Inflationary changes
- Local and National political considerations
- Legislative changes
- Access to expertise

The Council projects the potential financial impact of these risks over the life of capital projects where it is possible to do so. Capital schemes are supported by relevant project boards and their financial performance is monitored on a quarterly basis.

2.7 Cost of Borrowing for Capital Expenditure

Under statute, the Council is required to make a charge to revenue in respect of prior year's expenditure on the General Fund which is funded from borrowing (internal or external) in order to repay the principal, this is known as the Minimum Revenue Provision (MRP). External borrowing also incurs interest costs. Based on the current capital programme, the forecast charge to the General Fund for both MRP and interest on borrowing is:

	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m
General Fund	0.801	0.801	0.801	0.801

There is no requirement for the HRA to make a minimum revenue provision but the HRA is required to pay interest on the borrowing undertaken to fund the £354m Self Financing deal. In 2025/26 this is budgeted to be £12.982m.

2.8 Monitoring of Capital Expenditure

To mitigate the risk of overspends on Capital schemes or the Council undertaking borrowing when not required and incurring interest costs, the Council monitors Capital Expenditure against the approved budget during the financial year.

The capital programme delivery is reported and monitored monthly by the Capital Programme Board, with programme performance then reported to SLT and members as required. The financial performance of the capital programme is monitored and reported through to members as part of the Corporate quarterly financial performance reports.

Cabinet is required to approve any requests for additional budget and to approve slippage of projects into future financial years.

To ensure the Council is achieving value for money when awarding tenders for Capital works, Officers must adhere to the Council's Commissioning and Procurement Standing Orders. This details the Council's procurement thresholds and can be found on the [Council's website](#).

Post- project implementation reviews are also carried out, where appropriate, to ensure lessons learnt are taken into consideration for future relevant projects.

3 Debt, Borrowing and Treasury Management

3.1 Overview of Governance Process for Treasury Management

As per the Treasury Management Strategy, Full Council will receive reports on its treasury management policies, practices and activities, including, as a minimum, a mid-year review and an annual report after its close. Responsibility is delegated to the Section 151 Officer for the implementation and regular monitoring of its treasury management policies and practices, and for the execution and administration of treasury management decisions. Cabinet is responsible for ensuring effective scrutiny

of the treasury management strategy, policies and monitoring before recommendation to Full Council.

3.2 Projection of External Debt and Internal Borrowing over the Long Term

The Council has total gross debt of £335.325m at the end of 2023/24 and forecasts £434.222 at the end of 2028/29.

	2023/24 Actual £m	2024/25 Estimate £m	2025/26 Estimate £m	2026/27 Estimate £m	2027/28 Estimate £m	2028/29 Estimate £m
External Debt						
Debt at 1 April	337.446	335.137	331.147	340.350	351.177	354.585
Expected change in Debt	(2.310)	(3.989)	9.202	10.827	3.408	3.787
Other long-term liabilities	0.188	1.188	1.188	1.188	1.188	1.188
Actual gross debt at 31 March	335.325	332.335	341.538	352.365	355.773	359.560
The Capital Financing Requirement	363.951	377.793	407.325	428.696	431.329	434.222
(Under)/over borrowing	(28.626)	(45.458)	(65.788)	(76.331)	(75.557)	(74.662)

3.3 Limits on overall borrowing

The Treasury Management Strategy sets out the following borrowing limits:

Operational boundary	2024/25 Estimate £m	2025/26 Estimate £m	2026/27 Estimate £m	2027/28 Estimate £m	2028/29 Estimate £m
Debt	335.137	340.350	351.177	354.585	358.372
Other long term liabilities	1.188	1.188	1.188	1.188	1.188
Total	336.325	341.538	352.365	355.773	359.560

3.4 Treasury Management Key Risks and Risk appetite

The Council's Treasury Management Strategy 2025/26 sets out in detail the authority's risk appetite around its treasury management activities. The Council adopts a prudent approach to the management of risk, with its investment priorities being first, security, liquidity second and then return as detailed in the Treasury Management Strategy. This includes reducing the Council's exposure to large fixed rate sums falling due for refinancing at the same time by setting upper and lower limits for the maturity structure of borrowing.

3.5 Treasury Management Knowledge and Skills available to the Council

The Council uses Link Group as its external treasury management advisors. The Council recognises there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council ensures knowledge and skills are commensurate with the authority's risk appetite. Council officers regularly attend treasury management training provided by Link Group.

4 Commercial Activity

4.1 Investment Properties

At the 31st March 2024, the Statement of Accounts showed the Council held £64,136m of Investment Properties. This was 4.3% of the Council's Long-Term Assets. Investment Properties include shops, industrial units, storage units, offices, filling stations and nurseries. Investment Properties in 2024/25 are forecast to generate gross income of £5.08m. The net income from Investment Properties is £4.28m, which helps contribute to a lower net expenditure before Council Tax. For 2024/25 the net expenditure before Council Tax is £15.548m.

The Commercial Assets and Property Development team manage the Council's Investment Properties. Quarterly reports are sent to members using the Council's performance system (InPhase) on the performance of the Council's investment properties. Key indicators include:

- percentage arrears on Commercial Property rents,
- percentage of Occupation in Commercial Properties,
- Investment Property income year to date budget position

The Council's Commercial Assets and Property Development team includes RICS qualified professionals to ensure the Council meet legislative requirements whilst also using that professional knowledge and expertise to maximise the potential income of the portfolio.

4.2 Approach to risk in commercial activities

The Council holds investment assets which deliver an annual rental stream. These investment assets help the authority deliver a balanced budget over the MTFs period as well as supporting the economic objectives the Council has for the Dacorum area.

As with its approach to treasury management, the Council adopts a prudent approach to the management of risk within its commercial activities. The Council engages professional advice on these activities as required, either from its own staff or via external advisors. Decisions on commercial activities are made in line with the Council's constitution.

The Council monitors the performance of its commercial activities via its financial monitoring process and the use of performance indicators. This process includes both Officer and Member scrutiny.

There is a clear governance process as outlined below for any new commercial initiatives proposed.

- i. **Informal Cabinet**, to be convened for all cabinet members on an informal, and as required.
- ii. **Finance & Resources Scrutiny**, to consider new proposals and their business cases as required.
- iii. **Cabinet**, to approve new proposals, with appropriate delegations to the Chief Executive and / or Strategic Directors for delivery as required .
- iv. **Full Council**, to approve resources and / or investment required if appropriate.

5 Other long-term Liabilities and Non-Treasury Debtors

Any other long-liabilities that the Council undertakes are subject to member scrutiny and approval.

6 Knowledge and Skills

The Council employs a wide range of qualified professionals with expert knowledge and skills including legal professionals, RICS property experts and qualified accountants. Annual appraisals are carried out to identify training needs. The Council ensures Councillors have the required skills through the Member training programme. Where skills are not available in house, or in relation to material projects, the Council will draw on additional professional advisers as necessary, these currently include Link Asset Service for Treasury Management Services, Brazier Freeth for Commercial Property advice and various architects.

Budget Consultation Results Summary

The Council ran a budget consultation for 4 weeks from the 18th December 2024 to 14th January 2025 on the Lets Talk Dacorum website.

The consultation was advertised on social media and the weekly Dacorum e-bulletins. This was the second time the Council has consulted on the budget in this manner, following on from last year's consultation. Questions were tailored to make it as clear as possible to respondents what services are provided by Dacorum Borough Council rather than other authorities such as Hertfordshire County Council.

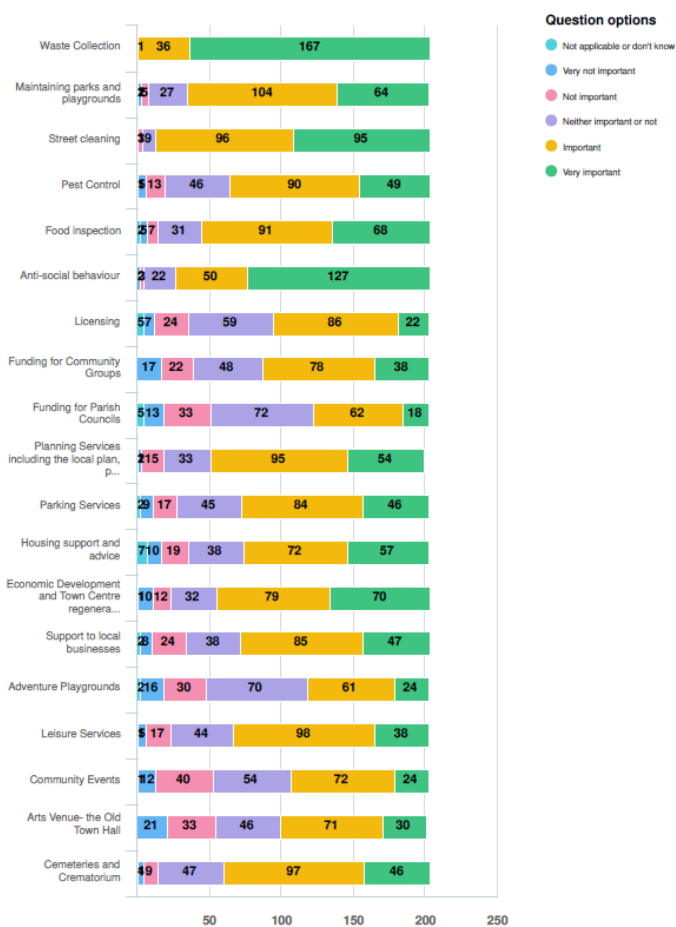
There were 204 responses. Respondents did not have to respond to all questions. Seven questions were put to respondents, plus a free text box for any further comments.

Whilst it is positive that there was engagement in the consultation, and an increase in responses on last year's consultation, the number of respondents is relatively low given the population size of the borough. It is expected that this consultation will continue to be carried out on an annual basis and the Council will aim to increase the number of respondents.

Key findings from consultation:

- The level of financial resource allocated to services under 2025-26 budget proposals reflects respondent priorities. Waste collection, our largest General Fund service in terms of expenditure budget, is identified amongst the majority of respondents as being 'very important' and the service that the Council should prioritise for Council funding.
- Services identified most frequently by respondents as not being a priority for Council funding include community events, arts venues and parish councils.
- Respondents are most in favour of the Council charging more for garage rentals, planning services and licensing.
- Respondents are least in favour of the Council charging more for the collection of green waste, parking and leisure services.
- The majority of respondents believe Dacorum offers good value for money in the provision of our services.
- The majority of respondents are Hemel Hempstead residents.

Question 1: How important are these services to you?



The top 5 very important services were:

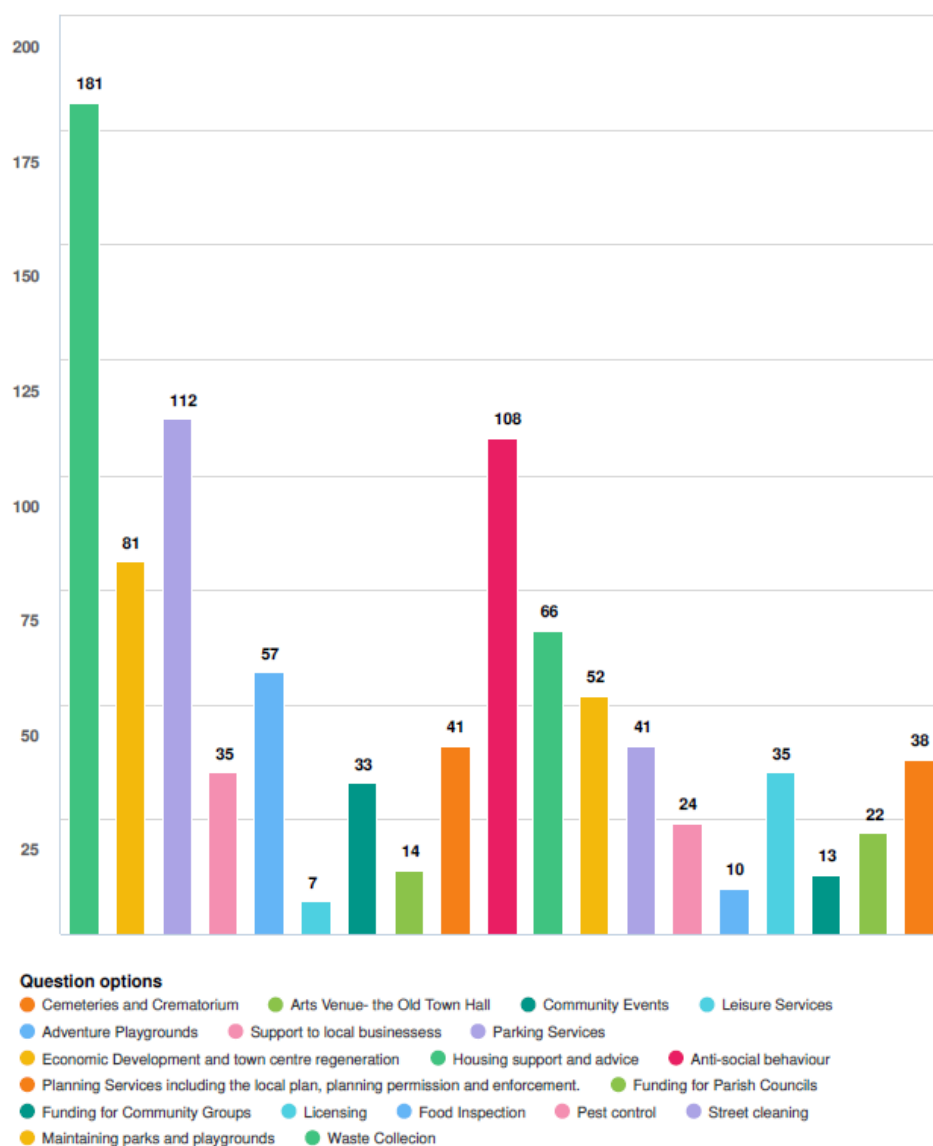
Service (2024/25)		Service (2025/26)	
Waste Collection	79%	Waste Collection	82%
Anti-social Behaviour	50%	Anti-social Behaviour	62%
Street Cleaning	45%	Street Cleaning	47%
Maintaining Parks & Playgrounds	31%	Economic Development and Town Centre Regeneration	34%
Food Inspection	26%	Food Inspection	33%

The top 5 very important and important services were:

Service (2024/25)		Service (2025/26)	
Waste Collection	98%	Waste Collection	99%
Street Cleaning	95%	Street Cleaning	94%
Anti-social Behaviour	92%	Anti-social Behaviour	87%
Maintaining Parks & Playgrounds	86%	Maintaining Parks & Playgrounds	82%
Food Inspection	78%	Food Inspection	78%

2) Which services would you prioritise for Council funding?- Please select a maximum of 5 services which are most important to you.

2 respondents skipped this question

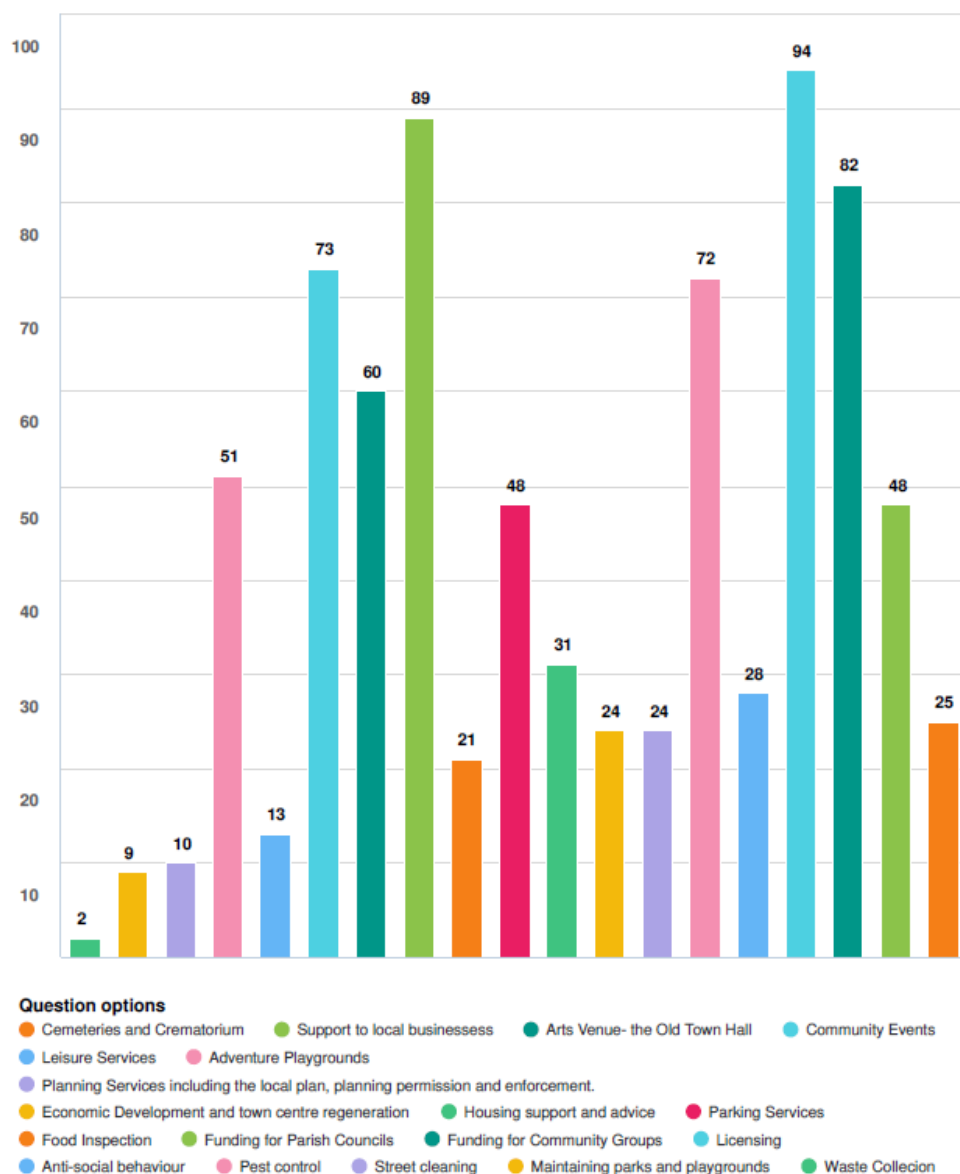


The top 5 services that respondents would prioritise for Council funding were:

Service (2024/25)		Service (2025/26)	
Waste Collection	89%	Waste Collection	90%
Food Inspection	60%	Street Cleaning	55%
Street Cleaning	58%	Anti-Social Behaviour	53%
Maintaining Parks and Playgrounds	44%	Maintaining Parks and Playgrounds	40%
Economic Development and Town Centre regeneration	31%	Housing Support & Advice	33%

3) Which services would you NOT prioritise for Council funding?- Please select a maximum of 5 services which are least important to you.

7 respondents skipped this question



The top 5 services that respondents would NOT prioritise for Council funding were:

Service (2024/25)		Service (2025/26)	
Community Events	49%	Community Events	48%
Arts Venue- the Old Town Hall	46%	Funding for Parish Councils	45%
Adventure Playgrounds	42%	Arts Venue- the Old Town Hall	42%
Licensing	41%	Licensing	37%
Funding for Community Groups and Parish Councils	38%	Adventure Playgrounds	37%

4) The Council can charge for some of its services and this income helps the Council balance its budget. Which of the following services do you think the Council should charge more for?



The services where respondents were most in favour of charging more were:

Service (2024/25)		Service (2025/26)	
Planning Permission	53%	Garage Rental	48%
Garage rental	51%	Licensing	45%
Licensing	51%	Planning Permission	44%
Food Inspection	49%	Food Inspection	37%
Pest control	44%	Pest Control	33%

The services where respondents were least in favour of charging more were:

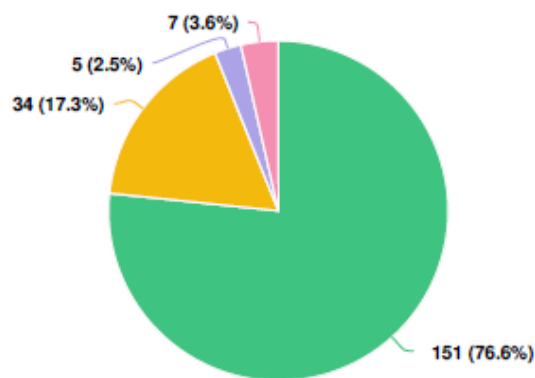
Service (2024/25)		Service (2025/26)	
Collection of Green Waste	78%	Collection of Green Waste	83%
On-street and off-street parking	76%	On-street and off-street parking	79%
Leisure Services	54%	Leisure Services	67%
Adventure Playgrounds	51%	Adventure Playgrounds	57%
Art Venue- the Old Town Hall	37%	Art Venue- the Old Town Hall	50%

5) Of your total 2024/25 council tax bill, £229 goes to Dacorum Borough Council. We deliver core services such as bin collections, maintaining parks and open spaces, preventing homelessness, and providing temporary accommodation. Do you think your £4.40 per week to Dacorum offers good value for money?

7 respondents skipped this question

This is a new question for 2025/26

Q5 | Of your total 2024/25 council tax bill, £229 goes to Dacorum Borough Council. We deliver core services such as bin collecti...

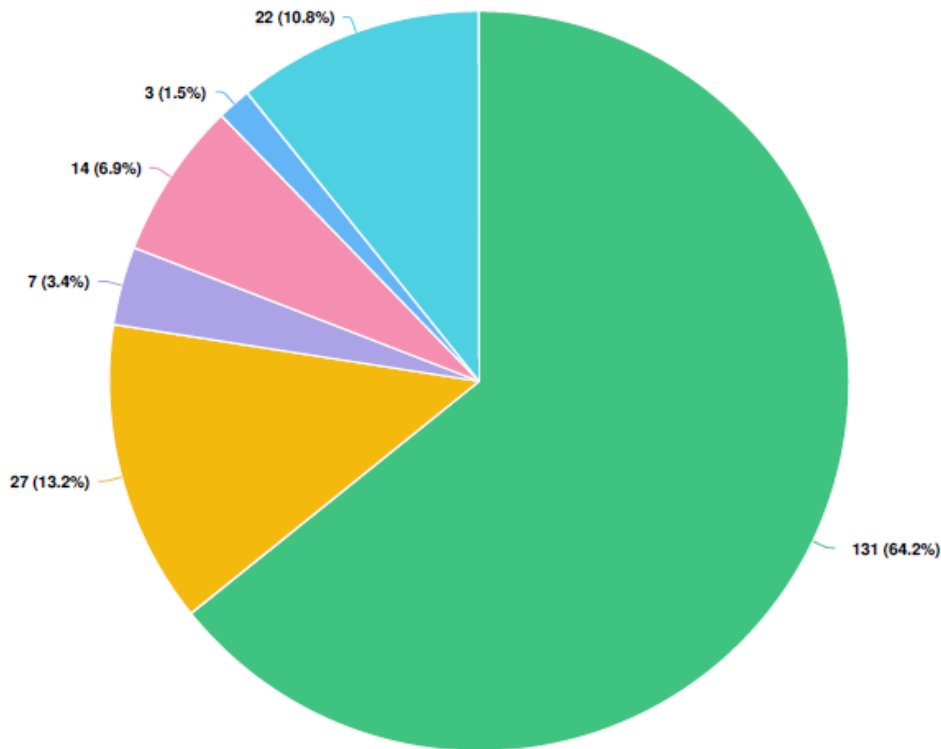


Question options

Other (please specify) N/A No Yes

Yes	77%
No	17%
Other	4%
N/A	3%

6) Where do you live?

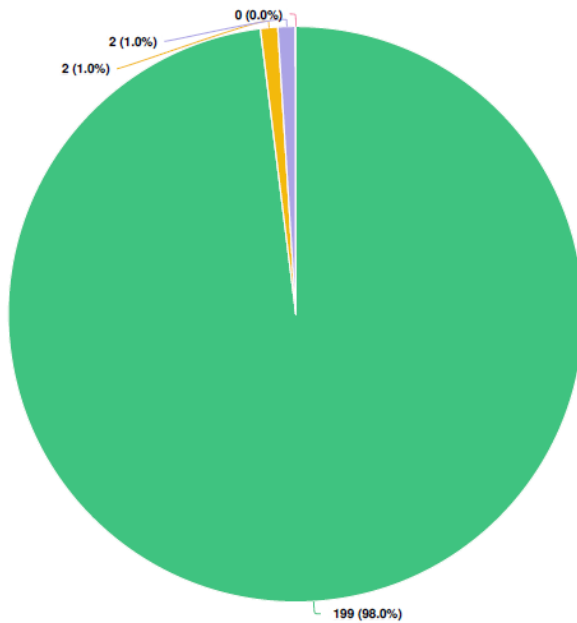


Question options

- Another village or town in Dacorum (please specify)
- Outside Dacorum
- Tring
- Kings Langley
- Berkhamsted
- Hemel Hempstead

2024/25		2025/26	
Hemel Hempstead	61%	Hemel Hempstead	64%
Berkhamsted	13%	Berkhamsted	13%
		Another village/town in Dacorum	11%
Kings Langley	9%	Tring	7%
Tring	6%	Kings Langley	3%
Outside Dacorum	2%	Outside Dacorum	2%
Another village/town in Dacorum	10%		

7) Are you responding as:



Question options
 ● A business ● Other (please specify) ● Not local, but interested ● A resident

2024/25		2025/26	
Resident	94%	Resident	98%
Not local, but interested	2%	Not local, but interested	1%
Business	1%	Business	1%
Other	3%	Other	0%

Respondents given the opportunity to provide free text responses. 62 respondents chose to do so. These responses covered the following main themes:

- The financial position of the Council
- Charging for Council services
- Hemel Hempstead and Hemel Town Centre
- Council communications
- Waste
- Leisure and Community facilities
- Parking
- Housing
- Other, including services not delivered by the Council